



## MOORHEAD PUBLIC SERVICE COMMISSION

### MEETING AGENDA

**Tuesday, May 20, 2025 - 4:30 PM**

**Hjemkomst Center  
202 First Avenue North, Moorhead  
\*\*Auditorium\*\***

Commissioners:

Joel Paulsen, Chairperson  
Paul Baker, Vice Chairperson  
Lisa Borgen, Secretary  
Heidi Durand  
Matt Leiseth  
Jason Ness

Travis L. Schmidt, General Manager

The Moorhead Public Service Commission welcomes and encourages customer input on issues listed on the agenda or of general water/electric utility interest—time and Commission permitting. Speakers are limited to 3-minute presentations. Customers wishing to address the Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Customers wishing to speak on matters not listed on the agenda will be given the opportunity to do so under the heading “Customers to Be Heard/Recognitions.” Each person requesting the opportunity to speak is asked to fill out a *Request to Speak Form* (located on the table in the back of the room) and present it to the Administrative Assistant in attendance at the meeting. Any follow-up or feedback will be done by e-mail on anything that cannot be resolved this evening.

**1. Call to Order**

**2. Approve Agenda**

**3. Approve Consent Agenda**

All agenda items listed with an asterisk (\*) are on the consent agenda and are considered routine or non-controversial. These items may be enacted by the Commission in one motion, which is a motion to approve the consent agenda. No discussion is expected for the items on the consent agenda; however, prior to approving the consent agenda, the Commission may request specific items be removed from the consent agenda for discussion and separate action.

**\*4. Approve Minutes of April 22, 2025**

**\*5. Approve Bills for Payment**

**6. Customers to Be Heard/Recognitions**

**7. Old Business**

8. **Reports**
  - a. **City Council**
  - b. **Public Service Commission**
  - c. **General Manager's Report**
  - d. **Accept Report on 2024 Conservation Improvement Program (CIP) Summary and 2025 CIP Plan**
  - e. **Accept Report on Lead and Copper Rule Revisions Sampling**
9. **Award Bid for Roof Replacement at 415 Highway 75 North**
- \*10. **Accept Petition for Installation of Water and Electric Services for Prairie Parkway 2nd Addition**
11. **Approve Summer Voluntary Watering Restrictions**
- \*12. **Approve Specifications and Authorize Advertisement for Bids for the 2025 Lead Service Line Replacement Project**
- \*13. **Approve Specifications and Authorize Advertisement for Bids for Construction Phase of Ozone Generator and Equipment Replacement at Moorhead Water Treatment Plant**
14. **Appoint Moorhead Public Service Commission Representative to Serve on MPS' Wellhead Protection Team**
15. **Approve Sponsorship Request for Moorhead Sausage Fest 2025**
16. **Approve Sponsorship Request from Fred's Dissonance for Moorhead Juneteenth Celebration**
17. **Approve 2024 Audited Financial Statements**
18. **Close Meeting for Executive Session (if needed)**
19. **Upcoming Meetings**
  - a. **Public Service Commission Meetings**  
**June 3, 2025 (if needed)**  
**June 17, 2025**
  - b. **Meeting Opportunities for Commissioners<sup>(A)</sup>**
    - **APPA National Conference**  
June 6-11, 2025, New Orleans, LA
    - **AWWA Annual Conference**  
June 8-11, 2025, Denver, CO
    - **MMUA Summer Conference**  
August 18-20, 2025, Rochester, MN
20. **Adjourn**

**How to obtain Public Service Commission agendas:**

View on the Internet. Any attachments that are not available online may be viewed at the offices of Moorhead Public Service. E-mail subscription: [mps@mpsutility.com](mailto:mps@mpsutility.com)  
Request a copy at Second Floor City Hall, 500 Center Avenue (Moorhead Center Mall). Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in Commission meetings will be provided. To arrange assistance, call Moorhead Public Service at 218.477.8003 (voice) or 711 (TDD/TTY).\*\***Moorhead Public Service Commission meetings are broadcast live on Channel 12-Moorhead Community Access Television in Moorhead and digital Channels 67 and 68 for the metro area.**\*\*

\*\*Commissioner Heidi Durand will be participating in this meeting via interactive technology from the address of 3625 22<sup>nd</sup> Avenue South, Moorhead, MN 56560, which location is open and accessible to the public during the meeting\*\*

<sup>(A)</sup> APPA = American Public Power Association - [www.publicpower.org](http://www.publicpower.org)  
MMUA = Minnesota Municipal Utilities Association - [www.mmua.org](http://www.mmua.org)  
MRES = Missouri River Energy Services - [www.mrenergy.com](http://www.mrenergy.com)  
AWWA = American Water Works Association - [www.aww.org](http://www.aww.org)  
MN AWWA = American Water Works Association-Minnesota Section - [www.mnawwa.org](http://www.mnawwa.org)  
RRBC = Red River Basin Commission - [www.redriverbasincommission.org](http://www.redriverbasincommission.org)

**Minutes of the Moorhead Public Service Commission**  
**Hjemkomst Center, Auditorium**  
**Tuesday, April 22, 2025 – 4:30 PM**

**MEMBERS PRESENT:** Paul Baker, Lisa Borgen, Heidi Durand (Interactive Technology—Personal), Matthew Leiseth (Interactive Technology—Business), and Jason Ness

**MEMBERS ABSENT:** Joel Paulsen

**OTHERS PRESENT:** General Manager Travis Schmidt, Staff Members Cheryl Glasoe, Taylor Holte, Jake Long, Mark Moilanen, Marc Pritchard, and James Sumba; MPS Attorney John Boulger; Assistant City Manager Mike Rietz

**1. CALL TO ORDER.**

Vice Chairperson Baker called the meeting to order at 4:30 PM. A quorum of the following members was present: Baker, Borgen, Durand, Leiseth, and Ness.

**2. APPROVE AGENDA.**

*Commissioner Borgen made a motion to approve the agenda. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**3. APPROVE CONSENT AGENDA.**

*Commissioner Durand made a motion to approve the consent agenda. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

[The consent agenda approved above includes all items shown herein with an asterisk (\*). These items were considered routine or non-controversial by the Commission and were enacted by the Commission in one motion, which is the motion above to approve the consent agenda.]

**\*4. APPROVE MINUTES OF MARCH 18, 2025.**

*Commissioner Durand made a motion to approve the minutes of March 18, 2025. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**\*5. APPROVE BILLS FOR PAYMENT.**

*Commissioner Durand made a motion to approve the bills for payment. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**\*6. APPROVE TASK ORDER NO. 13 WITH DGR ENGINEERING FOR CONTROL BUILDING AND CAPACITOR BANKS AT SOUTHEAST SUBSTATION.**

*Commissioner Durand made a motion to approve Task Order No. 13 with DGR Engineering for a control building and capacitor banks at Moorhead Public Service's Southeast Substation. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**\*7. APPROVE TASK ORDER NO. 3 WITH TERRACON CONSULTANTS, INC., FOR 2025 CONSTRUCTION MATERIALS TESTING.**

*Commissioner Durand made a motion to approve Change Order No. 3 with Terracon Consultants, Inc., for 2025 construction materials testing. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**\*8. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MUNICIPALH2O FOR CHLORINE SAFETY MANAGEMENT.**

*Commissioner Durand made a motion to approve the Professional Services Agreement with AssureCo Risk Management and Regulatory Compliance, LLC (dba MunicipalH2O), to support Moorhead Public Service's Risk Management Plan, in the amount of \$4,400, with an option for annual renewal at \$2,400, contingent upon final legal approval. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**\*9. APPROVE REVISED 2025 DELEGATES.**

*Commissioner Durand made a motion to approve the revised 2025 alternate. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**10. CUSTOMERS TO BE HEARD/RECOGNITIONS.**

There were no customers to be heard.

General Manager Travis Schmidt mentioned that Moorhead Public Service recently earned the Reliable Public Power Provider (RP<sub>3</sub>)<sup>®</sup> designation from American Public Power Association for providing reliable and safe electric service, which the designation lasts for three years. Schmidt stated that Katie Kemper, MPS' HR Generalist, received an Outstanding Management Student award from the University of Minnesota Crookston for exhibiting exceptional academic performance in the 2024-2025 Management degree program.

**11. OLD BUSINESS.**

There was no old business to discuss.



## **12. REPORTS.**

### **City Council.**

Commissioner Borgen mentioned that the Moorhead City Council and City of Moorhead management staff recently held their monthly Council Workshop (Workshop). Borgen stated that General Manager Travis Schmidt attended the Workshop and provided information on MPS' Advanced Metering Infrastructure Project (Project), which included installation of the electric and water meters, progress of the Project, and the implementation process. Borgen stated that Schmidt's presentation was well-received by the Council and City staff and thanked Schmidt for attending and providing this information.

### **Public Service Commission.**

No report was made.

### **General Manager's Report.**

General Manager Travis Schmidt provided an introduction of the General Manager's Report, which included an update on NERC requirements, MRES' power factor assessment, 2025 AWWA Drinking Water Week, legislative newsletters, and the availability of LIHEAP funds.

Project Engineer Taylor Holte provided an update on the annual review that MPS completed of the North American Electric Reliability Corporation requirements, verifying that MPS complies with all updated standards. Holte also provided an update on the assessment completed by Missouri River Energy Services to ensure that MPS has maintained an acceptable power factor.

Water Plant Manager Marc Pritchard provided information on American Water Works Association's 2025 Drinking Water Week, which will be held May 4-10, 2025. Pritchard stated that Drinking Water Week is an ideal way to educate the public, connect with the community, and promote employee morale.

Finance Division Manager Mark Moilanen provided an update on Minnesota's Low Income Home Energy Assistance Program (LIHEAP). Moilanen stated that, at this time, the State of Minnesota is hoping to receive the remaining 10 percent of its 2025 program year allotment. Moilanen responded to questions of the Commission. Discussion was held.

### **Accept Report on Capacity Improvements Study Prepared by DGR Engineering.**

Project Engineer Taylor Holte provided an update on the Capacity Improvements Study (Study) that was prepared by DGR Engineering. Holte explained that the Study is necessary to ensure electric reliability, maintain proper voltage regulations, and support upgrades and maintenance of MPS' electrical infrastructure. Holte stated that some of the projects being proposed as a result of the Study include expanding MPS' electrical distribution system and upgrading the transformers at MPS' Moorhead DOE and Opportunity Substations. Holte responded to questions of the Commission. Discussion was held.

***Commissioner Borgen made a motion to accept the report on the Capacity Improvements Study that was prepared by DGR Engineering. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.***

## **13. APPROVE REQUEST TO MAYOR AND MOORHEAD CITY COUNCIL TO APPROVE RESOLUTION OF APPLICATION FOR MPS' 2025 LEAD SERVICE LINE REPLACEMENT PROJECT.**

Water Distribution Manager Jake Long provided information on MPS' 2025 Lead Service Line Replacement Project and the request to the Mayor and Moorhead City Council to consider approving the Resolution of Application for the Minnesota Public Facilities Authority Drinking Water Revolving Fund Application for this project. Long responded to questions of the Commission. Discussion was held.

*Commissioner Durand made a motion that the Commission approve the request to the Mayor and Moorhead City Council to consider approval of the Resolution of Application for the Minnesota Public Facilities Authority Drinking Water Revolving Fund Application for Moorhead Public Service's 2025 Lead Service Line Replacement Project. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

**14. CLOSE MEETING FOR EXECUTIVE SESSION.**

Vice Chairperson Baker stated that the meeting will be closed for executive session as permitted by Minnesota Statutes, Section 13D.05, Subdivision 3(c), to discuss the purchase of water.

*Commissioner Leiseth made a motion to close the meeting for executive session, and adjourn upon conclusion. Commissioner Ness seconded the motion. The motion passed with a 5-0 vote. Voting Yes: Baker, Borgen, Durand, Leiseth, and Ness. Voting No: None.*

THE MEETING CLOSED FOR EXECUTIVE SESSION AT 5:24 PM.

PRESENT IN CLOSED SESSION WERE: COMMISSIONERS PAUL BAKER, LISA BORGEN, HEIDI DURAND, MATTHEW LEISETH, AND JASON NESS; GENERAL MANAGER TRAVIS SCHMIDT; STAFF MEMBERS JAKE LONG, MARK MOILANEN, AND MARC PRITCHARD; MPS ATTORNEY JOHN BOULGER.

[No action was taken in closed session; therefore, a motion was not presented in open session.]

**15. UPCOMING MEETINGS.**

Upcoming meetings of the Moorhead Public Service Commission are scheduled for May 6, 2025, if needed, and May 20, 2025.

**16. ADJOURN.**

The meeting adjourned at 6:40 PM.

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*The minutes herein are approved on this 20th day of May, 2025.*

**APPROVED BY:**

**ATTEST:**

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**Paul Baker**  
**Vice Chairperson<sup>i</sup>**

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**Lisa Borgen**  
**Secretary<sup>i</sup>**

<sup>i</sup> Pursuant to the Bylaws of the Moorhead Public Service Commission adopted January 18, 2022, Article 3, Section 11, states, "The Chairperson and Secretary shall sign, execute, and acknowledge all instruments authorized by the Commission or as are incident to the office. If either the Chairperson or Secretary is unavailable to execute an instrument, the Vice Chairperson may execute the instrument in place of the unavailable officer. Execution of instruments by two officers is required."

### General Manager's Report

#### 1. 2025 First Quarter Strategic Plan Update.

On December 3, 2024, the Commission approved a new, three-year Strategic Plan to commence in 2025 through 2027. The Commission approved the 2025-2027 Strategic Plan based on the Commission's and staff's recommendation to include six Strategic Directions that were simplified from the previous Strategic Plan before the 2022-2024 plan, which is more in line with Moorhead Public Service's (MPS') current and future needs. The 2025-2027 Strategic Plan also includes 1st Year Accomplishments for 2025, along with Key Performance Indicators to quantify the operational distinction of MPS. MPS staff completed quarterly updates of their action plans that correlate with the Commission's Strategic Plan. Below are the six Strategic Directions of MPS and highlights of MPS' activities for the first quarter of 2025.

#### Strategic Directions:

- Community
- Our Team
- Water
- Electric
- Finance
- Technology

#### Community:

- MPS and Missouri River Energy Services (MRES) staffs have continued to connect with key account customers to obtain updated contact information and provide updates on rebates available through MRES' Bright Energy Solutions® (BES) Program. MPS staff has been attending design meetings for the planning of the Moorhead Center Mall redevelopment, the Moorhead City Hall remodeling project, and the 11th Street Grade Separation Project. Staff also worked on other customer projects, including the Moorhead High School reconstruction. Staff provided Moorhead Area Public Schools with a \$45,464 rebate check during the first quarter of 2025. Staff will verify additional rebates as the Moorhead Area Public Schools' project progresses, and is expecting additional rebates to be paid in 2026. Additionally, staff worked with Minnesota State University Moorhead and the Lutheran Church of the Good Shepherd regarding potential projects for 2025 and other ongoing needs.
- MPS staff continues to modify MPS' website, which includes drought conditions, the status of the electric grid, and any pertinent information, as needed. Additional water and electric content continues to be added to MPS' social media platforms.
- Staff continues to work on other solar installation projects, including residential solar initiatives.
- On October 14, 2024, the Commission approved net-zero carbon for the remaining portion of MPS' power supply by purchasing Renewable Energy Certificates (RECs) through MRES' Bright Energy Choices Program for 2025. Staff will continue to monitor costs in 2025 to evaluate MPS' approach to RECs for 2026 and determine whether the Commission wants to continue providing a net-zero carbon power supply for all MPS electric customers.

**Our Team:**

- MPS staff continues to work on updating and adding new job descriptions for positions within MPS' new Organizational Structure. During the first quarter of 2025, MPS requested and received approval from the Commission for proposed changes to MPS' Organizational Structure. This approach enabled vacancies to be filled according to organizational needs and employee qualifications, while also accommodating changes to the Organizational Structure resulting from labor negotiations. Several positions were opened and filled during the first quarter of 2025, with two open positions expected to be filled during the second quarter of 2025.
- The International Brotherhood of Electrical Workers (IBEW) union's Labor Agreement was finalized during the first quarter of 2025. The Commission approved the Labor Agreement with IBEW in December 2024, contingent upon legal review. Staff and legal representatives worked with IBEW to resolve minor language concerns, which were completed during the first quarter of 2025.
- During the first quarter of 2025, MPS did not experience any reportable incidents or accidents.
- MPS staff held several events for MPS employees during the first quarter of 2025.
- MPS staff continues to work on a training plan for new and current employees related to job functions, software and operational technology, continued education, and leadership. Several employees signed up for technical training, and selected individuals from all divisions were identified and enrolled in leadership training for 2025, which will begin during the second quarter of 2025.
- MPS employees continue to attend training provided by American Water Works Association, American Public Power Association, and Minnesota Municipal Utilities Association, as well as other specific training that is beneficial to MPS' operations. Two employees completed their backflow tester recertification, and two additional employees received electrical skills training for water/wastewater operators.

**Water:**

- MPS staff and contractors are planning to replace 1.5 miles of cast-iron watermain in 2025, which is more than the 1.25 miles of annual replacement within MPS' Strategic Plan. Staff finalized design plans and specifications for the construction projects in 2025 with the City of Moorhead (City) based on watermain replacement and street improvement projects. MPS staff continued to work on developing the technical memo for the South Buffalo Wells Groundwater Supply Pipeline Replacement Project to assist with evaluating and completing a preliminary review of replacement options for the approximately 3.2-mile pipeline between the South Buffalo Wells and MPS' Water Treatment Plant, incorporating existing equipment and data provided by MPS staff.
- Water Division staff continues to work with regulators and other public entities regarding water supply and water quality that impact MPS. Staff also continues to work on the sustainability and long-term viability of the Moorhead and Buffalo Aquifers with State of Minnesota entities. Staff continued the process of the 10-year update to the Wellhead Protection Plan for MPS' groundwater sources, which includes the Buffalo and Moorhead Aquifers.
- Water Division staff continues to discuss and mitigate ongoing performance issues with the lime sludge dewatering press from the construction of the Lime Sludge Dewatering Facility. Several adjustments to the lime press occurred during the second and third quarters of 2024. Additional modifications will continue to be addressed in 2025. Staff is working on opportunities to reduce operating costs regarding the disposal of the lime by-product and updating several Water Treatment Plant chemical feed stations.

- Staff continues to replace aging equipment that was installed in MPS' Water Treatment Plant approximately 30 years ago, including the ozone generators used for the water disinfection process. MPS is working internally and with consultants to replace the failing equipment. During the first quarter of 2025, additional design plans were worked on as staff awaits delivery of the generators due to the long lead time.

**Electric:**

- The Electric Division continued working on the designs for the 2025 construction season projects during the first quarter of 2025, which are based upon the asset management matrix criteria and other outside factors, such as coordinating the work with the City.
- Construction was completed at the Moorhead DOE Substation during the fourth quarter of 2024, and staff continues to work on a few items that need to be finalized. These items are anticipated to be completed during the first half of 2025.
- MPS staff continued working on the Northeast Substation design layouts and specifications for long lead times on equipment for the relocation of the Northeast Substation. Staff also continued working on planning for system capacity improvements for both distribution and transmission needs.
- During the third quarter of 2024, MPS staff submitted an application to American Public Power Association (APPA) for the Reliable Public Power Provider (RP3) designation. During the fourth quarter of 2024, staff responded and submitted additional information requested by the APPA RP3 review panel. During the first quarter of 2025, staff received notice that MPS was approved for the RP3 designation.
- The City was able to access grant funding that will be utilized to perform major LED upgrades to the City's streetlights. At the end of the first quarter of 2025, MPS converted 107 lights (security lights and streetlights) to LED. All lights between Main Avenue and 28th Avenue North have been converted to LED.

**Finance:**

- MPS and its auditor, Eide Bailly, LLP, began the process of reviewing MPS' 2024 Audited Financial Statements and preliminary field work during the first quarter of 2025. The audit will be completed during the second quarter of 2025 and presented to the Commission.
- The Electric Division ended the first quarter of 2025 with a net position that exceeded budget. Most of these revenues were from market value changes in investment carrying values, including revenues being better than the budget, and operating expenses being less than the budget.
- The Water Division ended the first quarter of 2025 with a net position that exceeded budget. Most of these revenues were from market value changes in investment carrying values, including revenues being better than the budget, and operating expenses being less than the budget.
- Staff continues to monitor the Commission's Policy on Financial Strength on an ongoing basis. At the end of the first quarter of 2025, MPS' water and electric days of cash on hand met the Commission's Policy on Financial Strength.

**Technology:**

- MPS has ongoing best practice assessments for cybersecurity that are reviewed by staff, which then implements any recommendations. MPS did not experience any cyber data breaches, nor did MPS experience a loss of data during the first quarter of 2025. The IT Division provides valuable Key Performance Indicators that have been incorporated into a dashboard that will provide valuable insight into what IT staff accomplishes quarterly.

- Staff continued to work on the design and specifications for the redundant Network Operations Center, which was approved for bid during the first quarter of 2025. Along with upgrading the phone system, the project is expected to occur in 2025.
- During the first quarter of 2025, staff continued to work with WESCO and its affiliates regarding the Advanced Metering Infrastructure (AMI) Project. Most of the work performed during the first quarter was finalizing integrations and performing system checks to ensure everything works correctly for the System Acceptance Test (SAT) area. Staff also worked on finalizing the communications plan and began deployment in the SAT area of the AMI meters. Staff was also involved with weekly cadence calls to keep the project on track by finalizing meter set-ups and working on coordinating systems for the AMI Project.

2. **Quarterly Dashboard Reports.**

Attached are the 2025 Dashboard Reports for the first quarter. The dashboards include information for Electric, Energy Services, Finance, Human Resources, Information Technology, Safety Committee, Social Media, Water, and other information that the Commission should be informed about.

3. **Update on LIHEAP Funds.**

The Minnesota Department of Commerce (DOC) oversees the State's Energy Assistance Program (EAP) for Minnesota. EAP receives the majority of its funding through a federal block grant program, approved by Congress, that authorizes the U.S. Department of Health and Human Services (HHS) to allocate the funds. On an annual basis, the funds are allocated to states, territories, and tribes to assist low-income households in meeting their home energy needs.

For the 2024-2025 EAP year, Minnesota's Low Income Home Energy Assistance Program (LIHEAP) awarded benefits, up to \$1,400, to qualifying households, plus additional benefits were available for qualified households to respond to emergencies. LIHEAP is open to renters and homeowners, and eligibility is based on income and household size. West Central Minnesota Communities Action (WCMCA) oversees the State's LIHEAP for communities in the west central part of the state, including Moorhead.

In October 2024, the HHS, Administration for Children and Families, Office of Community Services, and the Division of Energy Assistance announced the release of \$3.7 billion of LIHEAP funding. This announcement included approximately \$3.6 billion of federal Fiscal Year 2025 regular block grant funding to LIHEAP grant recipients. At that time, the State of Minnesota was awarded approximately \$112.5 million, or approximately 90 percent of its program year allotment, with the remaining 10 percent to be allocated in 2025.

As of the end of March 2025, it was estimated that approximately \$378 million would still be distributed, of which Minnesota's portion was \$11.25 million. As mentioned in the General Manager's Report dated April 22, 2025, MPS was informed that, on April 2, 2025, all staff responsible for managing the federal program within HHS were laid off, leaving the remaining funding for federal LIHEAP uncertain. However, on May 2, 2025, MPS was notified by the director of EAP at WCMCA that Minnesota received its last remaining share of LIHEAP grants for the current fiscal year.

In 2024, funds were available for LIHEAP through July 4, 2024, and 1,400 households were approved to receive LIHEAP assistance. As of May 9, 2025, 1,564 households were approved to utilize LIHEAP assistance funds.

**4. State Legislative Newsletter.**

As a member of Missouri River Energy Services (MRES) and Minnesota Municipal Utilities Association (MMUA), MPS benefits from lobbying efforts that are in MPS' best interest. Attached is the most recent newsletter from MRES.

**Division/Response Person:** Travis L. Schmidt, General Manager.

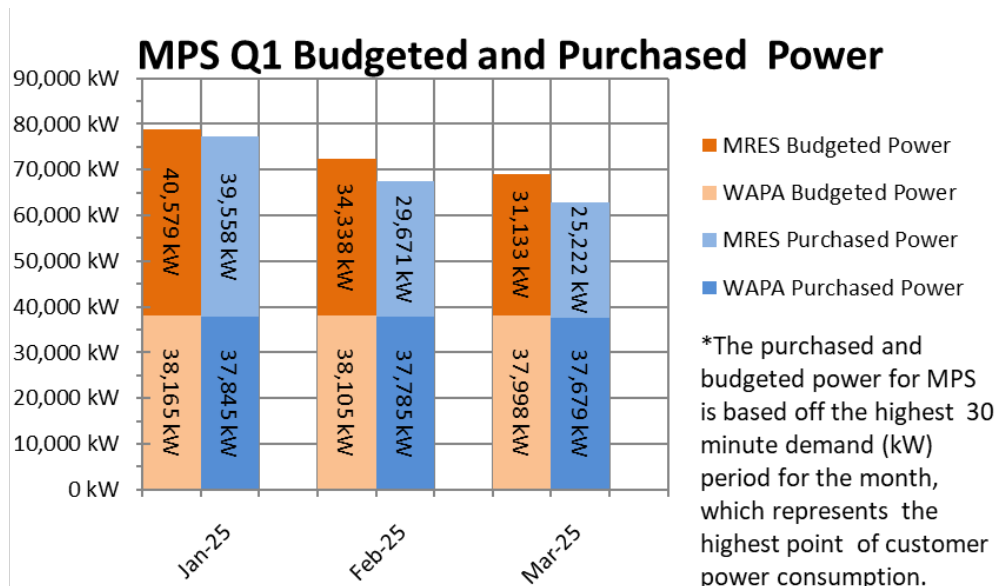
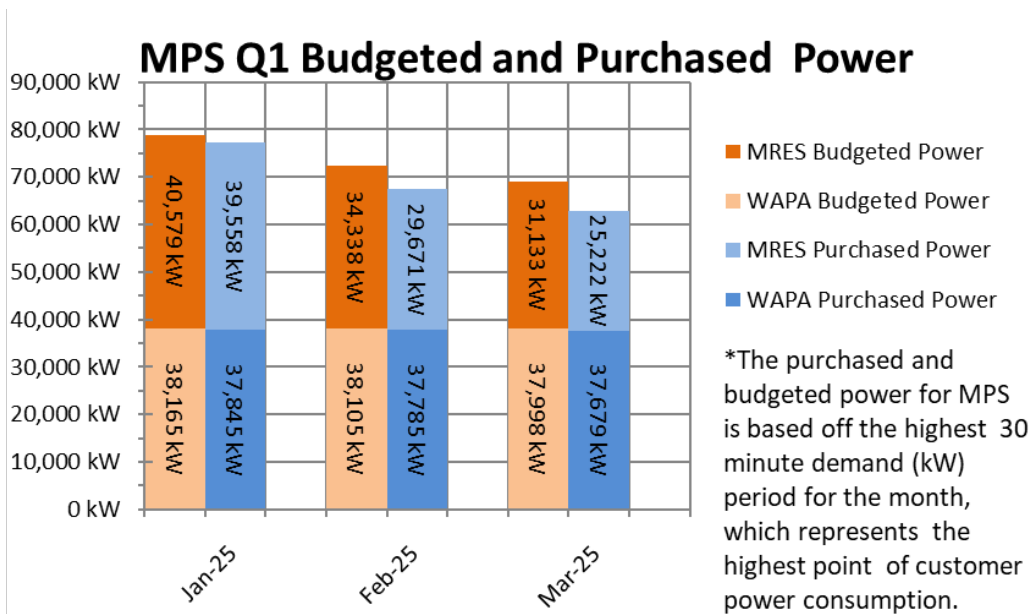


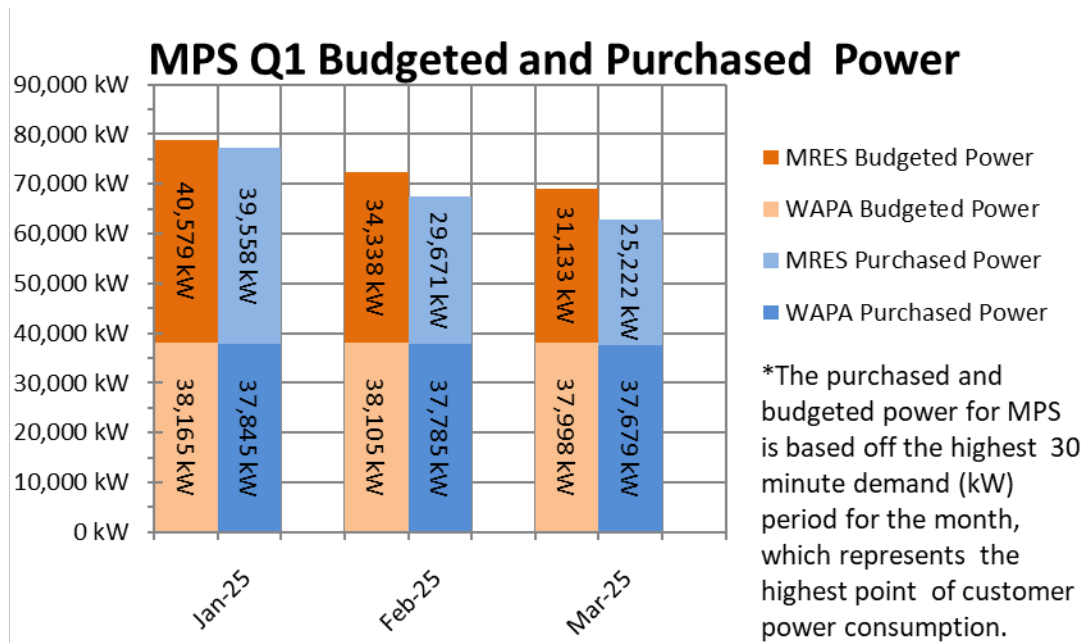


# Electric Division First Quarter – 2025 Dashboard

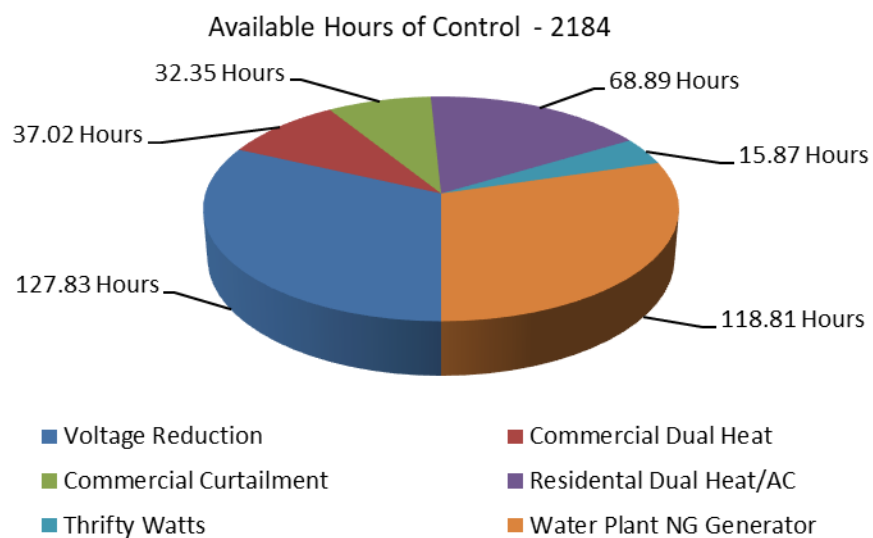


Moorhead Public Service – Electric Division is to provide safe, efficient, reliable, and environmentally – responsible electric power that is innovative and maximizes rate payer’s satisfaction. Below are several graphs that are dashboard to show how the electric division is completing these requirements on a quarterly basis.

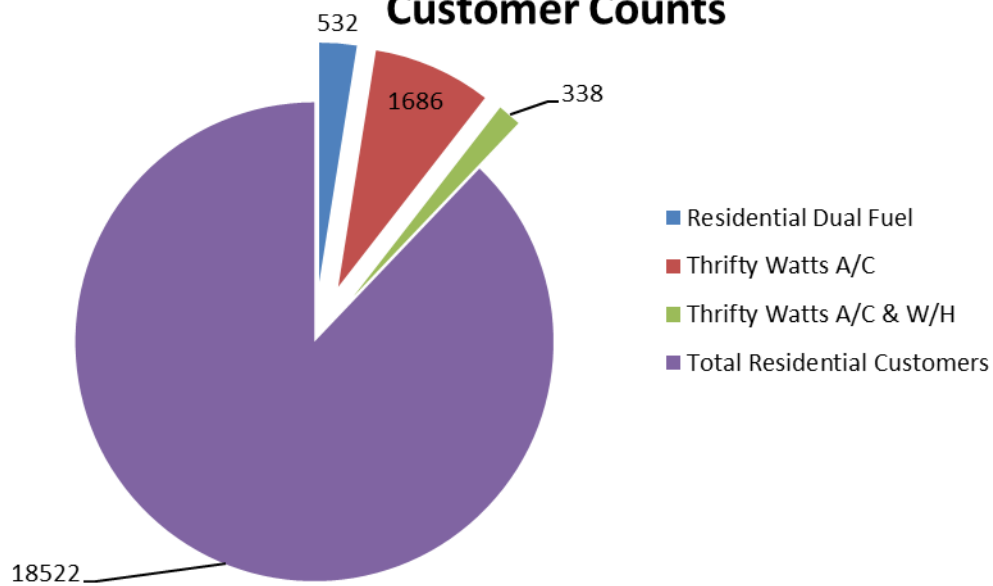




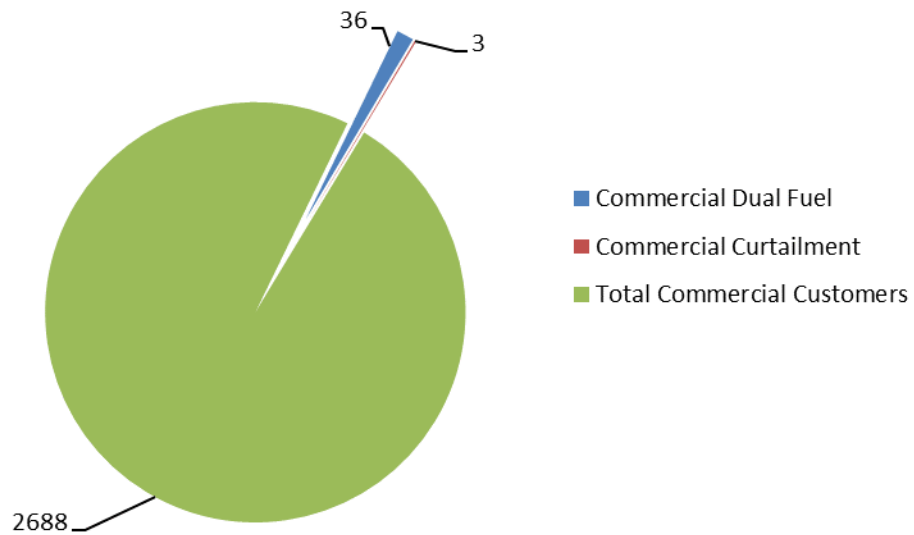
### MPS Q1 Load Management Control Hours



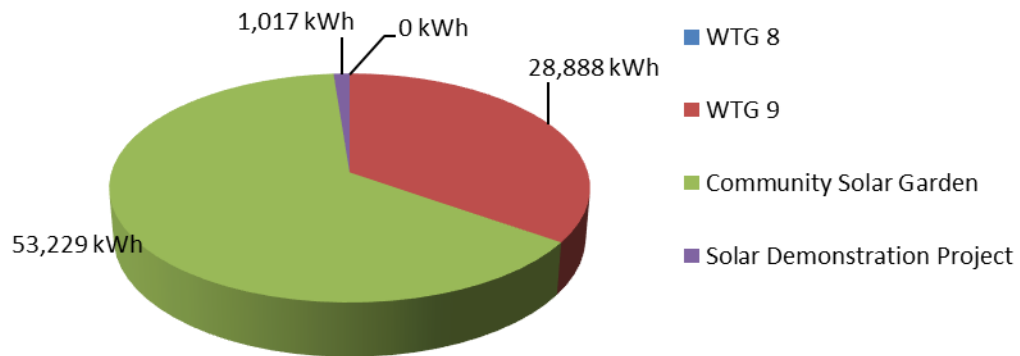
## MPS Q1 Load Management Residential Customer Counts



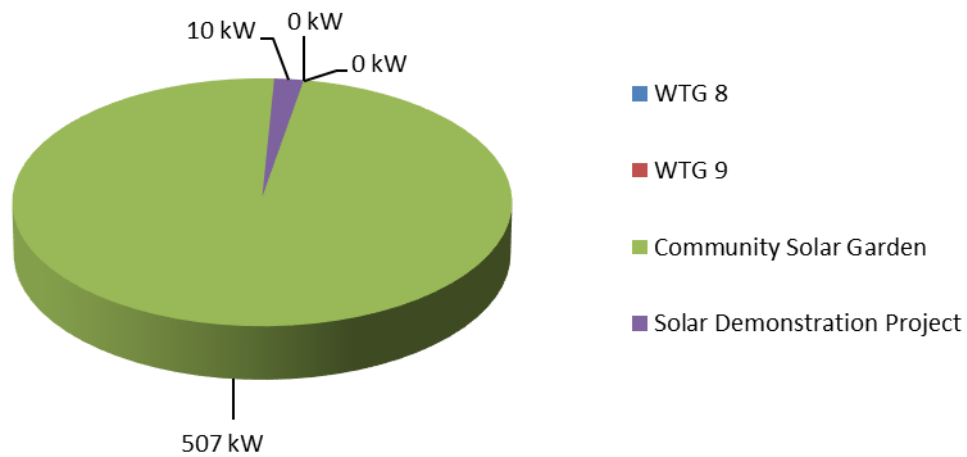
## MPS Q1 Load Management Commercial Customer Counts



## MPS Q1 Renewables Energy Production



## MPS Q1 Renewables Power Production



# **MPS Q1 NERC Compliance Updates**

## Self-Certifications in Q1 2025

- None.

## New NERC Standards in Q1 2025

- None

## Updated NERC Standards in Q1 2025

- None.

## Other Compliance Updates

- MPS performed its annual review of NERC Standards during the fourth quarter of 2024 and the early part of first quarter of 2025. MPS also updated its NERC compliance standards as a result of the completion of the Moorhead DOE Substation expansion project that was completed during the fourth quarter of 2024.

# Electric Operations First Quarter – 2025 Dashboard



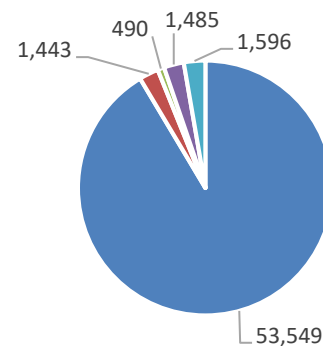
## Street/Security Lighting

- 47 LED street light conversions
- 60 LED security conversions

## Outages

- 6 outages – 58,563 customer minutes
  - Wildlife – 53,549
  - Public – 1,443
  - Weather – 490
  - Equipment – 1,485
  - Electrical Failure – 1,596

Outage in Customer Minutes



■ Wildlife ■ Public ■ Weather ■ Equipment ■ Electrical Failure

## Meter Testing

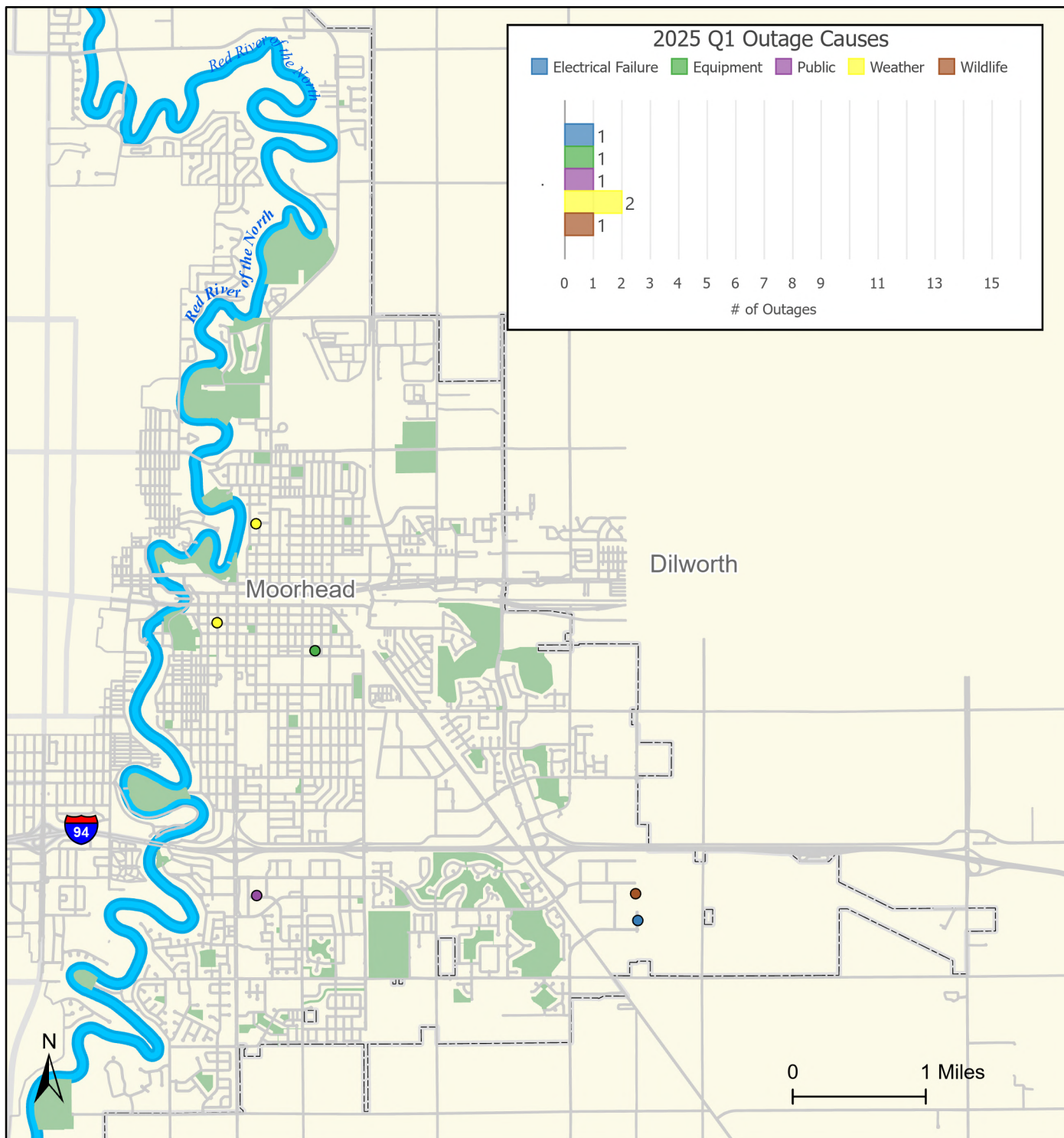
- 81 meters tested
  - 35 Pass
  - 46 Failed

## Upgrades & Repairs

- Completed annual MRES infrared
- Started pole transfers
- Completed north Moorhead security lighting conversion
- Continued PCB oil sampling
- Completed south Moorhead tree trimming
- Completed weekly spring street light check

## Electric Outage Q1 2025

● Electrical Failure (1)  
 ● Equipment (1)  
 ● Public (1)  
 ● Weather (2)  
 ● Wildlife (1)



### Outage Details:

**Outages:** 6

**Outage Minutes:** 414

**Customer Minutes:** 58,563

**CAIDI:** 40.44

Standard: 60 Minutes or less

**SAIFI:** 0.07

Standard: 1.00 outages a year or less  
or 0.25 outages a quarter or less

**SAIDI:** 2.861

Standard: 60 minutes or less

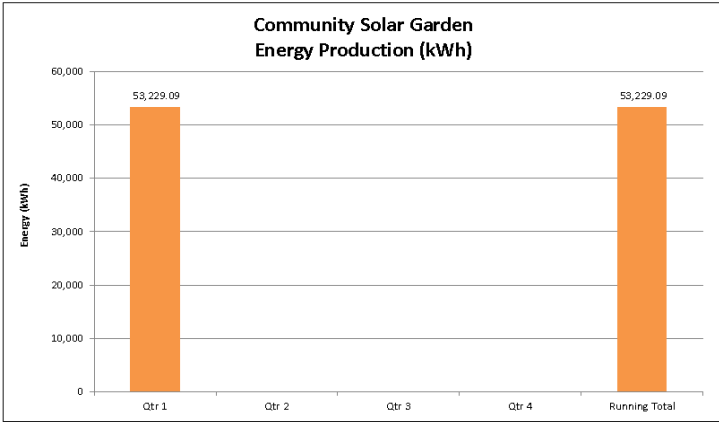
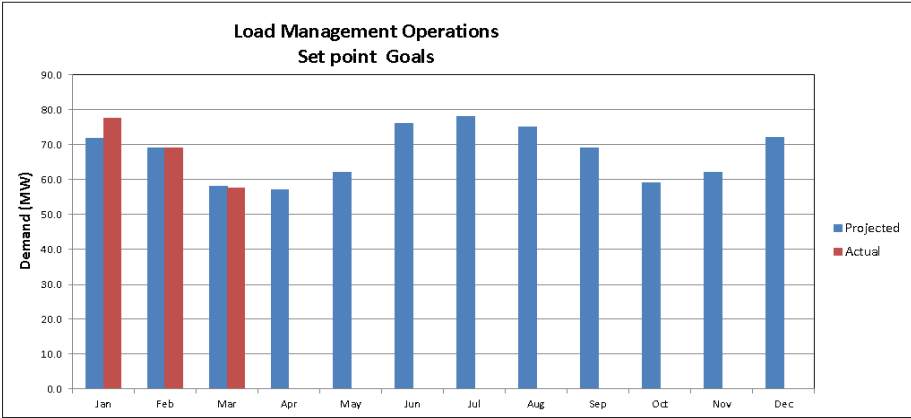
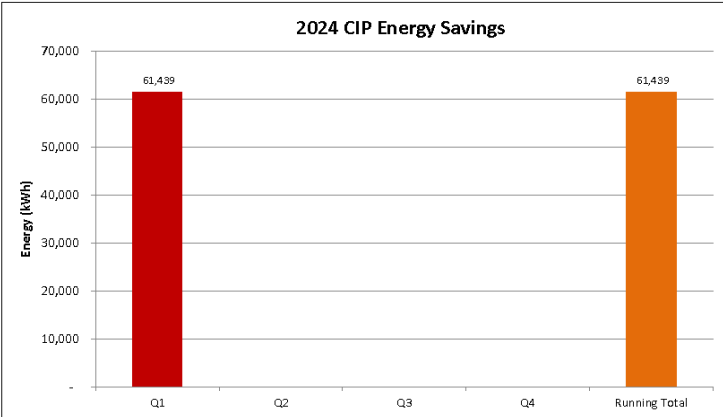
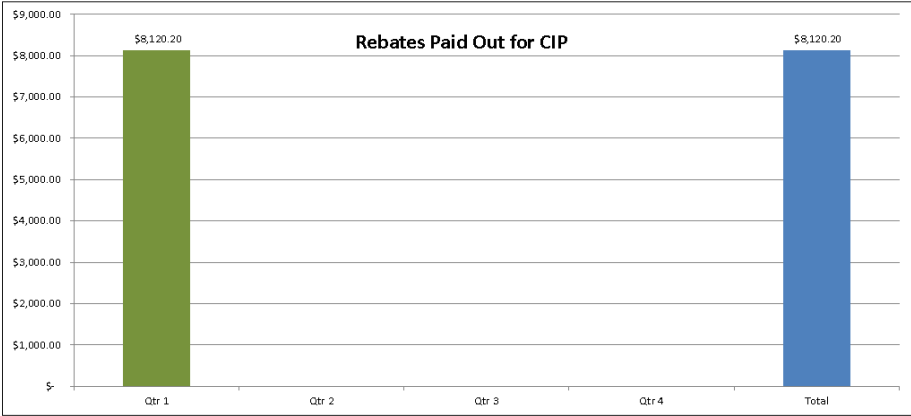
**ASAI:** 99.997

Goal: 99.999%



# Energy Services Dashboard

2025 Quarter 1





**MOORHEAD PUBLIC SERVICE**  
**SUMMARY STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION**  
**ELECTRIC DIVISION**  
 FOR THE PERIOD ENDING 3/31/2025 (PRELIMINARY)

CURRENT QUARTER	QUARTER BUDGET	VAR FR BDGT	VAR %	PRIOR YR QUARTER	PR YR VAR	PR YR CHG		YTD ACTUAL	YTD BUDGET	VAR FR BDGT	VAR %	PRIOR YR	PR YR VAR	PR YR CHG
11,467,676	11,414,180	53,496	0%	10,550,586	917,089	9%	OPERATING REVENUE	11,467,676	11,414,180	53,496	0%	10,550,586	917,089	9%
678,678	227,670	451,008	198%	763,111	(84,433)	-11%	Other Operating Revenue	678,678	227,670	451,008	198%	763,111	(84,433)	-11%
12,146,354	11,641,850	504,504	4%	11,313,698	832,656	7%	TOTAL OPERATING REVENUES	12,146,354	11,641,850	504,504	4%	11,313,698	832,656	7%
							OPERATING EXPENSES							
36,081	68,990	(32,909)	-48%	40,172	(4,091)	-10%	Production	36,081	68,990	(32,909)	-48%	40,172	(4,091)	-10%
4,875,914	4,972,890	(96,976)	-2%	4,507,061	368,853	8%	Purchased Power	4,875,914	4,972,890	(96,976)	-2%	4,507,061	368,853	8%
566,984	723,670	(156,686)	-22%	596,437	(29,454)	-5%	Transmission	566,984	723,670	(156,686)	-22%	596,437	(29,454)	-5%
940,276	889,270	51,006	6%	845,726	94,550	11%	Distribution	940,276	889,270	51,006	6%	845,726	94,550	11%
132,952	165,180	(32,228)	-20%	165,135	(32,183)	-19%	Customer Accounts	132,952	165,180	(32,228)	-20%	165,135	(32,183)	-19%
3,200	7,370	(4,170)	-57%	331	2,869	866%	Customer Info, Educ., & Awareness	3,200	7,370	(4,170)	-57%	331	2,869	866%
13,857	74,040	(60,183)	-81%	9,614	4,243	44%	CIP Programs	13,857	74,040	(60,183)	-81%	9,614	4,243	44%
848,388	696,220	152,168	22%	805,183	43,205	5%	Admin & General	848,388	696,220	152,168	22%	805,183	43,205	5%
673,980	684,070	(10,090)	-1%	827,548	(153,568)	-19%	Depreciation	673,980	684,070	(10,090)	-1%	827,548	(153,568)	-19%
0	25,740	(25,740)	-100%	25,836	(25,836)	-100%	Buy-Out Amortization	0	25,740	(25,740)	-100%	25,836	(25,836)	-100%
8,091,633	8,307,440	(215,807)	-3%	7,823,044	268,589	3%	TOTAL OPERATING EXPENSES	8,091,633	8,307,440	(215,807)	-3%	7,823,044	268,589	3%
4,054,722	3,334,410	720,312	22%	3,490,654	564,068	16%	OPERATING INCOME (LOSS)	4,054,722	3,334,410	720,312	22%	3,490,654	564,068	16%
							NONOPERATING INCOME (EXPENSE)							
573,085	(100,000)	673,085	-673%	261,303	311,782	119%	NONOPERATING INCOME (EXPENSE)	573,085	(100,000)	673,085	-673%	261,303	311,782	119%
4,627,807	3,234,410	1,393,397	43%	3,751,957	875,850	23%	INCOME BEFORE TRANSFERS	4,627,807	3,234,410	1,393,397	43%	3,751,957	875,850	23%
							TRANSFERS TO CITY							
(1,899,990)	(1,899,990)	0	0%	(1,868,700)	(31,290)	2%	General Fund - Base	(1,899,990)	(1,899,990)	0	0%	(1,868,700)	(31,290)	2%
0	0	0	0%	0	0	0%	General Fund - One-Time	0	0	0	0%	0	0	0%
(12,300)	(12,300)	0	0%	(12,300)	0	0%	Economic Development	(12,300)	(12,300)	0	0%	(12,300)	0	0%
(504,000)	(504,000)	0	0%	(495,000)	(9,000)	2%	Capital Improvement	(504,000)	(504,000)	0	0%	(495,000)	(9,000)	2%
(2,416,290)	(2,416,290)	0	0%	(2,376,000)	(40,290)	2%	TOTAL TRANSFERS TO CITY	(2,416,290)	(2,416,290)	0	0%	(2,376,000)	(40,290)	2%
0	0	0	0%	0	0	0%	TRANSFERS FROM CITY	0	0	0	0%	0	0	0%
							TOTAL CONTRIBUTIONS AND OTHER							
5,852	0	5,852	0%	900,000	(894,148)	-99%	ITEMS	5,852	0	5,852	0%	900,000	(894,148)	-99%
2,217,368	818,120	1,399,248	171%	2,275,957	(58,589)	-3%	CHANGE IN NET POSITION	2,217,368	818,120	1,399,248	171%	2,275,957	(58,589)	-3%

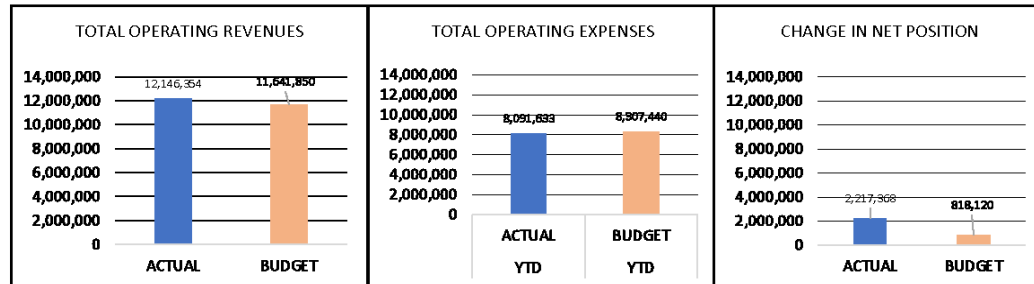
**NOTES**

For the quarter, Total Operating Revenues were 4% over budget.

For the quarter, Total Operating Expenses were 3% under budget. With Operating Expenses, the total Purchased Power and Transmission expense were 4% under budget.

Within Non-Operating items generated \$673,000 more in revenue that expected. The vast majority of the income was a result of interest and market valuation increases to investments. As a result of these items, Income Before Transfers for the quarter was 43% over budget.

The combination of Operating and Non-operating items resulted in the Change in Net Position for the quarter to be 171% over budget.



**03/31/2025 Days Cash On Hand Summary**

Cash and Reserves	Budget Daily Exp	Calc. Days on Hand	Req'd Days	Excess or (Deficit) Days
41,410,831	107,532	385.1	200	185.1

**MOORHEAD PUBLIC SERVICE**  
**SUMMARY STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION**  
**WATER DIVISION**  
FOR THE PERIOD ENDING 3/31/2025 (PRELIMINARY)

CURRENT QUARTER	QUARTER BUDGET	VAR FR BDGT	VAR %	PRIOR YR QUARTER	PR YR VAR	PR YR CHG		YTD ACTUAL	YTD BUDGET	VAR FR BDGT	VAR %	PRIOR YR	PR YR VAR	PR YR CHG
							OPERATING REVENUE							
2,632,292	2,479,430	152,862	6%	2,610,737	21,554	1%	Sales of Water	2,632,292	2,479,430	152,862	6%	2,610,737	21,554	1%
4,709	2,870	1,839	64%	4,903	(194)	-4%	Other Operating Revenue	4,709	2,870	1,839	64%	4,903	(194)	-4%
2,637,001	2,482,300	154,701	6%	2,615,641	21,360	1%	TOTAL OPERATING REVENUES	2,637,001	2,482,300	154,701	6%	2,615,641	21,360	1%
							OPERATING EXPENSES							
61,036	118,660	(57,624)	-49%	92,877	(31,841)	-34%	Source of Supply	61,036	118,660	(57,624)	-49%	92,877	(31,841)	-34%
808,487	872,370	(63,883)	-7%	993,499	(185,012)	-19%	Water Treatment	808,487	872,370	(63,883)	-7%	993,499	(185,012)	-19%
295,907	311,690	(15,783)	-5%	274,731	21,176	8%	Distribution	295,907	311,690	(15,783)	-5%	274,731	21,176	8%
78,484	91,550	(13,066)	-14%	88,627	(10,142)	-11%	Customer Accounts	78,484	91,550	(13,066)	-14%	88,627	(10,142)	-11%
0	230	(230)	-100%	186	(186)	-100%	Customer Info., Education, & Awareness	0	230	(230)	-100%	186	(186)	-100%
452,222	462,380	(10,158)	-2%	446,213	6,010	1%	Admin & General	452,222	462,380	(10,158)	-2%	446,213	6,010	1%
578,670	578,640	30	0%	594,930	(16,260)	-3%	Depreciation	578,670	578,640	30	0%	594,930	(16,260)	-3%
2,274,807	2,435,520	(160,713)	-7%	2,491,062	(216,255)	-9%	TOTAL OPERATING EXPENSES	2,274,807	2,435,520	(160,713)	-7%	2,491,062	(216,255)	-9%
362,194	46,780	315,414	674%	124,578	237,615	191%	OPERATING INCOME (LOSS)	362,194	46,780	315,414	674%	124,578	237,615	191%
181,526	(15,110)	196,636	-1301%	34,607	146,919	425%	NONOPERATING INCOME (EXPENSE)	181,526	(15,110)	196,636	-1301%	34,607	146,919	425%
543,720	31,670	512,050	1617%	159,186	384,534	242%	INCOME (LOSS) BEFORE TRANSFERS	543,720	31,670	512,050	1617%	159,186	384,534	242%
							TRANSFERS TO CITY							
(131,250)	(137,430)	6,180	-4%	(133,500)	2,250	-2%	General Fund	(131,250)	(137,430)	6,180	-4%	(133,500)	2,250	-2%
(31,500)	(31,500)	0	0%	(31,500)	0	0%	Capital Improvements Fund	(31,500)	(31,500)	0	0%	(31,500)	0	0%
(162,750)	(168,930)	6,180	-4%	(165,000)	2,250	-1%	TOTAL CITY TRANSFERS	(162,750)	(168,930)	6,180	-4%	(165,000)	2,250	-1%
6,967	0	6,967	0%	1,826	5,141	282%	TOTAL CONTRIBUTIONS AND OTHER ITEMS	6,967	0	6,967	0%	1,826	5,141	282%
387,937	(137,260)	525,197	-383%	(3,988)	391,925	-9827%	CHANGE IN NET POSITION	387,937	(137,260)	525,197	-383%	(3,988)	391,925	-9827%

**NOTES**

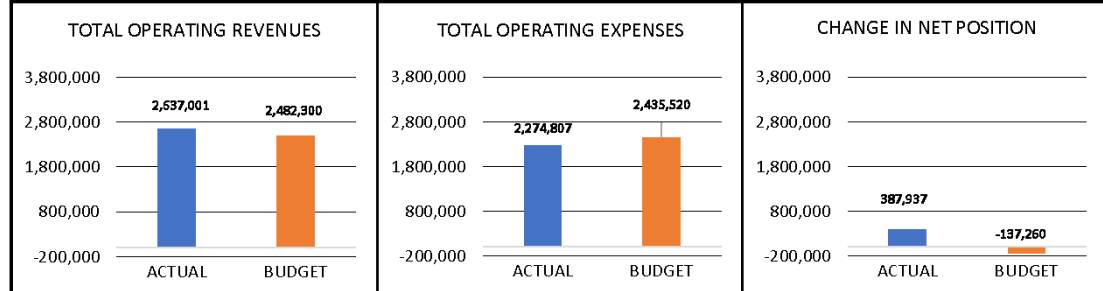
For the quarter, Total Operating Revenues were 6% over budget.

For the quarter, Total Operating Expenses were 7% under budget. Within the Expenses, improved water quality in the river and aquifer resulted in Water Treatment costs coming in 7% under budget for the quarter.

For the quarter, net Non-Operating expenses exceeded budget non-operating net expense by nearly \$197,000. The largest items within this account group were related to interest income and book market value gains on investments.

For the quarter, Income Before Transfers was 1617% over budget.

The combination of Operating, Non-operating, and contributed items resulted in the Change in Net Position for the quarter to be over budget by \$525,000.



Days Cash On Hand Summary				
Cash and Reserves	Budget Daily Exp	Calc. Days on Hand	Req'd Days	Excess or (Deficit) Days
11,339,619	25,542	444	225	219

## Moorhead Public Service Quarterly Billing and Collections Summary

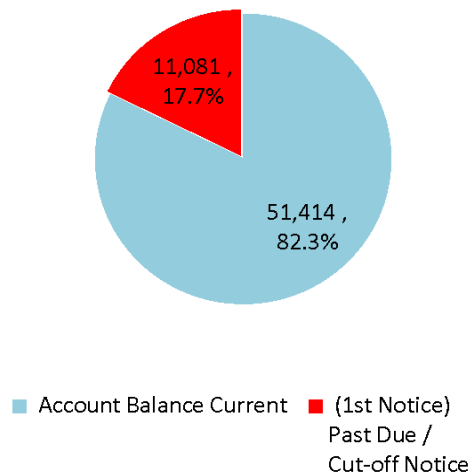
### Quarterly Totals

Q1

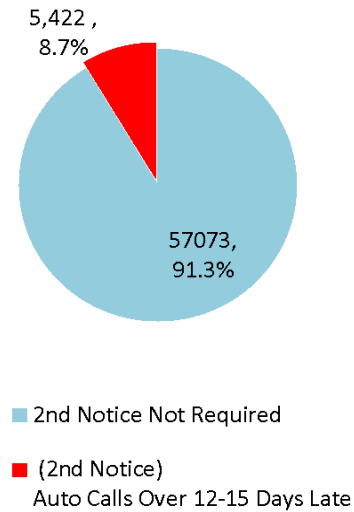
2025

Cycle	Billed	Account Balance		(1st Notice)	% Past	(2nd Notice)	% Requiring	Service	
		Current	% Current	Past Due / Cut-off Notice	Due	Auto Calls Over 12- 15 Days Late	2nd Notice	Disconnected	% Disconnected
10	4,567	3,935	86.2%	632	13.8%	343	7.5%	25	0.5%
20	4,341	3,529	81.3%	812	18.7%	351	8.1%	20	0.5%
30	4,885	3,653	74.8%	1,232	25.2%	633	13.0%	52	1.1%
50	5,335	4,658	87.3%	677	12.7%	339	6.4%	42	0.8%
60	6,317	5,251	83.1%	1,066	16.9%	403	6.4%	35	0.6%
70	7,812	6,127	78.4%	1,685	21.6%	901	11.5%	65	0.8%
80	4,867	3,787	77.8%	1,080	22.2%	567	11.6%	67	1.4%
85	6,460	5,073	78.5%	1,387	21.5%	760	11.8%	41	0.6%
90	7,142	6,398	89.6%	744	10.4%	341	4.8%	40	0.6%
95	10,769	9,003	83.6%	1,766	16.4%	784	7.3%	133	1.2%
Total	62,495	51,414	82.3%	11,081	17.7%	5,422	8.7%	520	0.8%

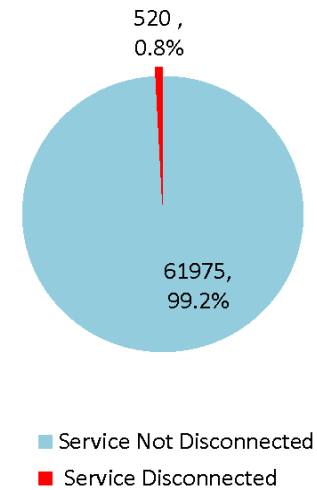
#### Total Bills



#### 2nd Notice - Automated Call Reminder



#### Final Resolution - Service Disconnected



## Moorhead Public Service Quarterly Billing and Collections Summary

### Quarter-by-Quarter Recap

Cycle	Billed	Account Balance		(1st Notice)	% Past Due	(2nd Notice)	% Requiring 2nd Notice	Service	
		Current	% Current	Past Due / Cut-off Notice		Auto Calls Over 12- 15 Days Late		Disconnected	% Disconnected
2018 Q3	58,836	50,332	85.5%	8,504	14.5%	3,741	6.4%	645	1.1%
2018 Q4	59,737	51,313	85.9%	8,424	14.1%	3,447	5.8%	534	0.9%
2019 Q1	60,199	51,800	86.0%	8,399	14.0%	3,053	5.1%	229	0.4% *
2019 Q2	60,579	51,481	85.0%	9,098	15.0%	4,045	6.7%	364	0.6%
2019 Q3	59,505	49,916	83.9%	9,589	16.1%	4,197	7.1%	389	0.7%
2019 Q4	60,074	50,601	84.2%	9,473	15.8%	4,428	7.4%	188	0.3%
2020 Q1	63,127	53,785	85.2%	9,342	14.8%	2,636	4.2%	89	0.1% #
2020 Q2	61,045	51,336	84.1%	9,709	15.9%	0	0.0%	0	0.0% #
2020 Q3	60,146	50,402	83.8%	9,744	16.2%	5,300	8.8%	0	0.0% #
2020 Q4	60,337	50,366	83.5%	9,971	16.5%	5,760	9.5%	0	0.0% #
2021 Q1	60,308	50,657	84.0%	9,651	16.0%	5,544	9.2%	63	0.1% %
2021 Q2	60,188	51,158	85.0%	9,030	15.0%	4,161	6.9%	719	1.2%
2021 Q3	60,262	51,008	84.6%	9,254	15.4%	4,705	7.8%	585	1.0%
2021 Q4	60,412	51,063	84.5%	9,349	15.5%	4,687	7.8%	393	0.7%
2022 Q1	60,560	51,078	84.3%	9,482	15.7%	4,322	7.1%	315	0.5%
2022 Q2	60,381	50,309	83.3%	10,072	16.7%	4,939	8.2%	370	0.6%
2022 Q3	60,458	50,490	83.5%	9,968	16.5%	5,239	8.7%	321	0.5%
2022 Q4	61,016	50,921	83.5%	10,095	16.5%	5,619	9.2%	310	0.5%
2023 Q1	61,460	50,602	82.3%	10,858	17.7%	5,695	9.3%	330	0.5%
2023 Q2	61,130	50,871	83.2%	10,259	16.8%	5,644	9.2%	517	0.8%
2023 Q3	61,141	49,965	81.7%	11,176	18.3%	5,892	9.6%	664	1.1% **
2023 Q4	61,494	50,398	82.0%	11,096	18.0%	5,527	9.0%	560	0.9%
2024 Q1	62,082	51,027	82.2%	11,055	17.8%	5,434	8.8%	569	0.9%
2024 Q2	61,769	51,075	82.7%	10,694	17.3%	5,705	9.2%	654	1.1%
2024 Q3	61,973	50,629	81.7%	11,344	18.3%	5,815	9.4%	645	1.0%
2024 Q4	62,349	50,774	81.4%	11,575	18.6%	5,852	9.4%	564	0.9%
2025 Q1	62,495	51,414	82.3%	11,081	17.7%	5,422	8.7%	520	0.8%

\* Per city council and MN Department of Commerce direction, ceased disconnection of water or electric service to collect unpaid city charges.

# Ceased service disconnections per PSC action related to COVID pandemic.

% Disconnections for non-payment reinstated May 2021

\*\* Collection of unpaid city services initiated for residences with a separate water service.

# Human Resources Quarterly Dashboard

2025 Quarter 1

## U.S. Bureau of Labor Statistics (BLS) Employee Counts Reported

*(Full-time and part-time employees to include paid Commissioners)*

October 2025	70
November 2025	70
December 2025	70

## New Hires Processed During Quarter

*(Payroll Setup / Federal E-Verify (I-9) Processed / MN New Hire Reporting)*

Full-time	0
Part-time and Commissioners	2
Total	2

## Full-Time Separations Processed During Quarter

*(State PERA Reporting / (COBRA) Health Insurance Notifications)*

0

## OSHA / Workers Compensation Reporting

Total Injury Incidents Reported During Quarter	4
OSHA Form 301 Recordable Incident Reports Initiated*	0
Workers Compensation First Claims Initiated**	0

\* Only incidents that require attention from a medical provider are reported on OSHA Form 301 incident reports. Per OSHA recordkeeping requirements, minor injuries requiring only routine first aid attention do not need to be recorded.

\*\* Workers' Compensation Filings submitted when there is notification of an office visit, medical visit or other situation that may have a financial or cost impact.

## Quarterly Reporting and Testing Requirements

Completed

Commercial Driver's License (CDL) Quarterly Random Tests Completed	X
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The following are completed during the first month following the end of the quarter:

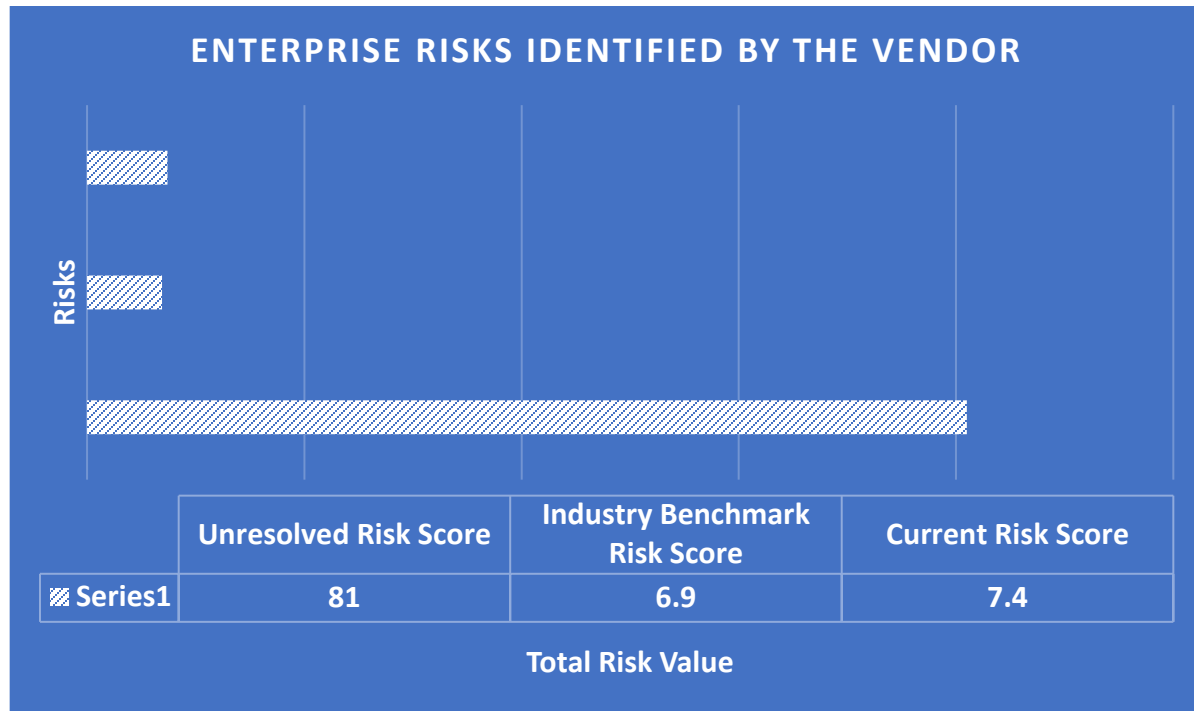
Federal Quarterly Withholding Tax Reported / Filed	X
MN State Quarterly Withholding Tax Reported / Filed	X
ND Quarterly Withholding Tax Reported / Filed	X
MN Quarterly Unemployment Insurance Income Reported / Filed	X

## Other Items During Quarter

Annual on-site OSHA audiograms	X
Payments to benefit providers made using 2025 rates	X

## Enterprise Risk

### Risks Identified by the Vendor



## Phishing Security Test

### The Last Three Months

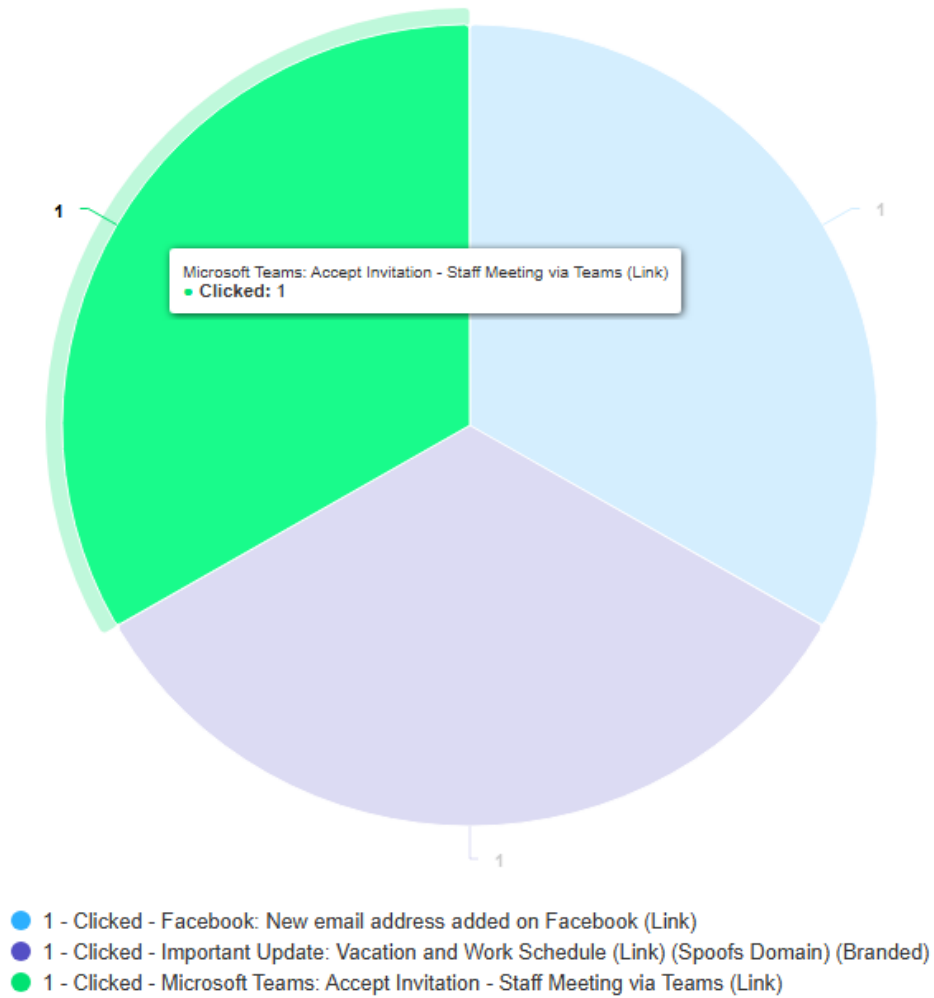
6 Clicks, 0 Replies, 0 Attachments Opened, 0 Macro Enabled, 0 Data Entered, 0 QR Codes Scanned, 0 Callback, 0 Callback Data Entered, 638 Reported



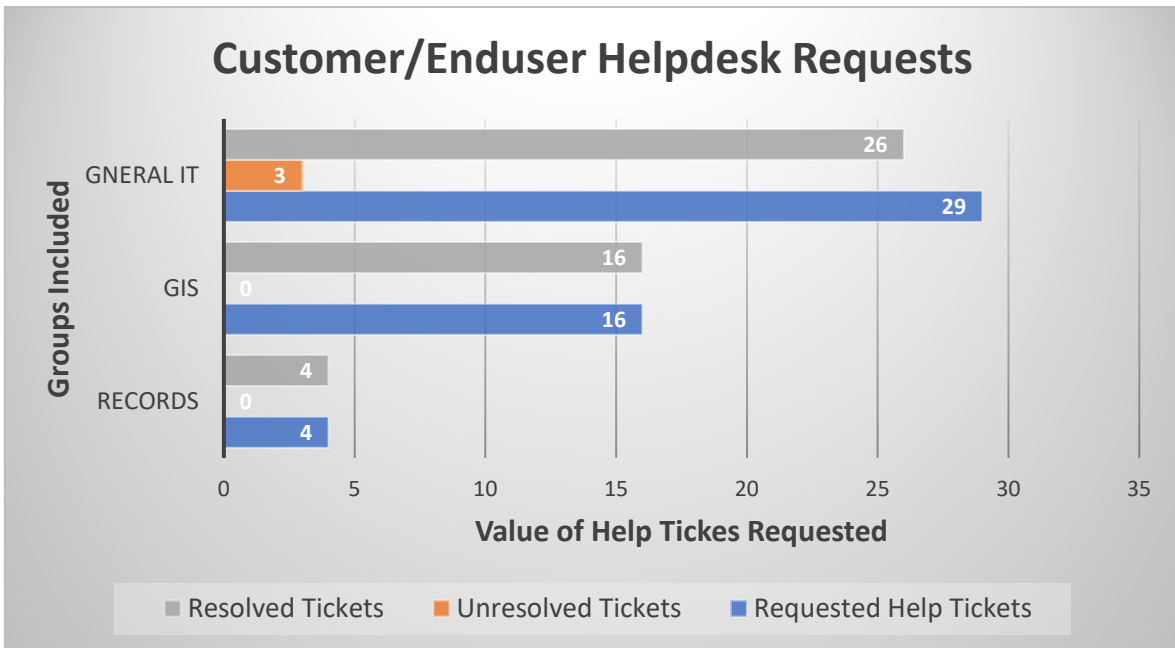
# Internal Simulated Phishing Campaign

## Recorded Failures

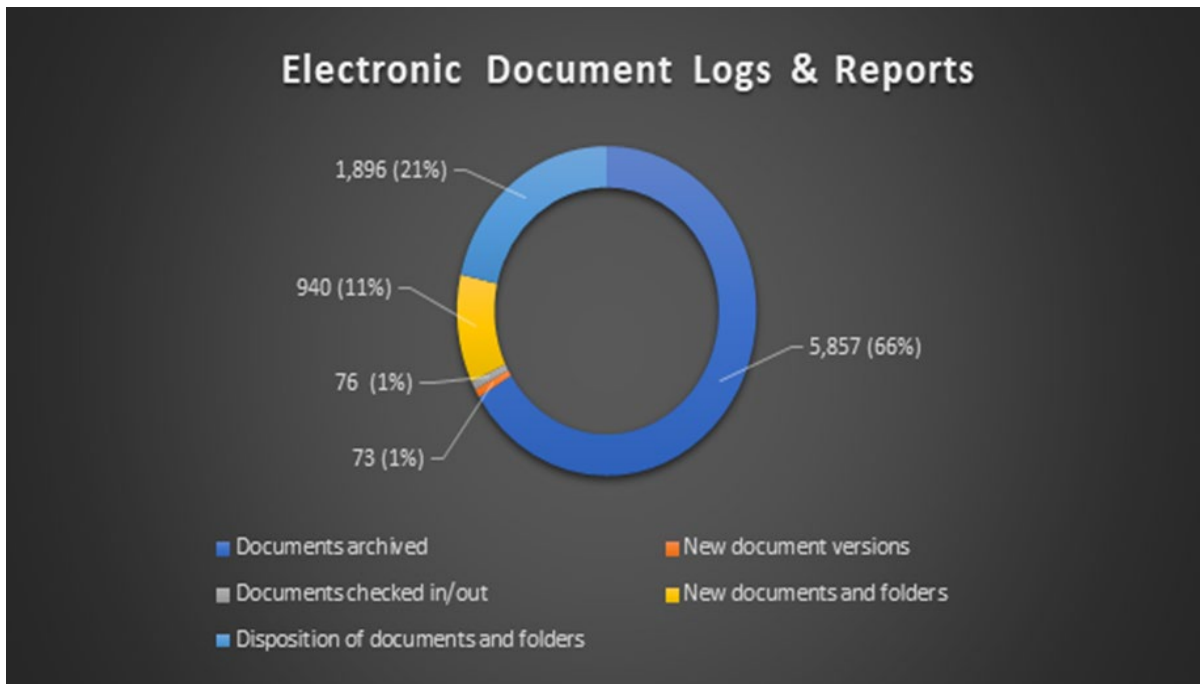
This report represents failures during a simulated phishing campaign.  
The graph shows the number of failures by failure types



## Customer/End-user Helpdesk Recorded Requests



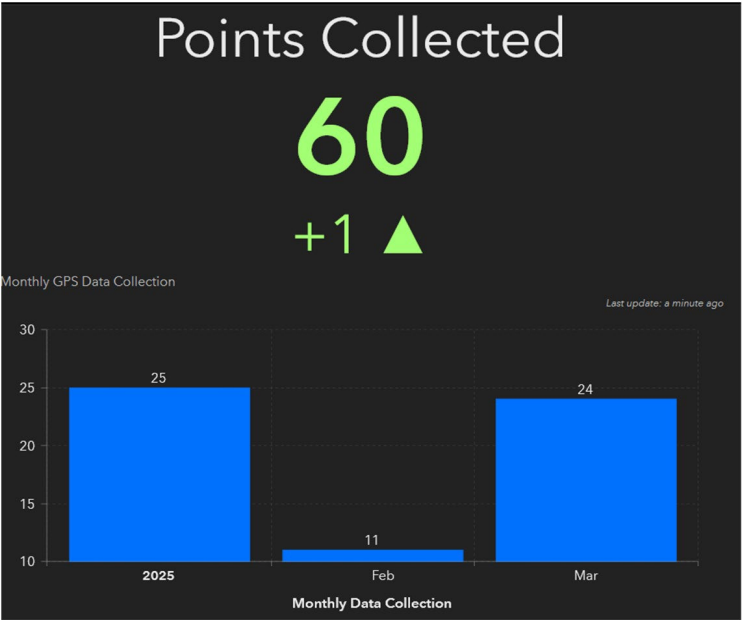
## Records Management Electronic Document Logs & Reports





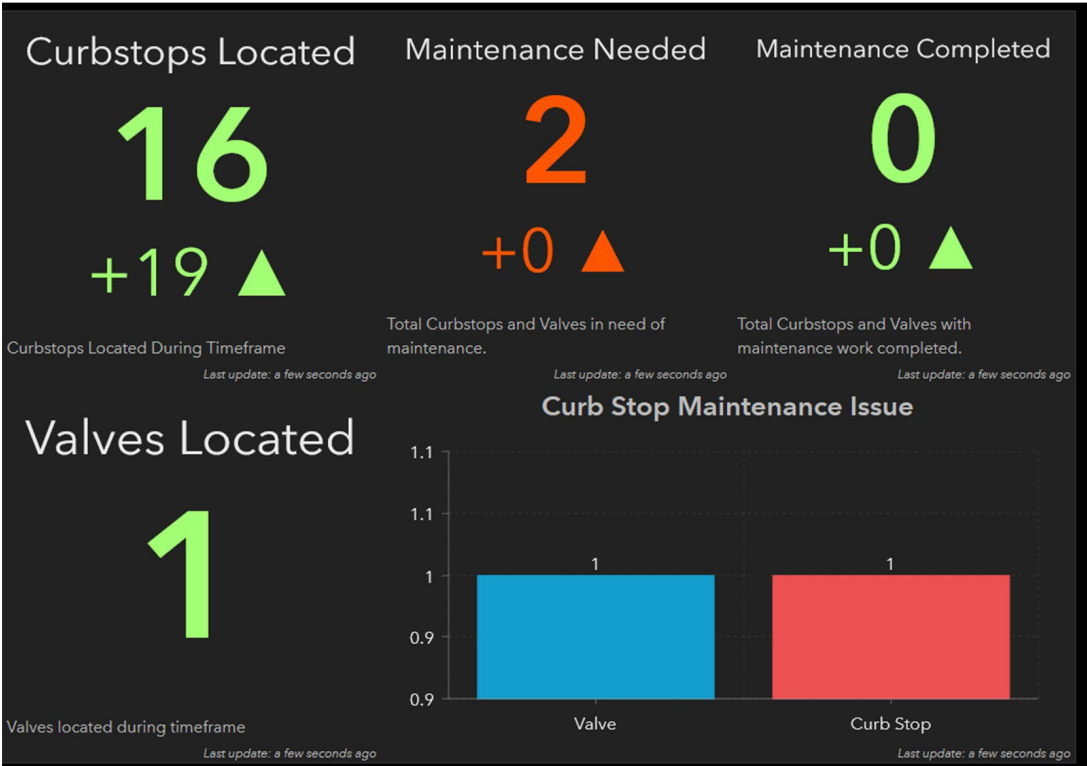
# GPS Point Collected

## Water Facilities



# Water Distribution

## Maintenance



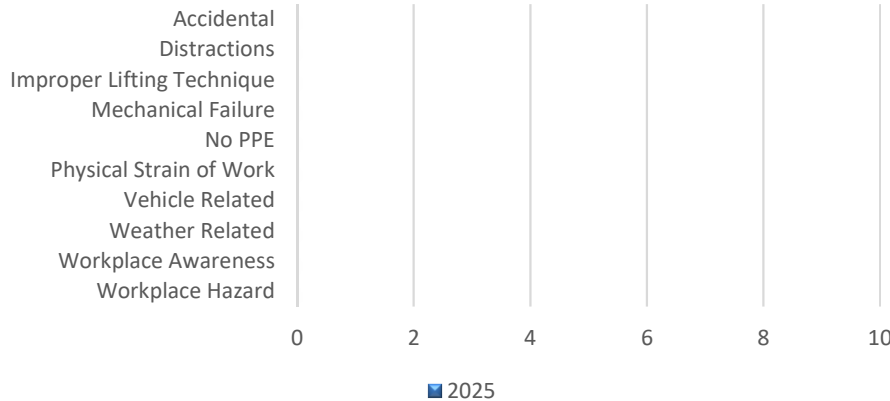
## SAFETY COMMITTEE UPDATES

The Safety Committee meets every month to discuss upcoming safety training topics, address safety concerns, and review injury reports, when needed.

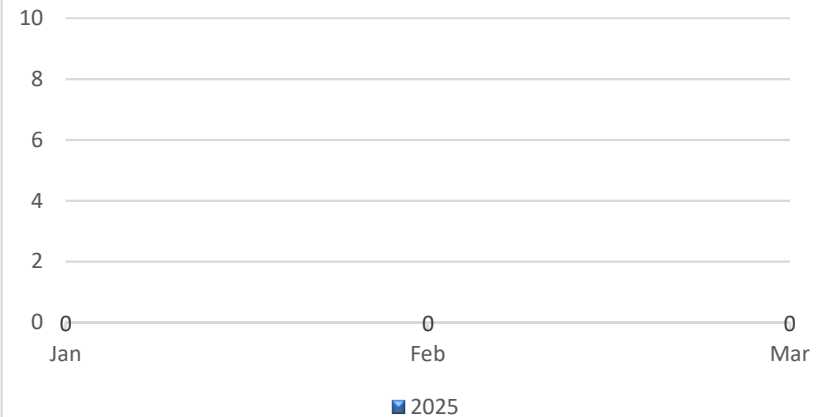
## 1ST QUARTER OF 2025

There were no injuries or near-miss/unsafe working conditions reported during the first quarter of 2025.

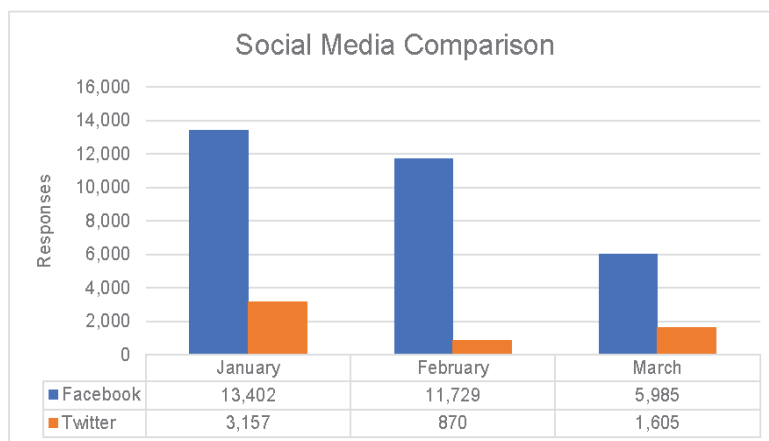
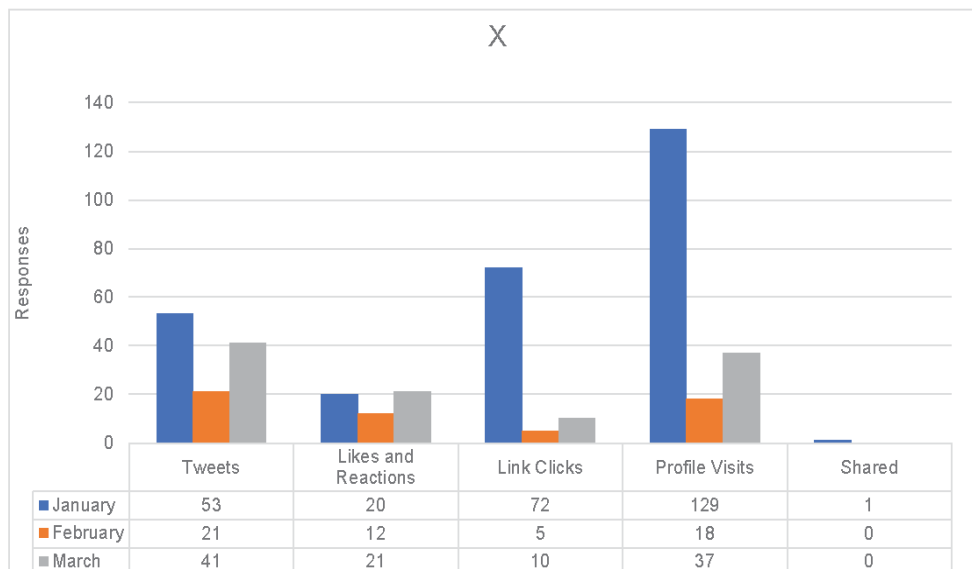
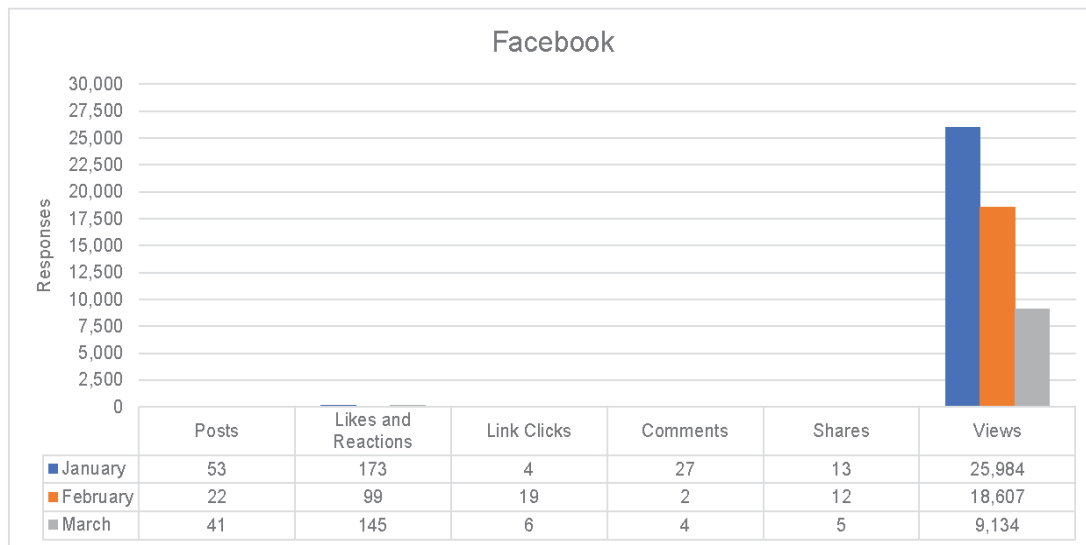
### Injuries by Type



### Injuries by Month



## SOCIAL MEDIA STATISTICS - 1ST QUARTER



Audience

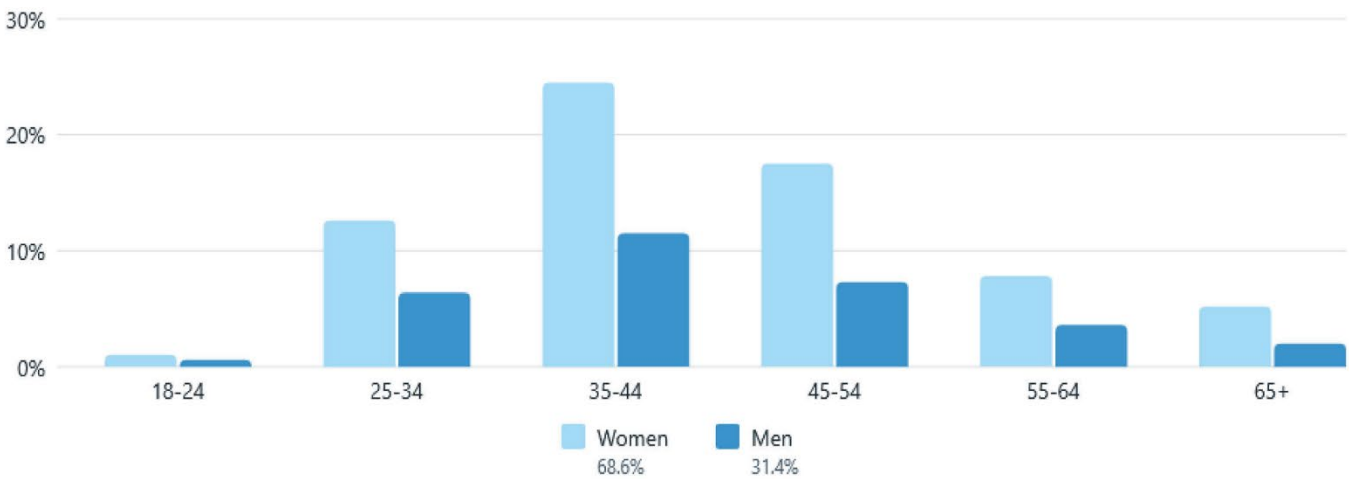
- Demographics
- Trends
- Segments
- Potential audience

Followers ⓘ

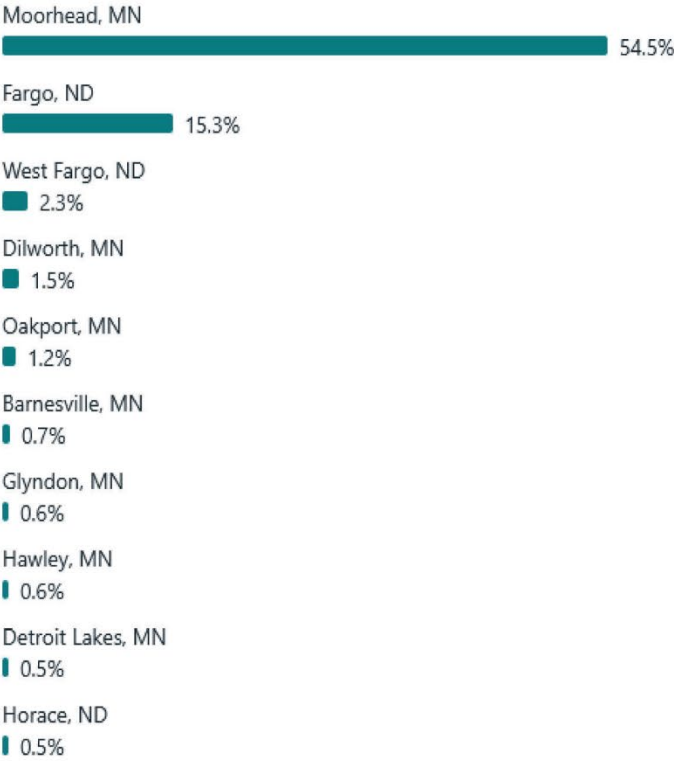
Lifetime

3,253

Age & gender ⓘ



Top cities



Top countries



# Water Division 1st Quarter 2025 Dashboard



## What Are We Known For?

- Class A Surface Water Treatment Plant
- Ozone Disinfection
- Great Tasting Water
- Innovative Staff
- Leaders in the field

**2025 1st Quarter Water Division (Gallons) = 279,789,492**

Revenue Mix:

Water usage

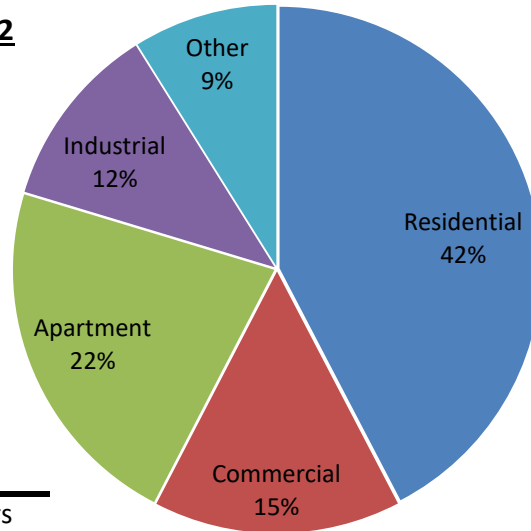
42%	<b>Residential</b>	118,509,387
15%	<b>Commercial</b>	42,712,595
22%	<b>Apartment</b>	61,651,095
11%	<b>Industrial</b>	31,995,700
9%	<b>Other</b>	24,920,715

## Customer Base

Residential Customers	12,089
Commercial Customers	818
Apartment Customers	432
Industrial Customers	3
Regional Customers	1
Other Customers	0

13,343  
Customers

## Gallons By User Type



## Water Quality Sampling Protocol

### Bacteriological Samples

Sampled	Passed	Percent
150	150	100%

### Bromate Samples

Sampled	Passed	Percent
3	3	100%

### Turbidity Samples

Sampled	Passed	Percent
540	540	100%

### Trihalomethanes & Haloacetic Acids

Sampled	Passed	Percent
4	4	100%

### Fluoride Samples

Sampled	Low	High
270	0.65 mg/L	0.72 mg/L

### Total Organic Carbon Internal Samples

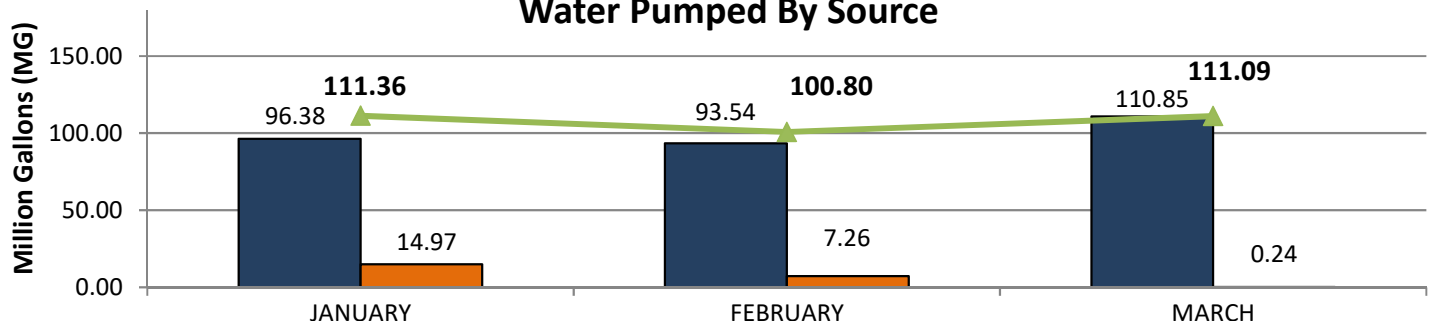
Sampled	Passed	Percent
180	180	100%

### Alkalinity and TOC Reduction Samples

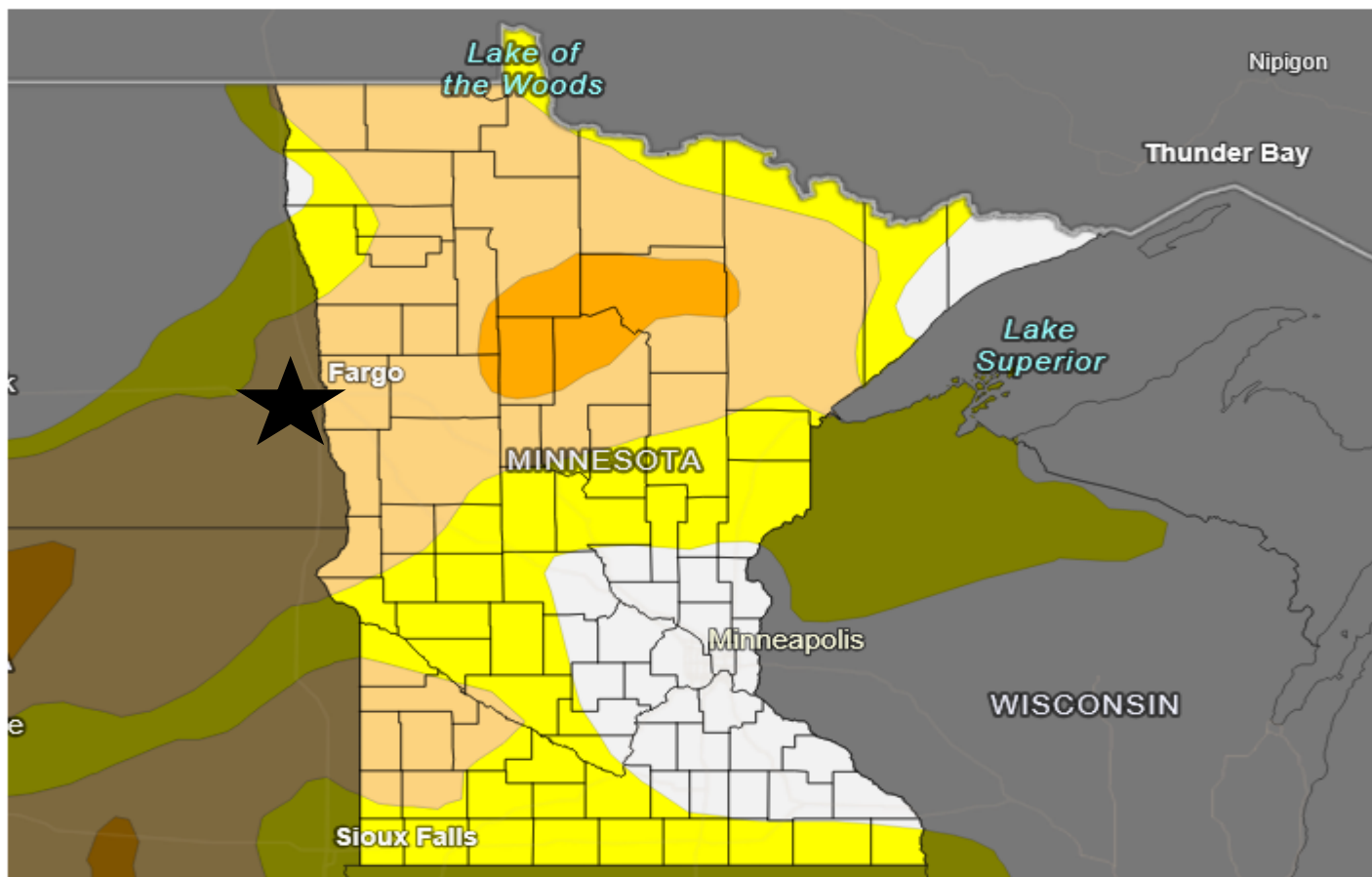
Sampled	Passed	Percent
3	3	100%

General Water Quality Parameters for new Lead and Copper Rule Improvements


## Water Pumped By Source



# U.S. Drought Monitor



## Drought & Dryness Categories

	D0 – Abnormally Dry	<b>35.8%</b>
	D1 – Moderate Drought	<b>40.4%</b>
	D2 – Severe Drought	<b>5.7%</b>
	D3 – Extreme Drought	<b>0.0%</b>
	D4 – Exceptional Drought	<b>0.0%</b>
	Total Area in Drought (D1–D4)	<b>46.0%</b>

Source(s): NDMC, NOAA, USDA

Data Valid: 04/22/25

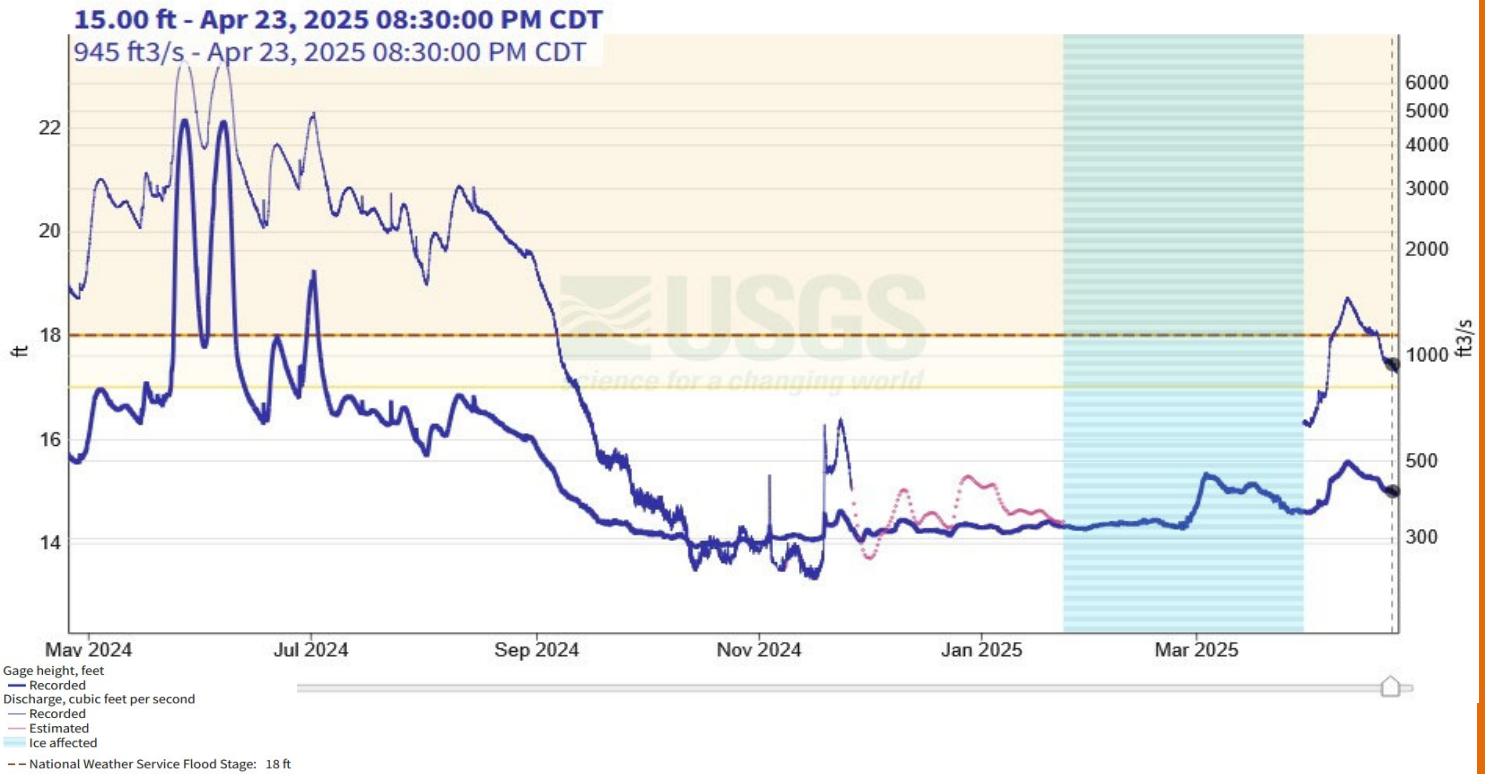
**Drought.gov**

Drought conditions currently driven by lack of snow  
and soil moisture

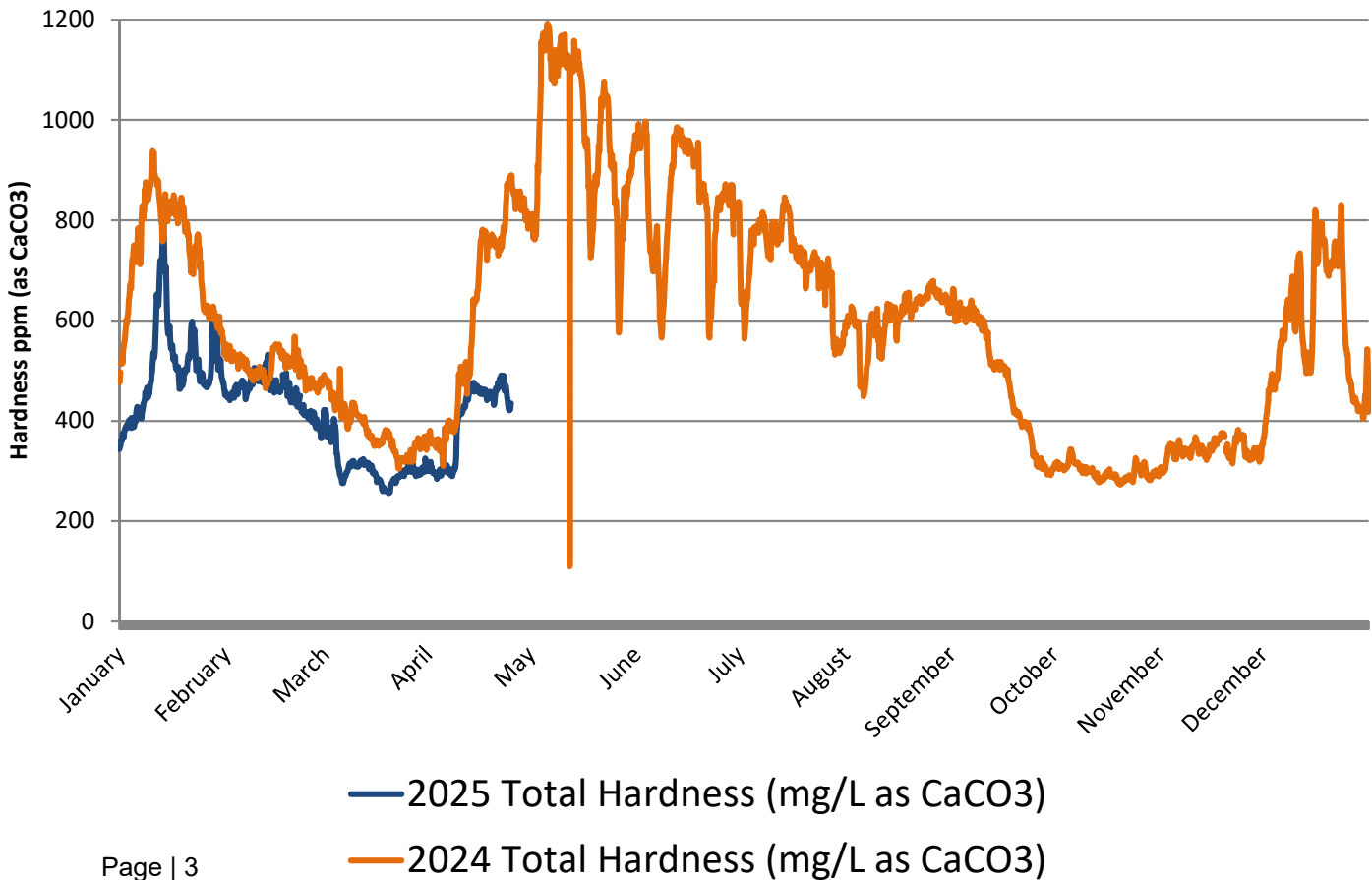
April 25, 2024 - April 25, 2025

Gage height, feet

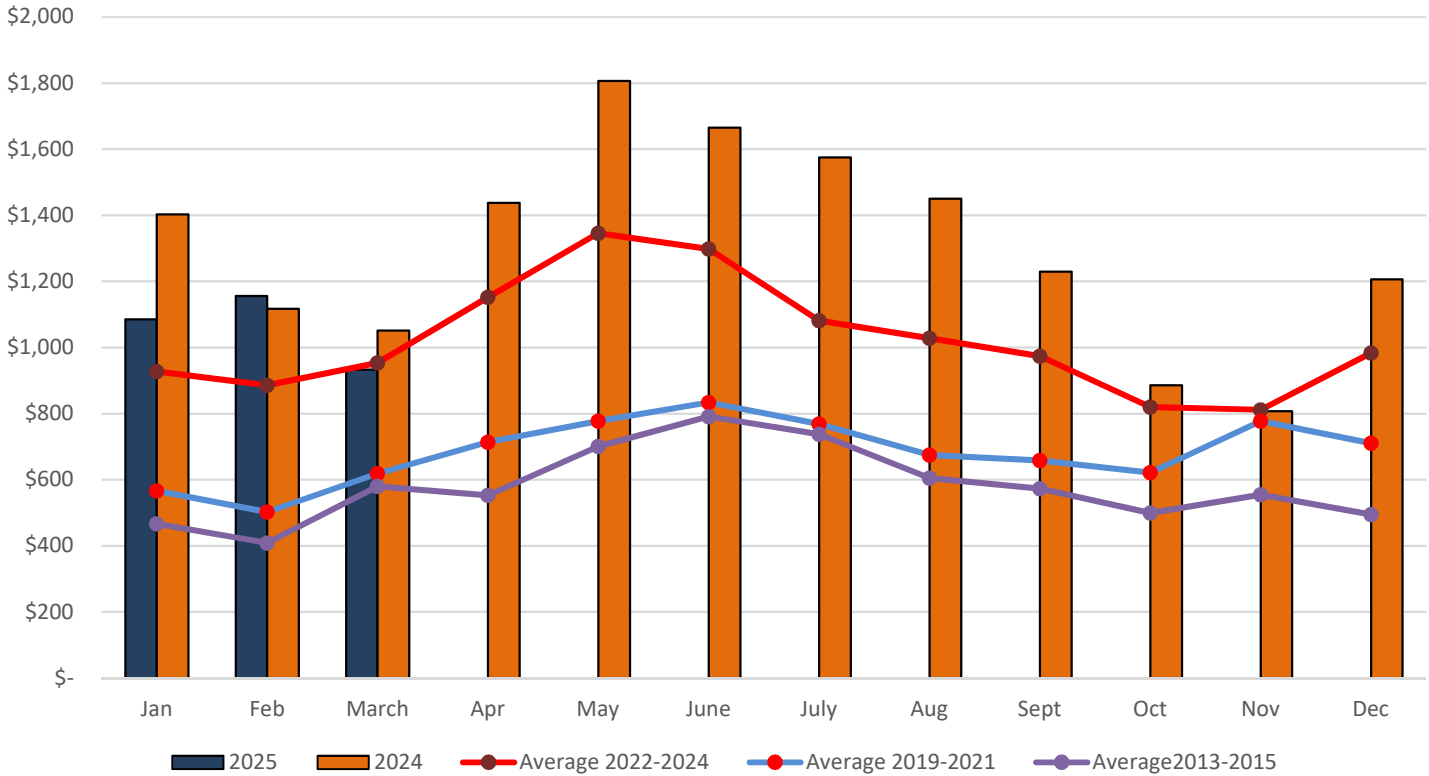
Discharge, cubic feet per second



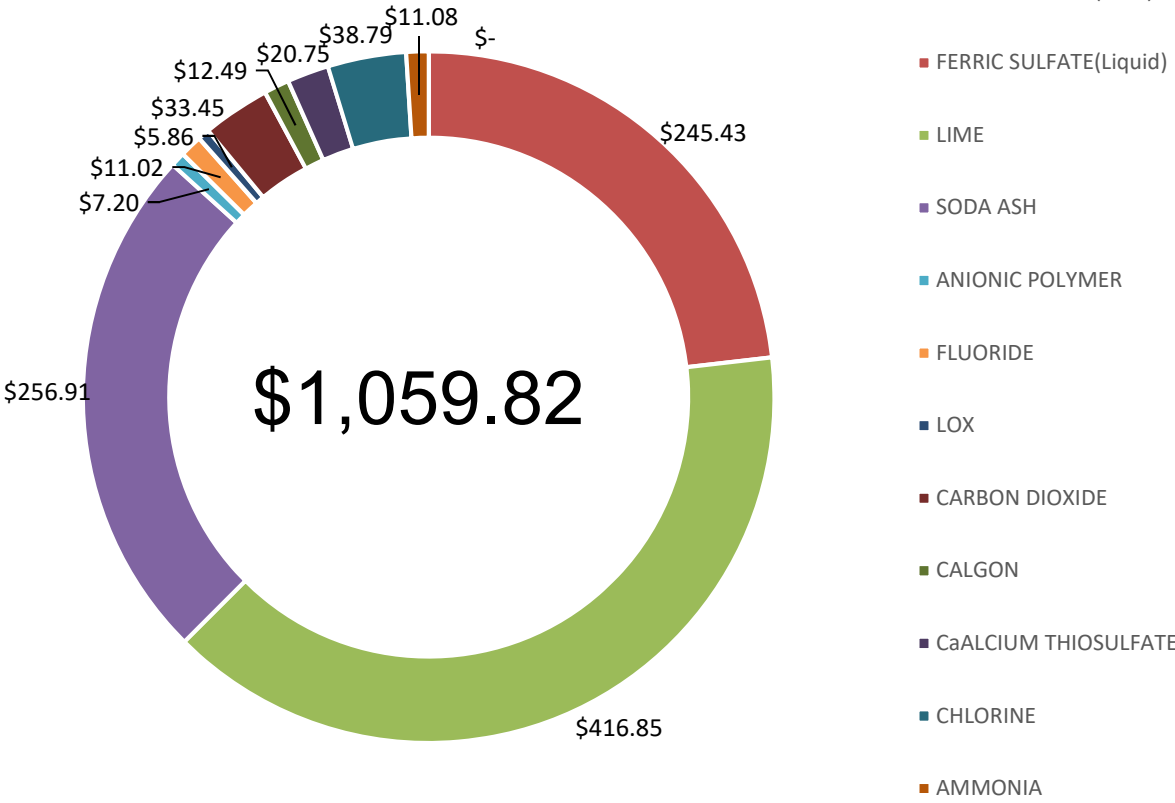
## Total Hardness Comparison Red River



Chemical Cost per Million Gallons Treated Monthly

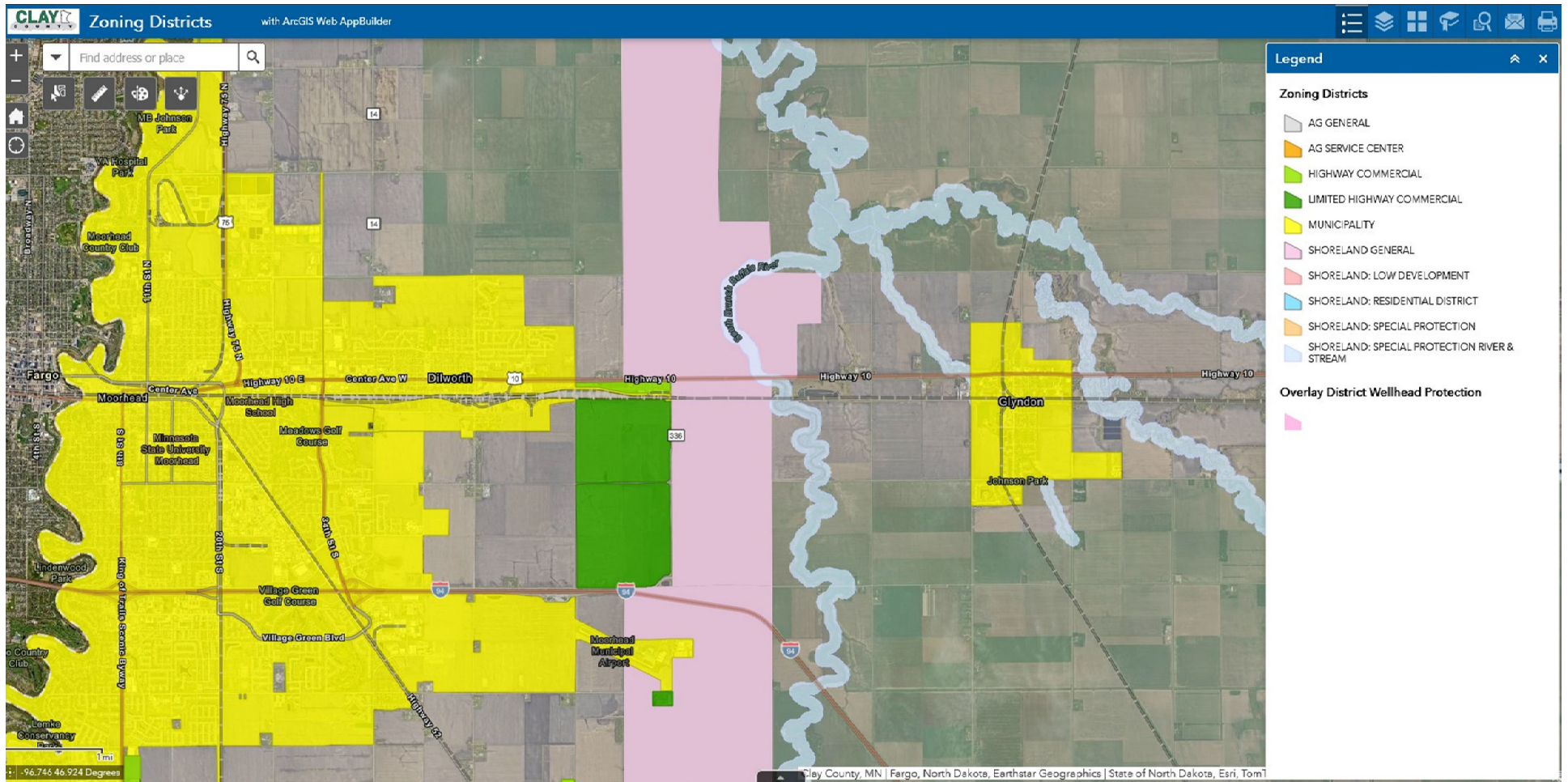


2025 Chemical Cost per Million Gallons





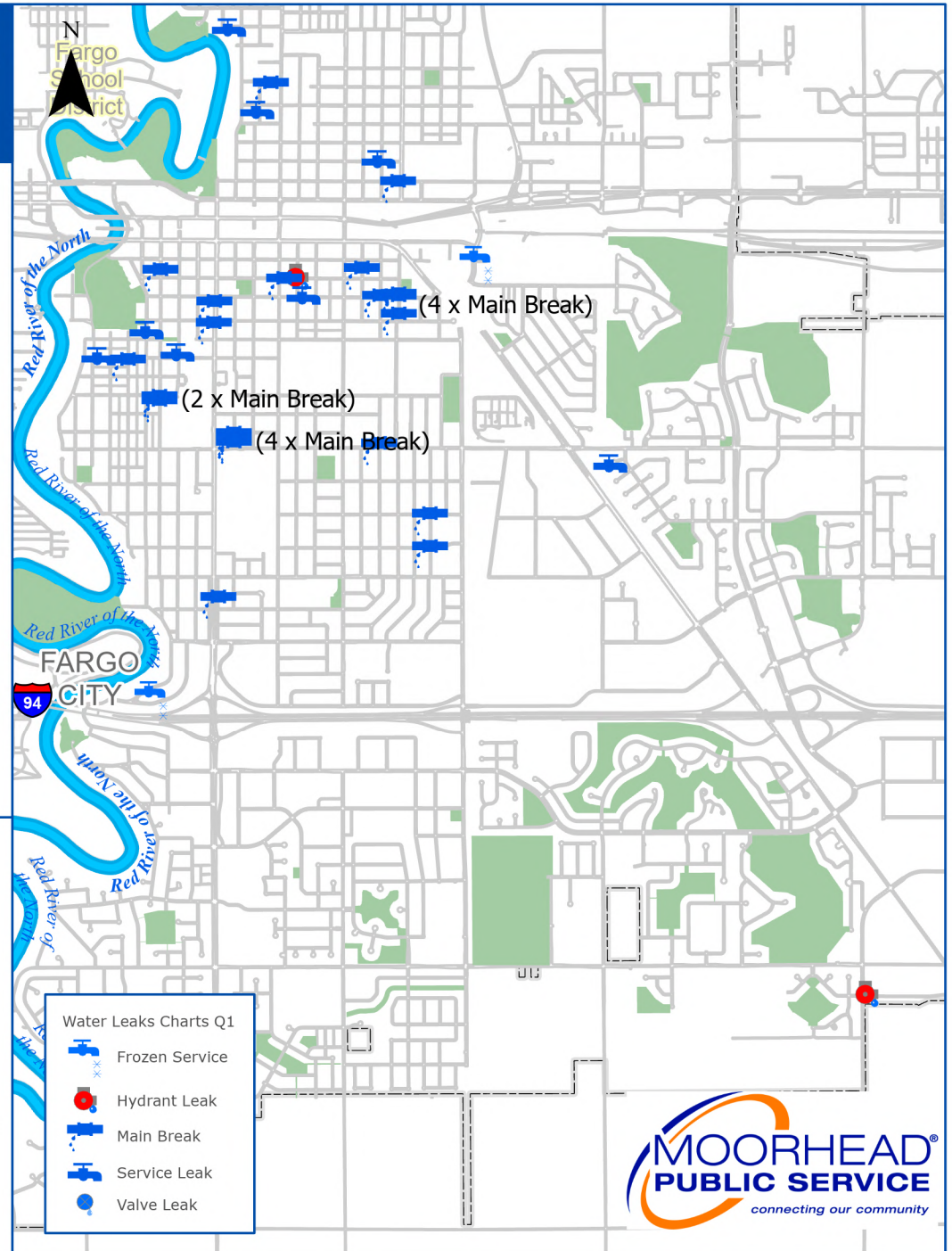
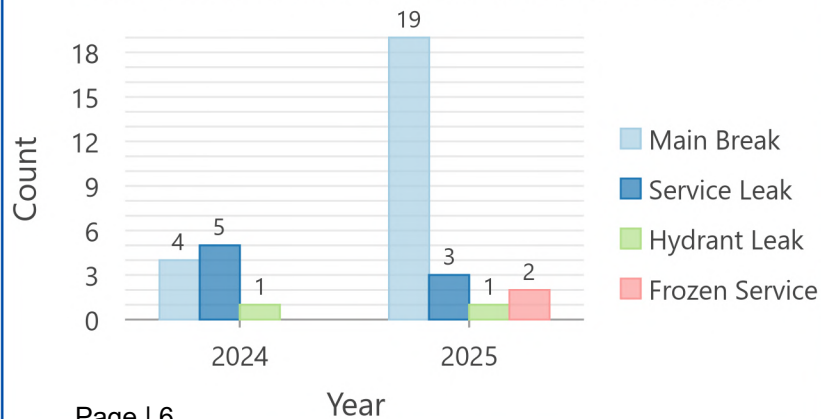
# Buffalo Aquifer Zoning and Protection



# Q1 Water Leaks 2025

Repair Date	Leak Type	Location Description	Pipe Diameter
1/5/2025	Main Break	19th ST and 18th AVE S	6 inch
1/9/2025	Service Leak	815 9th AVE N	3/4 inch
1/16/2025	Main Break	19th ST and 16th AVE S	6 inch
1/20/2025	Main Break	423 17th ST S	6 inch
1/21/2025	Main Break	1105 9th ST S	6 inch
1/22/2025	Main Break	319 17TH ST S	6 inch
1/27/2025	Main Break	1105 9th ST S	6 inch
1/27/2025	Main Break	201 17th ST N	6 inch
1/29/2025	Service Leak	919 6th AVE N	3/4 inch
1/31/2025	Main Break	215 15th ST S	6 inch
2/1/2025	Main Break	1105 9th st s	6 inch
2/13/2025	Main Break	7 AVE and 3RD ST S	4 inch
2/18/2025	Main Break	16th ST 4th AVE S	6 inch
2/20/2025	Main Break	403 8th ST S	4 inch
2/23/2025	Main Break	2106 8TH ST S	6 inch
2/25/2025	Frozen Service	116 21st ST S	3/4 inch
2/28/2025	Main Break	1105 9th ST S	6 inch
2/28/2025	Frozen Service	2714 RIVER SHORE DR S	3/4 inch
3/4/2025	Main Break	5th ST 9th AVE S	6 inch
3/9/2025	Main Break	905 5th ST S	6 inch
3/10/2025	Service Leak	2903 13th AVE S	1 inch
3/16/2025	Main Break	222 11th ST S	6 inch
3/18/2025	Main Break	318 17th ST S	6 inch
3/19/2025	Main Break	8th ST and 5th AVE S	4 inch
3/20/2025	Hydrant Leak	1124 3rd AVE S	

Leak count in 2024 and 2025 for Q1





# Moorhead Public Service Strategic Direction Matrix 2025-2027

Community		Our Team		Water	
Current Reality	Success	Current Reality	Success	Current Reality	Success
<ul style="list-style-type: none"> <li>▪ Need more customer connections</li> <li>▪ Need to step up key accounts program</li> <li>▪ Communications, Marketing, Energy Services position is vacant</li> <li>▪ Communication by letters, bill stuffers, website and social media</li> <li>▪ Lacking customer cell or email information</li> <li>▪ Limit on max payment on bill</li> <li>▪ 10 events this year</li> </ul>	<ul style="list-style-type: none"> <li>▪ Key accounts – annual in person, quarterly check-in</li> <li>▪ Visiting top 50 customers annually</li> <li>▪ 10 events per year</li> <li>▪ Communications, Marketing, Energy Services position filled</li> <li>▪ Gathering updated customer contact information</li> <li>▪ Education on costs and transfer</li> <li>▪ Customer portal</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vacant positions (5)</li> <li>▪ Evaluating needs vs. wants in positions</li> <li>▪ Working on succession planning</li> <li>▪ Leadership training</li> <li>▪ Staff professional development</li> <li>▪ General training</li> <li>▪ Some standard operating procedures (SOPs) and need review</li> <li>▪ Spread out over 3 locations</li> <li>▪ Business office move and transition</li> <li>▪ Team safety</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fully staffed</li> <li>▪ All SOPs done and updated</li> <li>▪ Successful transition with knowledge transfer</li> <li>▪ Continued training and development</li> <li>▪ Identify professional development opportunities</li> <li>▪ Zero incidents or accidents</li> <li>▪ More cross department mixing</li> <li>▪ Clear and concise communication</li> <li>▪ Employee input on needs/wants</li> <li>▪ Ensure dissemination of information</li> <li>▪ Great attitudes/culture from all</li> <li>▪ Job fairs for recruitment</li> <li>▪ Education requirement review on job descriptions</li> <li>▪ Chlorine training for all</li> </ul>	<ul style="list-style-type: none"> <li>▪ Aging infrastructure</li> <li>▪ Master plan in process</li> <li>▪ Water asset management plan</li> <li>▪ Lead/Copper survey at state</li> <li>▪ Lead service line pilot project</li> <li>▪ Water supply crossroads</li> <li>▪ Discussions with regulatory agencies</li> <li>▪ Reliable</li> <li>▪ Capacity for growth limited</li> </ul>	<ul style="list-style-type: none"> <li>▪ Lead service lines identified and plan for replacement</li> <li>▪ Water supply long-term identified and plan</li> <li>▪ Facilities master plan</li> <li>▪ Regulatory support</li> <li>▪ Ozone project complete</li> <li>▪ Efficiency in water main replacements</li> <li>▪ Supervisor positions filled</li> <li>▪ Sharing knowledge</li> <li>▪ Communication system up to safety standards</li> </ul>
1 <sup>st</sup> Year Accomplishments		1 <sup>st</sup> Year Accomplishments		1 <sup>st</sup> Year Accomplishments	
<ul style="list-style-type: none"> <li>⊕ Visit 25 customers</li> <li>⊕ 10 events with full participation</li> <li>⊕ Communications, Marketing, Energy Services position filled</li> </ul>		<ul style="list-style-type: none"> <li>⊕ Zero incidents or accidents</li> <li>⊕ Positions defined as needed and filled</li> <li>⊕ Continued training and development</li> <li>⊕ Find and list development and training opportunities by department/position</li> <li>⊕ Consistent day after commission meeting updates</li> </ul>		<ul style="list-style-type: none"> <li>⊕ Technical memo for south buffalo line</li> <li>⊕ Request for proposal (RFP) complete for master plan consultant</li> <li>⊕ 1.25 miles of line replacement</li> <li>⊕ Finish design for ozone project</li> <li>⊕ Supervisor positions filled</li> </ul>	
Key Performance Indicators (KPI)		Key Performance Indicators (KPI)		Key Performance Indicators (KPI)	
<ul style="list-style-type: none"> <li>✱ Key account goals</li> <li>✱ Social media stats</li> <li>✱ Community engagement outreach</li> </ul>		<ul style="list-style-type: none"> <li>✱ Position stats</li> <li>✱ Training report</li> <li>✱ Turnover rate</li> <li>✱ Safety stats</li> <li>✱ Records management stats</li> <li>✱ Report of culture events</li> </ul>		<ul style="list-style-type: none"> <li>✱ CCR/water quality</li> <li>✱ Taste awards</li> <li>✱ Regulatory 100% compliance</li> <li>✱ Watermain breaks</li> <li>✱ Zero zoning changes that impact source water protection</li> </ul>	

Complete

In-Process/On-Going

Gathering information - not started

# Moorhead Public Service Strategic Direction Matrix 2025-2027

Electric		Finance		Technology	
Current Reality	Success	Current Reality	Success	Current Reality	Success
<ul style="list-style-type: none"> <li>Reliability 99.995%</li> <li>Capacity for growth limited</li> <li>75% complete LED streetlight conversion</li> <li>25% overhead to 75% underground ratio</li> <li>APPA Smart Energy Provider (SEP)</li> <li>APPA Reliable Public Power Provider (RP3)</li> <li>NERC compliant</li> <li>NE substation planning</li> <li>Load management limited</li> </ul>	<ul style="list-style-type: none"> <li>Continued reliability</li> <li>Continued APPA SEP and RP3 designations</li> <li>100% LED streetlight conversion</li> <li>80% overhead to 20% underground ratio</li> <li>NE substation near completion</li> <li>Updated load management plan</li> <li>Positions filled</li> <li>Capacity improvement plan</li> </ul>	<ul style="list-style-type: none"> <li>Lowest regional electric rates</li> <li>Competitive water rates</li> <li>Aa2 bond rating</li> <li>Clean audit</li> <li>Budget process successful</li> <li>22.6% transfer rate to the city</li> <li>Transition in office space</li> <li>Customer interactions less escalated events</li> <li>Increased costs</li> <li>Accounting software near end of life</li> </ul>	<ul style="list-style-type: none"> <li>Lowest regional electric rates</li> <li>Competitive water rates</li> <li>Maintain/improve bond rating</li> <li>Clean audits</li> <li>Budget process successful</li> <li>Stable or lower transfer to city</li> <li>Office space resolved</li> <li>Accounting software solution</li> </ul>	<ul style="list-style-type: none"> <li>AMI in progress</li> <li>CIS on version 3</li> <li>Phone system out of date</li> <li>GIS needs update and RFP is out</li> <li>78% of water assets are GPS located</li> <li>54% of electric assets are GPS located</li> <li>No redundant data center</li> </ul>	<ul style="list-style-type: none"> <li>AMI complete</li> <li>Management review for access</li> <li>CIS on version 5</li> <li>Phone system upgraded</li> <li>Redundant data center</li> <li>Email migration</li> <li>GIS upgrade complete</li> <li>95% of water assets are GPS located</li> <li>70% of electric assets are GPS located</li> <li>Timely resolve of tickets</li> <li>Fiber added to maps when updated</li> <li>Ensuring staff has all they need for equipment</li> <li>Timely correspondence</li> </ul>
1 <sup>st</sup> Year Accomplishments		1 <sup>st</sup> Year Accomplishments		1 <sup>st</sup> Year Accomplishments	
<ul style="list-style-type: none"> <li>⊕ NE substation design</li> <li>⊕ Long lead time equipment ordered for NE substation</li> <li>⊕ North half of Moorhead LED streetlight conversion</li> <li>⊕ Capacity improvement plan</li> </ul>		<ul style="list-style-type: none"> <li>⊕ Clean audit</li> <li>⊕ Review and analyze office space needs and options</li> <li>⊕ Continued financial strength</li> </ul>		<ul style="list-style-type: none"> <li>⊕ Email migration plan - moving to 2026</li> <li>⊕ Redundant data center complete</li> <li>⊕ Phone system upgrade</li> <li>⊕ Firewall replacement</li> <li>⊕ AMI SAT area complete</li> </ul>	
Key Performance Indicators (KPI)		Key Performance Indicators (KPI)		Key Performance Indicators (KPI)	
<ul style="list-style-type: none"> <li>✱ Reliability/outages</li> <li>✱ NERC compliance</li> <li>✱ BES Stats</li> <li>✱ Load management</li> <li>✱ Street light LED conversion rate</li> </ul>		<ul style="list-style-type: none"> <li>✱ Financial statements</li> <li>✱ Billing/collection stats</li> <li>✱ Reserve requirement report</li> <li>✱ Customer financial assistance stats</li> </ul>		<ul style="list-style-type: none"> <li>✱ Cybersecurity training stats</li> <li>✱ AMI project status</li> <li>✱ GIS conversion to Pro status</li> </ul>	

Complete

In-Process/On-Going

Gathering information - not started



# MRES Legislative Line

## Iowa

Visit the Iowa page on the Missouri River Energy Services (MRES) website to follow Iowa bills of interest to MRES members and access the [2025-26 Iowa Legislative Guide](#).

### **Iowa Fast Facts:**

- The Legislature is expected to adjourn *sine die* this week.
- Eminent domain reform for carbon pipelines is still being discussed and negotiated.

## Session Update

The Legislature is nearing final adjournment, with both the House and Senate expected to adjourn *sine die* later this week. Final budget negotiations are ongoing, and the completed budgets are expected to be submitted to the governor within the next few days. Additionally, last Friday, the Senate was scheduled to consider eminent domain legislation related to the carbon pipeline—one of the final major policy bills of the session (see more below).

## Eminent Domain

Earlier this session, the House passed [HF 639](#)—an omnibus eminent domain bill—by an overwhelming margin. When the Senate Commerce Committee advanced the bill, it included an amendment that significantly changed the original language.

Recently, a group of 12 Republican senators released a letter stating that they would not support any budget bills (typically the final items passed before adjournment) until the Senate holds a vote on eminent domain reform. This move effectively

forced consideration of the issue, which the Senate has largely avoided in recent years.

Last Friday, the Senate was scheduled to debate eminent domain reform. Senators spent much of the day behind closed doors discussing HF 639 and drafting potential amendments. However, late in the afternoon, after debating one bill and considering three of the governor's appointees, the Senate abruptly adjourned until Monday without taking up the issue. Senate Republicans remain hopeful they can reach a consensus within their caucus before Monday's session.

The House-passed version of HF 639 included several provisions: increased insurance requirements for operators of hazardous liquid pipelines, an updated definition of "common carrier," a requirement that Iowa Utility Commission (IUC) members be present at all hearings, expanded eligibility for parties allowed to intervene in IUC dockets, a limit on pipeline permits to a single term of no more than 25 years, and a prohibition on the IUC imposing sanctions on intervenors.

The Senate committee amendment retained the requirement for IUC members to attend hearings and meetings but expanded the bill's scope beyond CO<sub>2</sub> pipelines to include all pipelines, transmission lines, and generation projects. It also mandated that the IUC issue decisions on eminent domain requests within one year of filing. Additionally, the amendment places responsibility for tile repair, crop loss, and topsoil replacement on the project owner and allows entities to pursue voluntary easements outside the designated notice corridor.

### Governor's Energy Plan

The Governor has proposed [HF 834](#) and [SF 585](#) as an energy omnibus to encourage reliable, low-cost energy for Iowa residents and businesses. This legislation includes the right of first refusal (ROFR) with joint ownership, as well as other proposals related to energy and infrastructure.

HF 834 is in the Ways and Means Committee, and SF 585 is in the Appropriations Committee. The Governor's office, the House, and the Senate continue to negotiate an amendment that we believe will clarify the definition of "municipally owned utility" and allow MRES to participate in ROFR projects.

While many conversations and potential amendments were proposed, there was no advancement out of committee in either the House or the Senate. The Governor's energy bill will likely be one of the last policy bills considered by the legislature this year.

### Minnesota

Visit the [Minnesota page](#) to track bills of interest to MRES members in Minnesota. The [MRES Minnesota Legislative Guide for 2025-2026](#) is now available for printing.

#### **Minnesota Fast Facts:**

During this last week of the session, the key issues for municipal electric utilities are air dispersion modeling and data centers.

See below for talking points on these two key issues.

### Session Update

The legislature is working diligently to meet the constitutional deadline of May 19 at midnight. The Senate and House omnibus tax bills have been rolled out, but we are still awaiting the introduction of a bonding bill. This will be the last full week of the session.

### Omnibus Tax

The Omnibus Tax bill discussions began with HF 2437, which was heard in the House Tax  
May 12, 2025

Committee on Tuesday. At this point, there is nothing that is concerning from MRES's perspective. It also does not contain any tax incentives for data centers, despite this being a recurring topic around the Capitol.

[HF 2437](#) was amended in committee with the author's amendment containing the omnibus tax policy provisions. It was then referred to the House Ways and Means Committee and heard on Thursday. A PDF of the [amended version of HF 2437 can be found here](#).

The Senate Omnibus Tax bill, [SF 2374](#), was heard in the Senate Taxes Committee on Thursday. It was amended with the [A-4 amendment](#). Like the House version, it does not contain any tax incentives for data centers, nor does it include any objectionable policies at this time. SF 2374 was heard in the Senate Taxes Committee on Thursday and subsequently re-referred to the Senate Finance Committee.

### Omnibus Energy

[HF 2442](#) is the vehicle for the Omnibus Energy bill this session. On the House side, the bill is relatively thin, containing only agency and program financing. It was reported out of the House Ways and Means Committee on Monday, May 5, and sent to the floor. The bill passed the floor (112-21) on Wednesday and was then sent to the Senate Finance Committee to pair with the Senate Omnibus Energy bill.

On Thursday, the Senate Finance Committee took up HF 2442. The Senate author's [Delete Everything \(DE\)](#) amendment was posted for the committee, which placed the Senate version into the vehicle of HF 2442. Key provisions of the Senate DE amendment included sunseting the Community Solar Garden program, updating LIHEAP language, and securitization for investor-owned natural gas utilities. However, provisions that would sunset the Renewable Development Account and reform net metering were not included in the DE amendment. HF 2442 passed out of Finance with the language of the Senate DE amendment and was sent to the Senate floor.

It was taken up for debate on Friday, May 9. After hearing three amendments, a motion was made to

table the bill. The motion passed 34 to 33. A subsequent motion was made shortly thereafter to remove it from the table, but it failed 33 to 33.

#### Omnibus Environment and Natural Resources

[SF 2077](#) was the original omnibus Environment and Natural Resources Policy **and** Finance bill. As stated in last week's newsletter, it is now the Omnibus **Finance** bill (containing appropriations only). It passed the Senate in a 35-30 vote. The House amended the bill with the language of HF 2439 (also containing appropriations only) and passed the bill 129-5 on Monday. The Senate refused to concur with the House amendments, and a conference committee has now been appointed. The conferees are Representatives Heintzeman, Schultz, Nelson, Fischer, Pursell, and Finke; and Senators Hawj, Kunesh, Johnson, Stewart, Green, and McEwen.

[SF 2781](#) is now the Omnibus Environment & Natural Resources **Policy** bill. It has passed out of the Environment, Climate, and Legacy, as well as the Senate Finance committees. It is currently pending in the Senate Rules and Administration Committee.

MRES is opposed to four lines in SF 2781, which give the Minnesota Pollution Control Agency (MPCA) the authority to conduct air dispersion modeling on any generation, including backup/emergency generation (e.g., municipal backup generation, hospital emergency generation, etc.). **This would allow the MPCA to require air dispersion modeling for all generation, regardless of size or function. Consequently, this would necessitate measuring the emergency, limited-run generation as if it were operated continuously, thereby potentially compromising compliance or requiring the installation of expensive emissions equipment.**

#### Omnibus Commerce

[SF 2216](#) is the omnibus Commerce bill. SF 2216 contains language that clarifies service territory concerning public charging stations. It states that public charging stations may sell electricity at a per kWh rate, provided the owner of the charging station receives all its electricity from the incumbent utility. North Dakota and South Dakota have similar statutes. The bill also contains

language concerning inspections and inspection fees for public charging stations.

The bill passed the Senate (35-29). The House amended it and passed it (122-10). After the Senate refused to accept House amendments, a conference committee was appointed. The conferees are Senators Klein, Dahms, and Seeberger, and Representatives Her, Elkins, O'Driscoll, and Rymer.

#### Data Centers

Negotiations around data centers continue in the hallways of the Capitol. If an agreement is reached, the language could be attached to several different bills.

The negotiations primarily concern the IOUs, the Department of Commerce (DOC), consumer advocates, and environmental advocates. Municipal electric utilities and cooperatives are being provided with some information, but are being informed that the focus is on the IOUs.

In short, data center negotiations have become a moving target for municipals and cooperatives. Language drafts are being provided to municipal utilities and cooperatives, only to be revised, revoked, or otherwise challenged. Language seen at various times in the hallways included: requiring the Minnesota Public Utilities Commission to study data center rates for IOUs, requiring data centers to be studied in integrated resource plans (IRPs), requiring RES/CFS compliance reporting to include a narrative on data centers, mandating hourly retirement of renewable energy certificates (RECs) for data center load, and prohibiting RES/CFS off-ramps if data centers contributed in any way to the need for the off-ramp.

Any or all of these ideas are in play and will continue to be part of discussions this coming week.

**As you talk to your lawmakers this last week of session, in addition to air dispersion modeling, please make the following points on data centers:**

- 1. Data Center language should NOT undermine the off-ramps of the 2040 mandates that were promised to municipal and cooperative utilities. These off-ramps**



were established to protect ratepayers in the event that compliance with the 2040 mandates threatens reliability, resiliency, or affordability, and should not be diminished.

2. **Data Center language should not impose additional mandates on municipal and cooperative utilities, including hourly REC retirements, additional reporting requirements, or additional IRP modeling.**
3. **Data Center language should not promote interference with customer-owned utility operations or ratemaking authority.**

If you reach out to your lawmaker, please let Deb Birgen ([deb.birgen@mrenergy.com](mailto:deb.birgen@mrenergy.com)) know about responses you may receive.

#### Summary of Minnesota Issues

With so many omnibus bills moving constantly, here is a quick look at key issues MRES is watching:

1. **Air Dispersion Modeling:** Found in SF 2781 (Omnibus Environment and Natural Resources Policy bill), it grants the MPCA the authority to conduct air dispersion modeling on any source of generation. **MRES is Opposed!**
2. **Data Centers:** As indicated above, MRES is concerned that the Senate Energy omnibus bill could be amended with language that undermines RES/CFS off-ramps or would otherwise pose additional mandates on municipals and cooperatives. MRES opposes this.
3. Service Territory for EV charging stations. SF 2216 contains language similar to that of North Dakota and South Dakota, which states that charging stations may sell electricity, provided they purchase all power from their incumbent utility. MRES supports.
4. MRES also monitors language in SF 3045 (State and Local Government) and SF 3096 (Elections) that better clarifies when a party is—and is not—lobbying a political subdivision. MRES is generally supportive of adding clarity to existing statutes.
5. Taxes: MRES monitors bills that will eventually be included in the omnibus Tax bills, including tax incentives for data centers and surcharges on electric vehicles (EVs) (instead of a gas tax to fund roadways). The omnibus tax bills were

rolled out and did not contain incentives for data centers or surcharges on EVs.

#### North Dakota

During the session, visit the [North Dakota page](#) on the Missouri River Energy Services (MRES) website to view bills of interest to MRES members and access [the 2025-26 North Dakota Legislative Guide](#).

##### **North Dakota Fast Facts:**

The N.D. Legislature adjourned *sine die* May 3.

#### Session Update

The North Dakota legislature adjourned *sine die* in the early morning hours of May 3. The legislature has saved six legislative days to return to the Capitol if needed.

#### House Member Resigns

State Rep. Jeremy Olson (R-Arnegard) resigned from his legislative seat last week, citing that his resignation was in the best interest of the legislature and his family. This comes on the heels of a harassment complaint. Olson served District 26 in northwest North Dakota, and his term would have expired in 2028. District 26 Republicans will now appoint a replacement to serve the remainder of the term.

#### Interim Committees

MRES will monitor the joint Energy Development and Transmission Committee during the interim. Additionally, the legislature passed funding for studies that MRES will monitor, including [HB 1025](#) (advanced nuclear energy) and [HB 1579](#) (studying the impacts of large energy customers/data centers).

#### South Dakota

Visit the [South Dakota page](#) on the Missouri River Energy Services (MRES) website to follow bills of interest to MRES members in South Dakota and access the 2025-26 South Dakota Legislative Guide.

##### **South Dakota Fast Facts:**

The S.D. legislature adjourned *sine die* on March 31.



### Accept Report on 2024 Conservation Improvement Program (CIP) Summary and 2025 CIP Plan

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission accept a report on the 2024 Conservation Improvement Program (CIP) and CIP plans for 2025.

#### **BACKGROUND:**

This report is to update the Commission on Moorhead Public Service's (MPS') efforts to meet the requirements of Minnesota's Conservation Improvement Program (CIP). The general goals of CIP are to:

- Promote consumer and industry awareness of energy conservation and its positive effect on the environment.
- Reduce utility bills for homes and businesses.
- Generate innovations in developing energy-efficient products and technologies.
- Promote new energy resource development.

The Next Generation Energy Act of 2007 revised the CIP Statute (Minnesota Statute 216B.241) to set an annual energy savings goal for each electric and gas utility beginning in 2010. The energy savings goal is equivalent to 1.5 percent of utilities' annual retail energy sales in Minnesota, averaged over the most recent three-year period. For MPS, that means an expected current savings goal of 6,373,492 kWh for 2024 per MPS' joint filing with Missouri River Energy Services (MRES) and MRES' other Minnesota member utilities.

#### **2024 in Review**

MPS exceeded its state-mandated CIP spending requirements for 2024. MPS spent \$691,688 on CIP against the required amount of \$620,744, based on 1.5 percent of gross operating revenue from retail electric sales. This amount includes direct incentives, allocated salaries and benefits, marketing, and other miscellaneous costs. MPS' customers participated in actions that resulted in 1,332,375 kWh in energy savings, which is 20.9 percent of the energy savings goal.

#### **2024 CIP Highlights**

##### Bright Energy Solutions® (BES) Program:

BES is an incentive-based energy efficiency program offered to commercial and residential customers by MPS in partnership with MRES. The Commission adopted BES in July 2008 and, as of January 1, 2009, it is MPS' primary energy conservation program. This program's adoption does not affect existing in-house load and demand control programs.

- *BES Residential Programs.* Residential BES programs for appliance and HVAC (heating, ventilation, and air conditioning) rebate applications accounted for 185,275 kWh of energy conservation. The total rebate amount credited to residential customers' accounts was \$25,330.
- *BES Commercial Lighting Program.* Commercial lighting for retrofitted and new projects accounted for \$10,257 in rebates and 249,309 kWh of energy savings.
- *BES Residential Electric Vehicle Program.* Rebates for residential electric vehicle chargers and electric vehicle charging surveys totaled \$3,185.

Other CIP-Related Activities:

- *Affordable Housing Weatherization Program.* The State of Minnesota's Low-Income Weatherization Assistance Program requires that utilities spend at least 0.2 percent of electric residential revenues on energy projects to help low-income families be more energy efficient. This activity should reduce the utility's overall energy requirements and the customers' energy bills. MPS staff has and will continue to work with West Central Minnesota Communities Action, Inc., to identify homes that meet Minnesota's low-income guidelines and have opportunities to increase energy efficiency. As part of this program, MPS provided ENERGY STAR® appliances (dishwashers, clothes washers, and refrigerators) to replace older, less efficient appliances in 41 Moorhead homes—resulting in energy savings of 3,573 kWh. By spending a total of \$45,950 on appliances for the Conservation Improvement Program, MPS exceeded the State of Minnesota's minimum spending requirement of \$40,700.
- *Thrifty Watts® Program.* MRES has changed to a seasonal wholesale demand rate that imposes higher purchased power costs to MPS, particularly during the summer months. To help keep purchased power costs down, staff researched ways to lessen MPS' electric demand and came up with the Thrifty Watts® Program as a partial solution. Thrifty Watts® allows homeowners to have their central air conditioners and water heaters controlled in exchange for a monthly credit.

A significant feature of this program is that the homeowner is not required to install a second electrical service or provide any special equipment. Hopefully, this will encourage more customers to participate who ordinarily might not participate due to the initial costs for a dual-fuel system.

- Various other means of promoting energy efficiency were engaged in by MPS staff:
  - Bill stuffers, social media (including Facebook and X) and MPS' website were used to familiarize MPS' customers with the BES Program, and to provide information on the energy efficiency incentives available from MPS through the BES Program.

**2025 CIP Plan**

The 2025 energy savings goal for MPS is 6,385,879 kWh. While a few large projects are always welcome, more energy efficiency projects from additional customers will help MPS meet its conservation goals. To this end, MPS and MRES staffs met in January 2025 to discuss marketing ideas for 2025.

Finally, an example of where MPS and MRES staff work together to help achieve energy savings goals is in conducting high-level energy audits. These audits are not full-scale energy audits where building pressures, insulation levels, and such are examined. However, MPS and MRES staffs will walk through a commercial customer's facility and look for energy savings opportunities. Several weeks after the walk-through, a report is presented to the customer that includes recommendations and estimated costs, as well as a simple payback analysis. This combined effort has yielded promising results in the past and is an area where extra effort will be made in the future.

The following is a list of conservation programs currently offered by MPS:

- Commercial and Industrial Prescriptive BES Programs for 2024 include:
  - Commercial Refrigeration and Food Service
  - Compressed Air System Efficiency
  - Custom Incentive
  - Electric Forklifts/Tow Tractors
  - Heating/Cooling/Chillers
  - Infrared Curing and Drying

- New Construction Lighting
- Lighting Retrofit
- New Construction Design Review
- Pumps and Variable Frequency Drives
- Residential Prescriptive BES Programs for 2024 include:
  - ENERGY STAR® Products
    - Air Cleaner: \$25
    - Ceiling Fan: \$25
    - Clothes Washer: \$25
    - Dehumidifier: \$25-\$200
    - Dishwasher: \$25
    - Heat-Pump Water Heater \$150
    - LED Recessed Downlights: \$4
    - Room Air Conditioner: \$75
  - HVAC (Heating, Ventilation, and Air Conditioning)
    - Air-Source Heat Pump: \$150-\$1,050
    - Central Air Conditioner: \$250-\$350
    - Mini-Split Heat Pump: \$250-\$400 per outdoor unit
    - Mini-Split Air Conditioner: \$150-\$200 per outdoor unit
    - Central Air Conditioner or Heat Pump Tune-up: \$40
    - ECM Recirculating Pumps: \$75-\$900
    - Geothermal Heat Pump: \$200 per ton
    - ENERGY STAR® “Smart” Thermostats: \$25
  - Electric Vehicles (EV)
    - ChargePoint Home Charger or Level 2 Charger: \$150-\$500

**KEY ISSUES:**

- MPS exceeded its CIP spending requirement for 2024.
- MPS’ conservation efforts saved 1,332,375 kWh, or 20.9 percent of its goal of 6,373,492 kWh.
- The energy conservation goal for 2025 is 6,385,879 kWh.
- The Affordable Housing Weatherization Program spending requirement was met and exceeded for 2024.
- BES continues to be a useful and innovative means to provide incentives for energy efficiency.
- Staff will continue to work closely with MRES in utilizing its marketing and program resources to help meet CIP goals and requirements.

**FINANCIAL CONSIDERATIONS:**

- The bulk of incentives are funded through the Bright Energy Solutions® Program.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Taylor Holte, Project Engineer.

**Attachments:** None.



### Accept Report on Lead and Copper Rule Revisions Sampling

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission accept a report on the Lead and Copper Rule Revisions and Lead and the Copper Rule Improvements, with a focus on upcoming sampling activities scheduled for 2025.

#### **BACKGROUND:**

The U.S. Environmental Protection Agency (EPA) and the Minnesota Department of Health (MDH) regulate lead in drinking water through the Lead and Copper Rule (LCR), first published in 1991. This regulation, which has undergone numerous revisions since 1991, requires systems to monitor drinking water at customer taps during a worst-case scenario sampling regime. If lead concentrations exceed a lead action level (AL) of 15 parts per billion (ppb) in more than 10 percent of samples, the system must take additional action to control corrosion. Lead contamination comes from lead service lines (LSLs), household plumbing fixtures, and lead solder. Moorhead Public Service (MPS) has never violated the LCR, which MDH attributes to the combined treatment of maintaining a higher pH and adding a phosphate-based corrosion inhibitor. Notably, MPS has never exceeded the lead AL for more than 10 percent of the sample sites (regulatory threshold).

On October 7, 2024 EPA implemented the Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI)—introducing comprehensive compliance requirements aimed at enhancing public health protection by reducing lead and copper exposure in drinking water. In anticipation of these regulatory changes, MPS has proactively undertaken several initiatives over the past two years to ensure compliance and safeguard public health. These measures include researching and preparing for the implementation of orthophosphate corrosion control treatment in MPS' Water Treatment Plant, developing and submitting a comprehensive lead service line inventory to the MDH, incorporating the Advanced Metering Infrastructure (AMI) Project to identify and assess any remaining unknown service line materials, and accelerating the pace of LSL replacements in MPS' water distribution system. These proactive steps align with the EPA's objectives to proactively eliminate lead service lines and enhance water quality monitoring.

On January 22, 2025, MPS staff attended a meeting hosted by MDH, which outlined the new requirements for lead sampling under the updated LCRR and LCRI. During the meeting, it was clarified that, while existing monitoring timeframes would remain unchanged, municipalities like MPS, would be required to update their State-approved sampling locations based on the recently submitted lead service line inventory. Given the changes, MPS' summer sampling work could yield higher lead levels than historically observed. In response to this concern, MPS staff proactively reached out to MDH compliance personnel and, as a result, agreed to an adjusted sampling protocol for 2025. This adjusted protocol includes utilizing LSL locations from the new inventory, while allowing time for the new orthophosphate system to be implemented prior to sampling. With the new orthophosphate system qualifying as a treatment technique change, MPS will return to standard monitoring schedules—replacing the reduced monitoring schedule that was conducted in previous years. As in prior years, MPS will remain prepared to implement public notification and remediation measures in the event of an action level exceedance of 15 ppb of lead.

According to EPA, municipalities nationwide have until November 1, 2027, to update lead sampling protocols and implement these same activities. Due to MDH's changes in processes, MPS was given only four months to adapt and maintain compliance. However, through ongoing collaboration with MDH compliance personnel, MPS staff is confident that the adjusted sampling plan will provide adequate time to

update sampling protocols and locations—ultimately ensuring a successful monitoring schedule in MPS' water distribution system.

As MPS approaches its sampling timeframe, customers at qualifying locations are being contacted to ensure participation. In the event that a customer with a LSL receives a sample result exceeding the acceptable lead levels, MPS is preparing to provide Brita style cartridge filters to minimize lead exposure.

**KEY ISSUES:**

- On October 7, 2024, EPA implemented the LCRR and the LCRI, introducing comprehensive compliance requirements aimed at enhancing public health protection by reducing lead and copper exposure in drinking water.
- On January 22, 2025, MPS staff attended a meeting hosted by MDH, which outlined the new requirements for lead sampling under the updated LCRR and LCRI. During the meeting, it was clarified, that while existing monitoring timeframes would remain unchanged, municipalities like MPS would be required to update their State-approved sampling locations based on the recently submitted lead service line inventory.
- Due to MDH's changes in processes, MPS was given only four months to adapt and maintain compliance. However, through ongoing collaboration with MDH compliance personnel, MPS staff is confident that the adjusted sampling plan will provide adequate time to update sampling protocols and locations—ultimately ensuring a successful monitoring schedule in MPS' water the distribution system.

**FINANCIAL CONSIDERATIONS:**

- As with previous sampling schedules for lead and copper, MPS must be prepared to implement public notification and remediation activities in the event of an action level exceedance of 15 ppb of lead is exceeded.
- In the event that a customer with an LSL receives a sample result exceeding the acceptable lead levels, MPS is preparing to provide Brita style cartridge filters to minimize lead exposure.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Marc Pritchard, Water Plant Manager.

**Attachments:** None.

**Award Bid for Roof Replacement at 415 Highway 75 North****RECOMMENDATION:**

The General Manager respectfully requests the Commission award the bid for replacing the roof at Moorhead Public Service's storage building located at 415 Highway 75 North in Moorhead to Gateway Building Systems, Inc, in the amount of \$164,200, contingent upon final legal approval.

**BACKGROUND:**

On October 19, 2021, the Commission approved Task Order No. 2020-2 with Sandman Structural Engineers (SSE) for engineering services related to replacing and reinsulating the metal roof and metal walls, as well as developing a conceptual design for a portion of the building to be used as a business office, if necessary. Since 2017, SSE has assisted with other task orders to assist Moorhead Public Service (MPS) staff with facility planning and maintenance, as well as additional structural needs.

SSE prepared specifications for replacing the roof at MPS' storage building. Construction will include installing new metal roofing over the existing roofing panels, new fascia, soffits, and gutters. On May 8, 2025, MPS received six qualified bids. The lowest, qualified bidder is Gateway Building Systems, Inc. (Gateway) in the amount of \$164,200. The bid amount is approximately 45 percent less than the engineer's estimate of \$300,000. Attached is SSE's recommendation letter and Bid Tabulation. Construction is expected to be substantially completed on or before October 31, 2025.

**KEY ISSUES:**

- On October 19, 2021, the Commission approved Task Order No. 2020-2 with SSE for engineering services related to replacing and reinsulating the metal roof and metal walls, as well as developing a conceptual design for a portion of the building to be used as a business office, if necessary.
- On May 8, 2025, MPS received six qualified bids for replacing the roof.
- Construction is expected to be substantially completed on or before October 31, 2025.

**FINANCIAL CONSIDERATIONS:**

- The lowest, qualified bidder is Gateway in the amount of \$164,200.
- Gateway's bid is 45 percent lower than the engineer's estimate of \$300,000.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Adam Benhardt, Construction Manager.

**Attachments:**

Sandman Structural Engineers Recommendation Letter and Bid Tabulation







Client: Moorhead Public Service  
Client Name: Adam Benhardt  
Client Position: Construction Manager  
Company Name: Moorhead Public  
Service Moorhead, MN

Date: 05/12/2025

Re: Roof Replacement Bids  
Project Name – MPS Roof Replacement  
415 Highway 75 North - Moorhead, MN

Dear Mr. Adam Benhardt,

On May 8<sup>th</sup>, 2025, the Moorhead Public Service received and opened six (6) proposals for the Roof Replacement at 415 Highway 75 North.

It is our recommendation that the Moorhead Public Service award the contract to Gateway Building Systems for the base bid amount – \$164,200.00

Enclosed is one (1) copy of the bid tabulation of your use. If you have any questions, please contact me at 218-284-3047.

Sincerely,

Justin Schoenberg, PE  
Principal Engineer

enclosure



ARCHITECTURE PLANNING

**RE-ROOF PROJECT (1901-2)**  
**Moorhead Public Service**  
**Moorhead, Minnesota**

**BID TABULATION**  
**May 8, 2025**

Bidder	Bond	Addendum	BASE BID - ALL WORK	COMMENTS
Allstar Construction Companies, LLC Horace, ND	X	X	\$345,093.67	
Asset Protection & Restoration, Inc. Hutchinson, MN	X	X	\$241,231.00	
Bristlin Services, LLC Balsam Lake, WI	X	X	\$275,300.00	
Gateway Building Systems West Fargo, ND	X	X	\$164,200.00	APPARENT LOW Project is under advisement
North Star Contracting, LLC Fargo, ND	X	X	\$712,200.00	
Valor Contracting West Fargo, ND	X	X	\$301,900.00	

**Accept Petition for Installation of Water and Electric Services  
for Prairie Parkway 2nd Addition**

**RECOMMENDATION:**

The General Manager respectfully requests the Commission accept the petition for installation of water and electric services for Lots 2-5, Block 1, and all of Blocks 2 and 3 of Prairie Parkway 2nd Addition, in the city of Moorhead in accordance with Minnesota Statute §429.031, Subdivision 2.

**BACKGROUND:**

Minnesota Statute §429.031, Subdivision 2, states that, “A resolution ordering an improvement of the water, sewer, steam heating, street lighting, or other facility over which a utilities commission has jurisdiction shall also be approved by the utilities commission.”

The owner of the property has signed the attached petition for water and electric services and the petition is on file in the office of Moorhead Public Service.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Taylor Holte, Project Engineer, and Jake Long, Water Distribution Manager.

**Attachments:**

Petition for Installation of Water and Electric Services  
General Location Map



**PETITION TO THE MOORHEAD PUBLIC SERVICE COMMISSION  
AND THE CITY OF MOORHEAD  
PURSUANT TO M.S.A. 429.031, SUBD. 2  
FOR INSTALLATION OF WATER AND ELECTRIC SERVICES**

The signator(s) shown on Exhibit A, which Exhibit is attached hereto and incorporated herein by reference, being Owner(s) of 100 percent of the property described as: **Lots 2-5, Block 1 and all of Block 2 and 3 of Prairie Parkway 2<sup>nd</sup> Addition.**

Hereby petition the City of Moorhead for installation and construction of local improvements consisting of electric and water systems to serve the abovedescribed property.

I/We request that the City of Moorhead, subject to the approval of the Moorhead Public Service Commission and Moorhead Public Service as to design, location, installation, and estimated cost, authorize the installation of a water system to the abovedescribed property.

The undersigned Owner(s) agrees/agree to the following:


1. That the watermain may be looped to the Owner's property;
2. To provide all easements required for utility placement, installation, and servicing;
3. That 100 percent of the cost of the petitionedfor improvements shall be proportionately assessed against the property of each owner; and
4. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Petitioner(s) further requests/request that the Moorhead Public Service Commission authorize installation of an electric system to serve the abovereferenced property. Said electric system to be installed by Moorhead Public Service. Owner(s) agrees/agree to provide all easements required for utility placement, installation, or servicing.

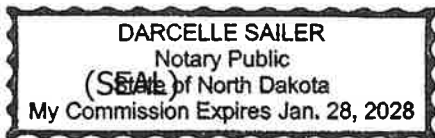
BY SIGNATURE


## EXHIBIT A

Signature of Owner (Property owned jointly must be signed by all owners)	Legal Description or Clay County Auditor/Treasurer Property Description and Parcel No.	Date
--	---	------

-   
Justin Berg, Owner  
Prairie Parkway LLC  
Lots 2-5, Block 1 and all of  
Blocks  
2 and 3, Prairie Parkway 2<sup>nd</sup>  
Addition  
4/21/25
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Subscribed and sworn to before me this 21<sup>st</sup> day of April, 2025, in the  
State of Minnesota, County of Clay.



  
Notary Public

I HEREBY CERTIFY that I have examined the foregoing Petition and appropriate  
real estate records and find that said Petition is in proper form and is signed by all the  
owners of property abutting said improvement.

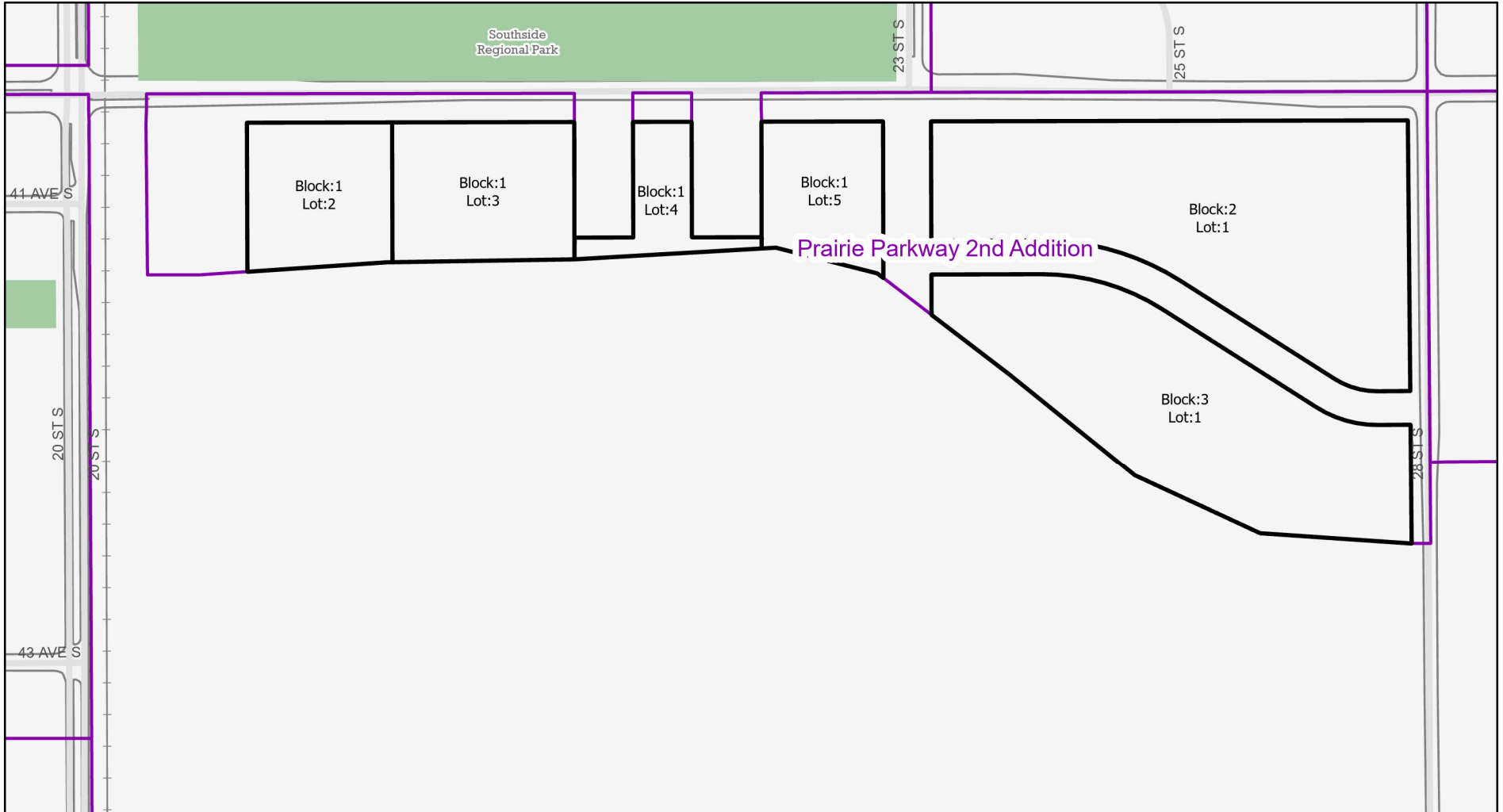
Dated this 29<sup>th</sup> day of April, 2025.

  
City Clerk  
City of Moorhead

(blanks:waterpet)

# General Location Map Prairie Parkway 2nd Addition

- Property Parcels
- Moorhead Subdivisions



Date: **5/7/2025**

Author:

Map No.  
1/1

The information provided is for reference purposes only and may contain non-public data. Moorhead Public Service is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided. This map is for internal use only, may not be copied or distributed without written permission. Citation of sources is appreciated.





### Approve Summer Voluntary Watering Restrictions

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission approve summer conservation efforts in the form of voluntary watering restrictions, effective May 28, 2025, to September 30, 2025, and give authority to the General Manager to implement further conservation measures, if necessary.

#### **BACKGROUND:**

##### **Voluntary Watering Restrictions.**

Since 1990, the Commission has implemented conservation efforts through voluntary lawn-watering restrictions each summer, which are typically in effect from May through October. These efforts are part of a broader initiative to conserve water, reduce peak demands, and responsibly manage Moorhead Public Service's (MPS') water supply resources, as well as reducing the amount of chemicals that are required to be used for water treatment each month.

The voluntary watering restrictions for odd-even lawn watering are as follows:

- Lawn watering and car washing based on street address.
- All customers with even-numbered addresses use water for lawn watering and car washing on even-numbered days.
- All customers with odd-numbered addresses use water for lawn watering and car washing on odd-numbered days.

The following uses are exempt from the voluntary watering restrictions:

- Gardens
- Flowers
- Newly planted trees and shrubs
- Newly sodded or seeded lawns

"Newly planted" and "newly sodded" are considered to be planted or seeded within the last 12 months. Conservation efforts remain voluntary unless summer weather conditions warrant. The total removal of any mandatory watering restrictions will be by a vote of the Commission. If MPS receives notification from the Minnesota Department of Natural Resources requiring further conservation efforts, General Manager Travis Schmidt requests that the Commission give Schmidt the authority to implement the necessary measures, as described in MPS' Water Supply Plan that is on file with regulatory agencies.

##### **History of Moorhead Public Service (MPS) Water Conservation Rates.**

In 2013, the Commission implemented water conservation rates for May through October. Water conservation rates were enacted in response to Minnesota Statutes §103G.291, which required demand reduction measures.

The water conservation rates include a seasonal component and an individualized demand reduction component based on winter water use. For 2025, the winter residential rate is \$4.45 per 100 cubic feet (c.f.), an equivalence of \$5.95 per 1,000 gallons. The summer rate is \$5.24 per 100 c.f., an equivalence of \$7.01 per 1,000 gallons. The conservation component is an additional \$1.76 per 100 c.f., which is equivalent to an additional \$2.35 per 1,000 gallons used in the summer. The conservation component applies to monthly summer water usage that exceeds 150 percent of the customer's average monthly usage for November through April.

There is a wealth of information online regarding water conservation from various sources. Below are some tips for MPS customers:

- Learn to read the water meter to keep track of how much water is used. MPS' meters measure in 100 c.f. units (equivalent to 748 gallons). New water meters that are being installed as part of MPS' Advanced Metering Infrastructure (AMI) Project read in gallons.
- Mow grass to a height of 2 1/2 to 3 inches. Taller grass shades the roots and soil surface, which helps to reduce the amount of water lost to evaporation.
- About 1 inch of water per week (including precipitation) is adequate for maintaining a healthy lawn. Use a can or rain gauge to help determine the amount of water applied by the sprinkling system and supplied by rainfall.

MPS customers are encouraged to conserve water throughout the summer and utilize tips from MPS' website ([www.mpsutility.com/index.php/water-conservation](http://www.mpsutility.com/index.php/water-conservation)) to reduce water consumption.

**KEY ISSUES:**

- Since 1990, the Commission has implemented conservation efforts through voluntary lawn-watering restrictions each summer, which are typically in effect from May through October.
- The water conservation rates include a seasonal component and an individualized demand reduction component based on winter water use. For 2025, the winter residential rate is \$4.45 per 100 c.f., an equivalence of \$5.95 per 1,000 gallons.
- The summer rate is \$5.24 per 100 c.f. an equivalence of \$7.01 per 1,000 gallons. The conservation component is an additional \$1.76 per 100 c.f., which is equivalent to an additional \$2.35 per 1,000 gallons used in the summer.

**FINANCIAL CONSIDERATIONS:** None.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Marc Pritchard, Water Plant Manager.

**Attachments:** None.

## **Approve Specifications and Authorize Advertisement for Bids for the 2025 Lead Service Line Replacement Project**

### **RECOMMENDATION:**

The General Manager respectfully requests the Commission approve the specifications and authorize advertisement for bids for the 2025 Lead Service Line Replacement Project, contingent upon final legal approval.

### **BACKGROUND:**

On January 21, 2025, the Commission approved Task Order No. 11 with Apex Engineering Group, Inc., (Apex) to complete the engineering and funding administration services associated with Moorhead Public Service's (MPS') 2025 Lead Service Line Replacement Project (Project). MPS' Water Division proposes completing this Project to replace approximately 30 private portions of lead service lines.

On April 28, 2025, the Moorhead City Council approved the Resolution of Application for the Minnesota Public Facilities Authority (MPFA) Drinking Water Revolving Fund Application to continue the application process for state and federal funding for replacing lead service lines. Approving the plans and specifications and authorizing advertisement for bids are the next steps for this Project. Following the bid process, the final contract and cost of the Project will be 100 percent reimbursable through MFPA, contingent upon final approval by MFPA for the funds.

The bid opening is scheduled for June 4, 2025, at 2:00 p.m., provided the Commission authorizes advertisement for bids. A recommendation to award the bid will be presented to the Commission on or about June 17, 2025.

The specifications are available for review upon request and will be posted on QuestCDN upon approval by the Commission.

### **KEY ISSUES:**

- The bid opening is scheduled for June 4, 2025, at 2:00 p.m., provided the Commission authorizes advertisement for bids.
- A recommendation to award the bid will be presented to the Commission on or about June 17, 2025.

### **FINANCIAL CONSIDERATIONS:**

- The final contract and cost of the Project will be 100 percent reimbursed through MPFA, contingent upon final approval by MFPA for the funds.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Jake Long, Water Distribution Manager.

**Attachments:** Available upon request.



### Approve Specifications and Authorize Advertisement for Bids for Construction Phase of Ozone Generator and Equipment Replacement Project at Moorhead Water Treatment Plant

#### RECOMMENDATION:

The General Manager respectfully requests the Commission approve the specifications and authorize advertisement for bids for the construction phase of the Ozone Generator and Equipment Replacement Project at Moorhead Public Service's Water Treatment Plant, contingent upon final legal approval.

#### BACKGROUND:

Moorhead Public Service (MPS) utilizes ozone as its primary disinfectant in its water treatment process. Ozone is a powerful oxidant that breaks down quickly, leaving few by-products in the finished, fully treated drinking water. MPS has been using ozone since MPS' Water Treatment Plant (WTP) became operational in 1994. The ozone generators and their power supply units, currently in service, are original to the startup of MPS' WTP.

In February 2024, MPS selected Short Elliott Hendrickson, Inc. (SEH), and HDR Engineering, Inc. (HDR), through a competitive request for proposal process for the selection-first criteria and design of the Ozone Generator and Equipment Replacement Project. On May 21, 2024, MPSC approved the direct purchase of the generators and support equipment for \$1,239,970.00 through Veolia Water Technologies, LLC. The pre-purchase strategy is designed to save significant lead time for acquiring the specialty equipment. With this new equipment being manufactured and the designs finalized, careful planning is now needed to coordinate the construction phase with the general contractor for installation and startup. Replacing one generator at a time, while the other generator remains operational, ensures that water disinfection is not interrupted as construction progresses.

**Table 1: Ozone Generator Replacement Project Construction Phase Bidding Schedule**

MPSC Approval	May 20, 2025
Advertisement for Bids for Construction Phase	June 3, 2025
Bid Opening	July 1, 2025
Bidding Administration and Contract Award	July 15, 2025
Construction Phase engineering Task Order	August 26, 2025
Construction Commencement and Prep Work	October 1, 2025
Generator Equipment Delivery	Late November 2025
Ozone Generator 1 Startup and Testing	January into February 2026
Ozone Generator 2 Startup and Testing	April into May 2026

Upcoming items for this project include a Task Order with the Engineer for construction phase engineering services, as well as programming work necessary for equipment communication once online. These upcoming items are included in the Project budget. The total budget value of this Project is \$2,250,000.

The specifications are available for review upon request and will be posted on QuestCDN upon approval by the Commission.

#### KEY ISSUES:

- MPS utilizes ozone as its primary disinfectant in its water treatment process.
- With the new equipment being manufactured and the designs finalized, careful planning is needed to coordinate the construction phase with the general contractor. By replacing one generator at a

time, while the other generator remains operational, ensures that water disinfection is not interrupted.

**FINANCIAL CONSIDERATIONS:**

- Upcoming items for this project include a Task Order with the Engineer for construction phase engineering services, as well as programming work necessary for equipment communication once online. These upcoming items are included in the Project budget.
- The total budget value of this Project is \$2,250,000.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Marc Pritchard, Water Plant Manager.

**Attachments:** Available upon request.

### **Appoint Moorhead Public Service Commission Representative to Serve on MPS' Wellhead Protection Team**

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission appoint a representative to serve on the Wellhead Protection Team throughout the update process of the Wellhead Protection Plan, and authorize the General Manager to send letters to local government units requesting them to appoint or approve their own representatives to participate in the update process.

#### **BACKGROUND:**

MPS is currently notifying neighboring and overlying government units of its intent to amend the existing Wellhead Protection Plant (WHPP). The goal of the plan is to prevent contaminants from entering the aquifers that supply water to Moorhead and Dilworth, thereby, protecting customers from adverse health effects associated with groundwater contamination. The Minnesota Wellhead Protection Rule (Part 4720.5300, Subpart 3) requires a 10-year update to the current WHPP that was developed by MPS staff and consultants in 2013.

As the 10-year update and amendment process continues, MPS staff initiated preparations for a notification letter to the Local Government Units (LGUs) informing them of the intent to update the WHPP. The purpose of these letters is to engage stakeholders in the Buffalo Aquifer region and ensure that the LGUs are actively involved in the WHPP planning process. Stakeholder involvement is critical to ensuring the successful implementation of the Wellhead Protection Area (WHPA) and the overall effectiveness of the plan within Clay County.

Several other LGUs and advisory parties, not included in the notice letter, must also be made aware of MPS' amendment process to the WHPP. Furthermore, several other LGU boards are required to appoint members to the Wellhead Protection Team. Upon approval of this item, MPS staff will attend LGU board meetings to inform them of the 10-year amendment process and request that they appoint their own representatives to the Wellhead Protection Team. After the appointment of new members, MPS staff will notify the Commission of the newly appointed team and request Commission approval of the new members. The attached list of LGUs will serve as a guide for determining which entities will appoint new members to the Wellhead Protection Team. MPS staff is open to input from other LGUs or members who should also be included on the team.

#### **KEY ISSUES:**

- MPS is currently notifying neighboring and overlying government units of its intent to amend the existing WHPP.
- Stakeholder involvement is critical to ensuring the successful implementation of the WHPA and the overall effectiveness of the plan within Clay County.
- Upon approval of this item, MPS staff will attend LGU board meetings to inform them of the 10-year amendment process and request that they appoint their own representative to the Wellhead Protection Team.

**FINANCIAL CONSIDERATIONS:** None at this time.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Marc Pritchard, Water Plant Manager.

**Attachments:**

List of Anticipated Wellhead Protection Team Members  
Draft Letter to LGUs



*(for distribution cut and paste purposes – remove this page from notice)*

Clay County Board of Commissioners

Frank Gross

PO Box 280

Moorhead MN 56560

[frank.gross@claycountymn.gov](mailto:frank.gross@claycountymn.gov)

Clay County Planning and Zoning

Matt Jacobson

3510 12<sup>th</sup> Ave S, PO Box 280

Moorhead MN 56560

[planning@co.clay.mn.us](mailto:planning@co.clay.mn.us)

Clay County Public Health Department

Kathy McKay

715 11 Street N, Suite 303

Moorhead MN 56560

[kathy.mckay@co.clay.mn.us](mailto:kathy.mckay@co.clay.mn.us)

Clay County Environmental Services

Kent Severson

715 11 Street N, Suite 303

Moorhead MN 56560

[kent.severson@claycountymn.gov](mailto:kent.severson@claycountymn.gov)

Clay Soil and Water Conservation District

Kevin Kassenborg

1615 30<sup>th</sup> Ave S

Moorhead MN 56560

[kevin.kassenborg@clay.mnswcd.org](mailto:kevin.kassenborg@clay.mnswcd.org)

Moorhead City Council

Mayor Shelly Carlson

500 Center Ave

Moorhead MN 56560

[shellycarlson@cityofmoorhead.com](mailto:shellycarlson@cityofmoorhead.com)

City of Moorhead Planning and Zoning

Robin Huston

500 Center Ave

Moorhead MN 56560

[robinhuston@cityofmoorhead.com](mailto:robinhuston@cityofmoorhead.com)

Dilworth City Council

Mayor Chad Olson

2 First Ave SE

Dilworth MN 56529

[Chad.Olson@ci.dilworth.mn.us](mailto:Chad.Olson@ci.dilworth.mn.us)

Glyndon Township

Fred Kuehl

PO Box 116

Glyndon, MN 56547

[glyndontownship@gmail.com](mailto:glyndontownship@gmail.com)

Moland Township

Jeff Winters

PO Box 112

Dilworth, MN 56549

[molandtownship@outlook.com](mailto:molandtownship@outlook.com)

Buffalo – Red River Watershed District

Kristine Altrichter

1303 4<sup>th</sup> Ave NE

Barnesville MN 56514

[kaltrichter@brrwd.org](mailto:kaltrichter@brrwd.org)

Minnesota Department of Health

Dan Disrud

2312 College Way

Fergus Falls MN 56537

[dan.disrud@state.mn.us](mailto:dan.disrud@state.mn.us)

Minnesota Department of Health

Trudi Witkowski

PO Box 64975

St Paul MN 55164

[trudi.witkowski@state.mn.us](mailto:trudi.witkowski@state.mn.us)





2901 S Frontage Rd., Suite 2  
P.O. Box 779  
Moorhead, MN 56561-0779  
Phone: 218.477.8000  
Fax: 218.477.8020  
[www.mpsutility.com](http://www.mpsutility.com)

May 21, 2025

**VIA REGULAR U.S. MAIL**

Kevin Campbell, Chairperson, Clay County Board of Commissioners  
Matt Jacobson, Clay County Planning Director  
Kathy McKay, Clay County Public Health Administrator  
Kent Severson, Clay County Environmental Health Services Director  
Kevin Kassenborg, Clay SWCF District Manager  
Shelly Carlson, Mayor, City of Moorhead  
Robin Huston, City of Moorhead Planner/Zoning Administrator  
Chad Olson, Mayor, City of Dilworth  
Fred Kuehl, Glyndon Township Board Chairperson  
Jeff Winters, Moland Township Board Chairperson  
Kristine Altrichter, Buffalo-Red River Watershed District Administrator

**RE: Moorhead Wellhead Protection Plan Notice of Intent to LGUs and Work Plan**

Dear Members:

Moorhead Public Service is notifying neighboring and overlying units of government of its intent to amend and update its Wellhead Protection Plan (WHPP). The goal of the WHPP is to prevent human-caused contaminants from entering our water supply wells, and to protect all who use our water supply from adverse health effects associated with groundwater contamination. This notice is required by the Minnesota Wellhead Protection Rule, Part 4720.5300, Subpart 3.

The entire process will take approximately two years to complete. Public informational meetings will be held in the summer/fall of 2025, and spring into the summer of 2026. The final WHPP updates will be completed in the Spring of 2027.

In accordance with the Wellhead Protection Rule, the following information must be included in this notice:

Wellhead Protection Managers

Travis Schmidt, General Manager  
Marc Pritchard, Water Plant Manager  
Moorhead Public Service  
P.O. Box 779  
Moorhead, MN 56561-0779  
218-477-8000

**May 16, 2025**

**Page 2**

Unique Well Numbers: 241492 (Well #6), 437645 (Well #6B), 222049 (Well #8), 222050 (Well #9), 222051 (well #10), 511085 (Well #11), and 511086 (Well #12)

Date Wellhead Protection Plan must be Completed: April 18, 2027

General Project Work Plan: See attachment.

Missing Data Elements Needed for Wellhead Protection Plan:

If you have any of these data elements, please submit them to Mr. Schmidt and Mr. Pritchard:

- a. Any existing water and related land resource plans and official controls.
- b. A description of conflicts, problems, or opportunities that you want examined and addressed in our Wellhead Protection Plan.
- c. Locations of undocumented wells in the area.
- d. Any pump test information for wells outside of Moorhead Public Service's utility use and control.
- e. Records of leaks and spills or other contamination in the Moorhead, Dilworth, and Glyndon areas.

Thank you for your assistance in our wellhead protection efforts.

Sincerely,

Marc Pritchard  
Water Plant Manager

Travis Schmidt, PE MBA  
General Manager

TS/MP:lkn  
enclosures

cc: Trudi Witkowski, Minnesota Department of Health (via e-mail only)  
Dan Disrud, Minnesota Department of Health (via e-mail only)

## WELLHEAD PROTECTION (WHP) PLAN WORK PLAN

STEP	PROJECTED COMPLETION DATE (MONTH/YEAR)
<b>PART I</b>	
*Initial Letter From MDH Initiating Plan Development	March 2021
Letter from MDH for Plan Extension	April 2024
Send Notice of Plan Development to Local Units of Government (LUGs)	May 2025
Appoint WHP Manager	November 2023
Appoint WHP Team	June 2025
Scoping 1 Meeting Held (MDH led)	November 2023
*MDH Scoping 1 Decision (Letter)	November 2023
Prepare Aquifer Test Plan and Submit to MDH	December 2023
*MDH Approval of Aquifer Test Plan	January 2024
Delineate Wellhead Protection Area (WHPA)	Feb 2024; Revised Feb 2025
Delineate Drinking Water Supply Management Area (DWSMA)	Feb 2024; Revised Feb 2025
Conduct Vulnerability Assessment	Feb 2024; Revised Feb 2025
Submit Part I Plan: WHPA, DWSMA, and Vulnerability Assessment to MDH	May-June 2025
*MDH Approval of WHPA, DWSMA, and Vulnerability Assessment	May-June 2025
Submit Part I Plan: WHPA, DWSMA, and Vulnerability Assessment to LUGs	July-August 2025
Hold Public Informational/LUGs Meeting	August-September 2025
<b>PART II</b>	
Scoping 2 Meeting Held (MDH led)	October 2025
*MDH Scoping 2 Decision (Letter)	October 2025
Inventory Potential Contaminant Sources (PCSI)	November 2025
Prepare Management Portion of Plan <sup>1</sup> (Part II Plan)	December 2025-January 2026
Submit Draft Part II Plan and PCSI Data to MDH for Review	February-March 2026
PCSI Endorsement by MDH	April 2026
Submit Draft Part II Plan to LUGs	May 2026
Consider Comments Received by LUGs <sup>2</sup>	June 2026
Hold Public Hearing	January 2027
Submit Final Part II Plan to MDH	February 2027
*MDH Review	April 2027
*MDH Approval	April 2027
Provide Notice to LUGs About Plan Approval	May 2027
Begin Plan Implementation	June 2027

<sup>1</sup> Prepare response to impact of changes on PWS well; issues, problems and opportunities; WHP goals; objectives and plan of action; evaluation program; alternate water supply; contingency strategy.

<sup>2</sup> Incorporate response to comments in plan.

\* These steps are completed by MDH.

Highlighted text denotes deliverables, milestones, and submittal dates for the PWS.



## **Approve Sponsorship Request for Moorhead Sausage Fest 2025**

### **RECOMMENDATION:**

The General Manager respectfully requests the Commission approve a sponsorship request for Moorhead Sausage Fest 2025 in the amount of \$1,500.

### **BACKGROUND:**

On November 21, 2023, the Commission approved the Policy on Sponsorship and Marketing (Policy) (fka Policy on Sponsorships). As stated in the Policy, “Moorhead Public Service’s General Manager has the authority to review and provide a recommendation to the Moorhead Public Service Commission for approval of a sponsorship request, or unilaterally approve a marketing request.”

The Moorhead Sausage Fest (Sausage Fest), to be held at First Presbyterian Church of Moorhead on September 27, 2025, is a family-friendly event that features Oktoberfest-inspired food, including sausage, sides, and beverages from local businesses. The festive event includes live music, a fall harvest vendor market, and games for all ages. In 2024, the Volksmarch 5K run/walk and also axe throwing were added.

Moorhead Public Service (MPS) would be recognized as a Platinum Sponsor for Sausage Fest at a cost of \$1,500. Ideally, promoters of the Sausage Fest would like MPS to be the Main Event Tent Sponsor in the amount of \$2,400, which would cover the tent rental and weather insurance expense. Recognition for either sponsorships will be provided to MPS in a variety of ways, including:

- MPS will receive pre-event recognition.
- MPS’ name and logo will be displayed at the event.
- MPS’ name will be included in the sponsor/contributor list on Sausage Fest’s online pages.
- MPS will have the opportunity to provide an interview with the event emcee.
- MPS will receive 10 tickets for the event.

Each year, MPS budgets \$50,000 for marketing and/or sponsorship requests. In 2024, MPS disbursed \$16,844.46 and, so far in 2025, MPS has disbursed \$7,100.

MPS staff recommends approving the sponsorship request for Moorhead Sausage Fest in the amount of \$1,500.

### **KEY ISSUES:**

- On November 21, 2023, the Commission approved the Policy (fka Policy on Sponsorships). As stated in the Policy, “Moorhead Public Service’s General Manager has the authority to review and provide a recommendation to the Moorhead Public Service Commission for approval of a sponsorship request, or unilaterally approve a marketing request.”

### **FINANCIAL CONSIDERATIONS:**

- MPS staff recommends approving the sponsorship request for Moorhead Sausage Fest in the amount of \$1,500.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Travis L. Schmidt, General Manager.

**Attachments:** Moorhead Sausage Fest Sponsorship Submission Form and Moorhead Sausage Fest Flyer





# Sponsorship Submission Form

## Requester Information

**Date:** 3-25-25

**Name:** Mitchell McKaig

**Title:** Committee Member

**Phone:** 701-318-9205

**E-mail:** mhdsausagefest@gmail.com

**Name of Sponsorship:** Moorhead Sausage Fest

**Primary Contact Person:** Mitchell McKaig

**Primary Contact Person Phone Number:** 701-318-9205

**Primary Contact Person E-mail:** mmckaig@gaig.com

Please answer the following questions related to the above-named sponsorship request:

1. How will the sponsorship benefit the Moorhead community as a whole?

We are a Family Friendly, Community Fall Festival focused on partnering with Moorhead business'  
and cross-promote via Branding, Social Media and purchases by and for local business'

2. How will the sponsorship directly relate to the functions of Moorhead Public Service?

A PR Booth is available for a Company Display/Booth to share and educate the attendees on the benefits of  
Moorhead and MPSD and what they do in and for the Community.

3. Does the sponsorship have, as the primary objective, the benefit of a private interest?

Not a primary objective - sponsorships are used to help create the Atmosphere and off-set costs  
assocaited with providing a Free Meal/Activities Event for kids/families

## **APPROVE SPONSORSHIP REQUEST:**

\_\_\_\_\_  
General Manager

Date: \_\_\_\_\_





# MOORHEAD SAUSAGE FEST 2025 SPONSORSHIP OPPORTUNITIES



# Welcome to the Moorhead Sausage Fest 2025!

We're delighted to invite you to partner with us for the 5th annual Moorhead Sausage Fest.

This year's Sausage Fest is going to be bigger than ever, offering unprecedented visibility for your brand!



## Why Sponsor Moorhead Sausage Fest?

- **Enhanced Brand Visibility:** Position your brand in front of an expected audience of over 1,000 local families, tapping into a wide demographic of potential customers.
- **Community Engagement:** Directly engage with the local community, showing your support for family-oriented events and local traditions.
- **Social Media and Online Recognition:** Leverage our growing online presence to boost your brand's digital footprint.

h





## 2025 MOORHEAD SAUSAGE FEST

### SPONSORSHIP OPPORTUNITIES

We're delighted to invite you to partner with us for the 5th annual Moorhead Sausage Fest.

This year's Sausage Fest is going to be bigger than ever, offering unprecedented visibility for your brand!



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- **Enhanced Brand Visibility:** Position your brand in front of an expected audience of up to 1,000 local families, tapping into a wide demographic of potential customers.
- **Community Engagement:** Directly engage with the local community, showing your support for family-oriented events and local traditions.
- **Social Media and Online Recognition:** Leverage our growing online presence to boost your brand's digital footprint.

### Sponsorship Opportunities

We're excited to offer multiple sponsorship tiers this year, to better suit all of our great sponsors!

#### **Platinum Sponsor - \$1,500**

- **6 Social Posts**
- **Emcee Interview**
- **Prime Logo Placement**
- **10 Event Tickets**
- **More!**

#### **Gold Sponsor - \$1,000**

- **3 Social Posts**
- **Emcee Shoutout**
- **Event Signage**
- **Print Media Inclusion\***
- **5 Event Tickets**

#### **Silver Sponsor - \$500**

- **2 Social Posts**
- **Group Signage**
- **2 Event Tickets**

We also have Bronze sponsorships available for \$250.

\* The print media inclusion deadline is July 15. Sponsor signups after the deadline will not appear on the poster or takeaway cards



# Last Year's Event - By the Numbers

**768**  
**Attendees**

---

**19**  
**Vendors**

---

**8,532**  
**Ounces of  
Beer Sold**



## Becoming a Sponsor



### Step 1

Choose your desired sponsorship package.



### Step 2

Contact Mitch at 701-318-9205, Tim at 701-610-9574, or email us at [mhdsausagefest@gmail.com](mailto:mhdsausagefest@gmail.com).



### Step 3

Your Sausage Fest contact will reach out for your brand's logo and information.

## Thank You for Your Interest!

We sincerely thank you for considering sponsoring Moorhead Sausage Fest 2025.

Together, we're going to create an unforgettable experience for our community and foster lasting relationships.



### Approve Sponsorship Request from Fred's Dissonance for Moorhead Juneteenth Celebration

#### RECOMMENDATION:

The General Manager respectfully requests the Commission approve a sponsorship request from Fred's Dissonance for the Moorhead Juneteenth Celebration in the amount of \$2,500.

#### BACKGROUND:

On November 21, 2023, the Commission approved the Policy on Sponsorship and Marketing (Policy) (fka Policy on Sponsorships). As stated in the Policy, "Moorhead Public Service's General Manager has the authority to review and provide a recommendation to the Moorhead Public Service Commission for approval of a sponsorship request, or unilaterally approve a marketing request."

The Moorhead Juneteenth Celebration (Juneteenth), to be held at Concordia College June 19, 2025, is a free family-friendly event that features cultural and educational workshops, live performances, and youth and family programming. The event also includes live music, food, vendors, art, and interactive stations.

Moorhead Public Service (MPS) would be recognized as a Presenting Sponsor for Juneteenth at a cost of \$2,500. Recognition for the sponsorship will be provided to MPS in a variety of ways, including:

- MPS' name and logo will be displayed on event signage, flyers, banners, posters, T-shirts, and digital materials at the event.
- MPS will be featured in a social media video and website feature.
- MPS will receive recognition in press releases and media outreach.
- MPS will have a speaking opportunity at key events.
- MPS will receive premier booth space.
- MPS will receive exclusive event photos.

Each year, MPS budgets \$50,000 for marketing and/or sponsorship requests. In 2024, MPS disbursed \$16,844.46 and, so far in 2025, it has disbursed \$7,100.

MPS staff recommends approving the Moorhead Juneteenth Celebration in the amount of \$2,500.

#### KEY ISSUES:

- On November 21, 2023, the Commission approved the Policy (fka Policy on Sponsorships). As stated in the Policy, "Moorhead Public Service's General Manager has the authority to review and provide a recommendation to the Moorhead Public Service Commission for approval of a sponsorship request, or unilaterally approve a marketing request."

#### FINANCIAL CONSIDERATIONS:

- MPS staff recommends approving the sponsorship request for the Moorhead Juneteenth Celebration in the amount of \$2,500.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Travis L. Schmidt, General Manager.

**Attachments:** Moorhead Juneteenth Celebration Sponsorship Submission Form and Flyer





# **Sponsorship Submission Form**

## **Requester Information**

**Date: May 1st 2025**

**Name: Frederick Edwards Jr**

**Title: Founder**

**Phone: 612-8766757**

**E-mail: fredsdissonance@gmail.com**

**Name of Sponsorship: Moorhead Juneteenth Sponsorship**

**Primary Contact Person: fred edwards**

**Primary Contact Person Phone Number: 6128766757**

**Primary Contact Person E-mail: fredsdissonance@gmail.com**

Please answer the following questions related to the above-named sponsorship request:

1. How will the sponsorship benefit the Moorhead community as a whole?

The sponsorship will help fund a free, family-friendly cultural event that celebrates history, unity, and resilience—bringing together hundreds of Moorhead residents through music, art, food, and education. It offers an inclusive space for reflection and celebration, fostering community pride and creating a sense of belonging for all, especially historically underrepresented communities.

2. How will the sponsorship directly relate to the functions of Moorhead Public Service?

The event promotes civic engagement, environmental care through clean energy education stations, and public awareness of local services. Sponsoring this event allows Moorhead Public Service to engage directly with the public, build relationships, and demonstrate its commitment to healthy vibrancy, sustainability, and community connection

3. Does the sponsorship have, as the primary objective, the benefit of a private interest?

No. The primary objective of the sponsorship is to serve the public interest by supporting a cultural celebration that uplifts the broader Moorhead community. Any recognition received by sponsors is secondary to the event's main goals of education, inclusion, and community building.

**APPROVE SPONSORSHIP REQUEST:**

\_Date:

General Manager



6/24/2024

# 4<sup>TH</sup> ANNUAL

---

# MOORHEAD JUNETEENTH

To Whom It May Concern,

As the city of Moorhead continues to grow, so does the need to honor our shared history, uplift diverse voices, and create inclusive spaces where all individuals feel seen, valued, and celebrated. At Fred's Dissonance, we believe a thriving community is built on understanding, opportunity, and collective progress.

We invite you to join us as a sponsor of the 4th Annual Moorhead Juneteenth Celebration, taking place on Thursday, June 19, 2025. This year's theme, "Between Spaces: An Afrofuturistic Vision for Belonging," explores the intersections of identity, liberation, and imagination. It challenges us to hold space for both history and possibility—to see beyond the present and build a future where belonging is not only possible but inevitable.

## What Juneteenth Represents

On June 19, 1865—two and a half years after the signing of the Emancipation Proclamation—the last enslaved African Americans in the U.S. were finally informed of their freedom. Juneteenth stands as a powerful reminder that freedom must not only be declared, but actively protected and pursued.

In today's world, where historical truth and community progress are often challenged, Juneteenth offers us a meaningful opportunity to center joy, justice, and belonging.

## Our Vision for Juneteenth 2025 – Moorhead

Now in its fourth year, Moorhead's Juneteenth celebration has grown into a cornerstone of cultural awareness and community connection. This year's event will be even more intentional, inviting families, youth, educators, artists, and leaders to build something together.

- ✓ Cultural & Educational Series — Workshops and conversations exploring Black history, leadership, and Afro-Futurism
- ✓ Live Performances — Black and Brown artists, musicians, and poets sharing stories rooted in identity and resilience
- ✓ Community Celebration — Food, vendors, art, and interactive stations showcasing Moorhead's creativity and care
- ✓ Youth & Family Programming — Engaging and hands-on activities designed to uplift the next generation

We hope you will consider supporting this important work—whether through a financial sponsorship, in-kind donation, or community partnership. Together, we can ensure the 4th Annual Moorhead Juneteenth is not only impactful but unforgettable.

Thank you for your time and continued investment in justice, culture, and community.  
With gratitude,

Frederick Edwards Jr.



Event Curator | Fred's Dissonance

■ 612-876-6757

🌐 [www.fredsdissonance.com](http://www.fredsdissonance.com)

🌐 [WWW.FRESDISSONANCE.COM](http://WWW.FRESDISSONANCE.COM)

✉ [fredsdissonance@gmail.com](mailto:fredsdissonance@gmail.com)

👤 [@fredsdissonance](https://www.instagram.com/fredsdissonance)

REGISTERED 501(C)(3) EIN: 93-4716399

3050 18<sup>TH</sup> ST FARGO ND 58103

# SPONSORSHIP INFORMATION

## PRESENTING SPONSOR \$2500

**Ideal for companies committed to social change and maximum brand exposure across all event platforms.**

### KEY BENEFITS:

- Speaking opportunity at key events (stage)
- Premium logo placement includes:
  - prominent event signage, flyers, banners, t-shirts & educational workshop posters, digital materials
- Social media video + website feature
- Exclusive area access & post-event thank you package
- Shout-out in press releases & media outreach
- Exclusive event photos
- Premier booth location

## CHANGE MAKER \$1000

**Great for businesses seeking visibility and engagement with a diverse audience and support for social equity.**

### KEY BENEFITS:

- Logo on Juneteenth sponsor shirts
- Featured in digital promotions & social media
- High-traffic booth space
- Exclusive area access & post-event thank you package
- Exclusive event photos

## FREEDOM ADVOCATE \$500

**Great for small to mid-sized businesses supporting community outreach and cultural causes.**

### KEY BENEFITS:

- Company materials in free event tote bags
- Public & stage recognition in event programs
- Booth space (Optional)
- Complimentary Juneteenth merchandise

## COMMUNITY COLLABORATOR \$250

**Perfect for local businesses looking to engage with the community and show solidarity.**

### KEY BENEFITS:

- Logo on digital promotions
- Mention in program & social media
- Booth space for engagement

## SUPPORTING SPONSOR \$100

**Ideal for individuals or small businesses supporting inclusivity and cultural impact.**

### KEY BENEFITS:

- Name listed on the community recognition board
- Social media acknowledgment



[WWW.FREDSDISSONANCE.COM](http://WWW.FREDSDISSONANCE.COM)



[fredsdissnance@gmail.com](mailto:fredsdissnance@gmail.com)



[@fredsdissnance](https://www.instagram.com/fredsdissnance)

REGISTERED 501(C)(3) EIN: 93-4716399

3050 18<sup>TH</sup> ST S | FARGO, ND, 58103

# 4<sup>th</sup> ANNUAL MOORHEAD JUNETEENTH



**JUNE 19, 2025 // 3:00 PM-7:00 PM**

**MOORHEAD, MN° CONCORDIA COLLEGE**

**FREE AND OPEN TO THE PUBLIC**

PRESENTED BY

THE CITY OF  
MOORHEAD  
CONCORDIA  
COLLEGE  
MINNESOTA STATE  
UNIVERSITY  
MOORHEAD

COMMUNITY-CENTERED EVENT FOCUSED ON REFLECTION,  
DIALOGUE, AND CREATIVE EXPRESSION

OPEN ROAD FUND 10-MINUTE PRESENTATION

PANEL DIALOGUE FEATURING LOCAL LEADERS AND YOUTH VOICES  
COMMUNITY MURAL ACTIVITY AND DESTINY HOLIDAY AWARD CEREMONY

• **[WWW.FRESDISSONANCE.COM](http://WWW.FRESDISSONANCE.COM)**

CURATED BY



CONCORDIA  
COLLEGE



M  
MOORHEAD





### Approve 2024 Audited Financial Statements

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission approve the 2024 Audited Financial Statements, Executive Summary, and Eide Bailly's Management Letter to the Commission.

#### **BACKGROUND:**

A financial audit is the review of the financial statements of a company or entity resulting in the publication of an independent opinion on whether the financial statements are relevant, accurate, complete, and fairly presented. It is the auditor's responsibility to report directly to the governing board.

In November 2024, the Commission entered into an agreement with Eide Bailly, LLP (Eide Bailly), to serve as the external auditor for financial audits for calendar years 2024 through 2026.

As an auditor, it is Eide Bailly's responsibility to report its findings directly to the governing board of Moorhead Public Service (MPS). Jamie Fay, CPA and Partner of Eide Bailly, will present the 2024 Audited Financial Statements and supplementary information remotely at Tuesday's meeting.

Eide Bailly's auditors worked directly with MPS' accounting and finance staff to complete this year's audit. MPS staff does an excellent job of preparing for and assisting Eide Bailly throughout the audit.

#### **Information Provided for the MPS 2024 Audit:**

Attached to this agenda item are the following documents for your review:

- A. Executive Summary. This is a non-required summary of information from the audited financial statements, including graphs and ratios. Eide Bailly believes this summary provides a clear picture of MPS' financial condition as of December 31, 2024.
- B. Financial Statements with Independent Auditor's Report. This is the formal, required independent audit of MPS management's financial statements as of December 31, 2024. Eide Bailly is accountable to, and reports directly to, the Commission. Eide Bailly's responsibility is to express opinions on these financial statements based upon their audit. Their audit is completed in accordance with the auditing standards generally accepted in the United States.
- C. Final Governance Letter from Eide Bailly. Professional auditing standards require that Eide Bailly communicate the information in this letter related to the MPS audit. This letter outlines their responsibilities and provides their assessment of the quality of MPS' accounting practices and states if there were difficulties encountered during the audit, corrected and uncorrected misstatements, disagreements with management, management representations, management consultations with other independent accountants, and other audit findings or issues.
- D. Management Representation Letter. Upon completion of the audit, MPS' General Manager and Finance Division Manager, who are responsible for MPS' accounting records and processes, are required to provide a representation letter to the auditors. The purpose of the representation letter is to confirm that they are responsible for the fair presentation of the financial statements, adopting accounting policies, establishing and maintaining effective internal control over financial reporting, and preventing and detecting fraud.

**Special Notes and Financial Highlights from Management:**

1. Clean Audit Opinion. As shown on Page 2 of the Independent Auditor's Report, MPS received an "unqualified," or "clean," audit opinion from Eide Bailly for the 2024 Audited Financial Statements. The audit opinion presents the auditor's professional opinion, based upon the audit work completed, as to whether the financial statements were prepared in accordance with Generally Accepted Accounting Principles, and if the financial statements fairly present the financial position of the entity that was audited.
2. Internal Controls Over Financial Reporting. The last few pages of the Financial Statements include Eide Bailly's "Report on Internal Control," which is a required communication to the Commission.

As stated in the Report on Internal Control, there are three options for reporting on internal controls:

- a. No material weakness or significant deficiency is the most desirable finding.
- b. A significant deficiency reflects that the design or operation of a control does not allow management or employees to prevent or detect and correct misstatements in a timely manner in the normal course of performing assigned functions.
- c. A material weakness, which means there is a significant deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected in a timely manner.

For the 2024 Audited Financial Statements, Eide Bailly's "Report on Internal Control over Financial Reporting" states on Page 1 that they "...did not identify any deficiencies in internal control that we consider to be material weaknesses."

3. Letter to the Commission. Eide Bailly's letter to the Commission discloses that there were no significant audit findings, difficulties in performing the audit, uncorrected and corrected misstatements, or disagreements with management for this audit.
4. Financial Highlights. The financial highlights for 2024, which are noted in "Management's Discussion and Analysis Section" of the Audited Financial Statements, include:
  - a. MPS' combined net position increased \$8.3 million, or 5.8 percent, from \$144.4 million to \$150.7 million. The Electric Fund's net position increased \$16.6 million, or 8 percent, from \$83.4 million to \$90 million. The Water Fund's net position increased \$1.7 million, or 2.8 percent, from \$59 million to \$60.7 million.
  - b. Combined operating revenues decreased by \$460,000 or 0.8 percent, to \$56.3 million. Electric Fund operating revenues decreased by \$620,000, or 1.4 percent, from \$44.8 million to \$44.2 million. Water Fund operating revenues increased \$160,000, or 1.3 percent, from \$12 million to \$12.1 million.
  - c. Combined net transfers to the City of Moorhead increased \$115,000, or 1.1 percent, from \$10.2 million to \$10.3 million. Electric Fund transfers increased \$106,000, or 1.1 percent, from \$9.4 million to \$9.5 million. Water Fund transfers increased \$10,000, or 1.2 percent, from \$720,000 to \$730,000.



**KEY ISSUES:**

- A financial audit is a review of an entity's financial reporting.
- Eide Bailly has been retained by the Commission and is responsible for reporting its audit findings directly to the Commission.
- MPS received a clean audit opinion.
- No deficiencies in internal control were reported.
- No significant audit findings were reported.

**FINANCIAL CONSIDERATIONS:**

- MPS' combined net position increased \$8.3 million, or 5.8 percent, from \$144.4 million to \$150.7 million.
- Combined operating revenues decreased by \$460,000 or 0.8 percent, to \$56.3 million.
- Combined net transfers to the City of Moorhead increased \$115,000, or 1.1 percent, from \$10.2 million to \$10.3 million.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Mark Moilanen, Finance Division Manager.

**Attachments:**

Executive Summary (PSC Only—to be distributed prior to the meeting)

Financial Statements with Independent Auditor's Report (PSC Only—to be distributed prior to the meeting)

Final Governance Letter from Eide Bailly (PSC Only—to be distributed prior to the meeting)

Management Representation Letter (PSC Only—to be distributed prior to the meeting)

