



## MOORHEAD PUBLIC SERVICE COMMISSION

### MEETING AGENDA

**Tuesday, February 18, 2025 - 4:30 PM**

**Hjemkomst Center  
202 First Avenue North, Moorhead  
\*\*Auditorium\*\***

Commissioners:

Joel Paulsen, Chairperson  
Paul Baker, Secretary  
Lisa Borgen  
Heidi Durand  
Matt Leiseth  
Jason Ness

Travis L. Schmidt, General Manager

The Moorhead Public Service Commission welcomes and encourages customer input on issues listed on the agenda or of general water/electric utility interest—time and Commission permitting. Speakers are limited to 3-minute presentations. Customers wishing to address the Commission regarding a specific agenda item will be afforded an opportunity during the discussion of that item. Customers wishing to speak on matters not listed on the agenda will be given the opportunity to do so under the heading “Customers to Be Heard/Recognitions.” Each person requesting the opportunity to speak is asked to fill out a *Request to Speak Form* (located on the table in the back of the room) and present it to the Administrative Assistant in attendance at the meeting. Any follow-up or feedback will be done by e-mail on anything that cannot be resolved this evening.

- 1. Call to Order**
- 2. Election of Vice Chairperson and Secretary**
- 3. Approve Agenda**
- 4. Approve Consent Agenda**

All agenda items listed with an asterisk (\*) are on the consent agenda and are considered routine or non-controversial. These items may be enacted by the Commission in one motion, which is a motion to approve the consent agenda. No discussion is expected for the items on the consent agenda; however, prior to approving the consent agenda, the Commission may request specific items be removed from the consent agenda for discussion and separate action.
- \*5. Approve Minutes of January 21, 2025**
- \*6. Approve Bills for Payment**
- 7. Customers to Be Heard/Recognitions**
- 8. Old Business**

9. **Reports**
  - a. **City Council**
  - b. **Public Service Commission**
  - c. **General Manager's Report**
10. **Accept Report on Service Territory Payment to RRVCPA for 2024 Energy Usage**
- \*11. **Approve Specifications and Authorize Advertisement for Bids for Construction of MPS' Redundant Network Operations Center**
- \*12. **Approve Specifications and Authorize Advertisement for Bids for 2025 Water Distribution Pipe and Fittings**
13. **Award Bids 2025 Water Treatment and Wastewater Treatment Chemicals**
14. **Approve Sponsorship Request from National Alliance on Mental Illness Moorhead for Mental Health Day in the Park**
15. **Close Meeting for Executive Session (if needed)**
16. **Upcoming Meetings**
  - a. **Public Service Commission Meetings**  
**March 4, 2025 (if needed)**  
**March 18, 2025**
  - b. **Meeting Opportunities for Commissioners<sup>(A)</sup>**
    - **Tours of MPS Water Treatment Plant, Aquifer, Power Supply Grid, MPS Worksites, Employee Gatherings**  
(Available Upon Request)
    - **APPA's 2025 Legislative Rally**  
February 24-26, 2025, Washington, DC
    - **MRWA Annual Water & Wastewater Technical Conference**  
March 4-6, 2025, St. Cloud, MN
    - **MRES Annual Meeting**  
May 7-8, 2025, Sioux Falls, SD
17. **Adjourn**

**How to obtain Public Service Commission agendas:**

View on the Internet. Any attachments that are not available online may be viewed at the offices of Moorhead Public Service. E-mail subscription: [mps@mpsutility.com](mailto:mps@mpsutility.com)  
Request a copy at Second Floor City Hall, 500 Center Avenue (Moorhead Center Mall). Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in Commission meetings will be provided. To arrange assistance, call Moorhead Public Service at 218.477.8003 (voice) or 711 (TDD/TTY).\*\***Moorhead Public Service Commission meetings are broadcast live on Channel 12-Moorhead Community Access Television in Moorhead and digital Channels 67 and 68 for the metro area.**\*\*

\*\*Commissioner Heidi Durand will be participating in this meeting via interactive television from the address of 3625 22nd Avenue South, Moorhead, MN 56560, which location is open and accessible to the public during the meeting.\*\*

\*\*Commissioner Matt Leiseth will be participating in this meeting via interactive television from the address of 428 5th Ave NW 281Aberdeen SD, 57401, which location is open and accessible to the public during the meeting.\*\*

<sup>(A)</sup> APPA = American Public Power Association - [www.publicpower.org](http://www.publicpower.org)  
MMUA = Minnesota Municipal Utilities Association - [www.mmua.org](http://www.mmua.org)  
MRES = Missouri River Energy Services - [www.mrenergy.com](http://www.mrenergy.com)  
AWWA = American Water Works Association - [www.aww.org](http://www.aww.org)  
MN AWWA = American Water Works Association-Minnesota Section - [www.mnawwa.org](http://www.mnawwa.org)  
RRBC = Red River Basin Commission - [www.redriverbasincommission.org](http://www.redriverbasincommission.org)

**Minutes of the Moorhead Public Service Commission**  
**Hjemkomst Center, Auditorium**  
**Tuesday, January 21, 2025 – 4:30 PM**

**MEMBERS PRESENT:** Paul Baker, Lisa Borgen, Heidi Durand (video), Jason Ness, Joel Paulsen, and Kristine Thompson

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** General Manager Travis Schmidt; Staff Members Cheryl Glasoe, Taylor Holte, Jake Long, Mark Moilanen, Marc Pritchard, and James Sumba; MPS Attorney John Boulger; MPS Customer Paul Saarion, Treasurer for Signature Condos, and several MPS customers from Signature Condos

**1. CALL TO ORDER.**

Chairperson Thompson called the meeting to order at 4:30 PM. A quorum of the following members was present: Baker, Borgen, Durand, Ness, Paulsen, and Thompson.

**2. ELECTION OF CHAIRPERSON.**

*Chairperson Thompson nominated Commissioner Paulsen to serve as the Commission's Chairperson for 2025, and that election of the Vice Chairperson and Secretary will occur at the next Commission meeting. Commissioner Borgen seconded the motion. Commissioner Paulsen accepted the nomination. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**3. APPROVE AGENDA.**

*Commissioner Paulsen made a motion to approve the agenda, with the removal of Agenda Item #14, Approve Revised Organizational Structure and Number of Personnel for 2025 and Amended Section 5.5 in Moorhead Public Service's Personnel Policy Manual. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**4. APPROVE CONSENT AGENDA.**

*Commissioner Durand made a motion to approve the consent agenda. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

[The consent agenda approved above includes all items shown herein with an asterisk (\*). These items were considered routine or non-controversial by the Commission and were enacted by the Commission in one motion, which is the motion above to approve the consent agenda.]

**\*5. APPROVE MINUTES OF DECEMBER 17, 2024.**

*Commissioner Durand made a motion to approve the minutes of December 17, 2024. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**\*6. APPROVE BILLS FOR PAYMENT.**

*Commissioner Durand made a motion to approve the bills for payment. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

- \*7. APPROVE AGREEMENT WITH ASN CONSTRUCTORS FOR THE RELOCATION OF MPS' 115KV TRANSMISSION LINE AT THE STORM WATER DIVERSION CHANNEL IN WEST FARGO.**

*Commissioner Durand made a motion to approve the Agreement with ASN Constructors for the relocation of MPS' 115kV transmission line at the Storm Water Diversion Channel in West Fargo. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

- \*8. APPROVE TASK ORDER NO. 12 WITH DGR ENGINEERING FOR MPS' NORTHEAST SUBSTATION.**

*Commissioner Durand made a motion to approve Task Order No. 12 with DGR Engineering for MPS' Northeast Substation in the amount of \$108,000. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

- \*9. APPROVE TASK ORDER NO. 11 WITH APEX ENGINEERING GROUP FOR ENGINEERING AND FUNDING ADMINISTRATION SERVICES FOR MPS' 2025 LEAD SERVICE LINE REPLACEMENT PROJECT.**

*Commissioner Durand made a motion to approve Task Order No. 11 with Apex Engineering Group, Inc., in an amount not-to-exceed \$56,257 to complete engineering and funding administration services associated with Moorhead Public Service's 2025 Lead Service Line Replacement Project, contingent upon final legal review by Attorney John Boulger. Commissioner Baker seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**10. CUSTOMERS TO BE HEARD/RECOGNITIONS.**

General Manager Travis Schmidt thanked Chairperson Thompson for her nine years of service on the Commission, including five years as Chairperson. Thompson recognized new Commissioners Jason Ness and Lisa Borgen. Borgen was appointed by Moorhead Mayor Shelly Carlson to serve as the City Council Representative on the Commission.

Paul Saarion, Moorhead Public Service (MPS) customer and Treasurer for Signature Condos in Moorhead, Minnesota, requested to speak at the meeting and provided the Commissioners with a handout regarding his concerns. Mr. Saarion spoke about MPS' 2024 Fire Protection Facility Charge and the commercial electric meter rates for Signature Condos' irrigation meters.

*Chairperson Thompson made a motion to appoint a Customer Concern Working Group to further review Mr. Saarion's concerns, which will consist of Commissioners Baker, Durand, and Paulsen and will work with General Manager Travis Schmidt and any additional individuals that need to be involved with the review. Commissioner Borgen seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**11. OLD BUSINESS.**

There was no old business to discuss.

**12. REPORTS.**

**City Council.**

No report was made.

**Public Service Commission.**

No report was made.

**General Manager's Report.**

General Manager Travis Schmidt provided an introduction of the General Manager's Report, which included a notice received from Missouri River Energy Services regarding the annual general verification test performed at MPS' Centennial Generating Station, two national commendations received from American Public Power Association for providing electric restoration efforts in Florida after Hurricane Milton, and information received that Red River Valley Cooperative Power Association's (RRVCPA's) 2025 rates will increase by about 6.8 percent, and RRVCPA's wholesale supplier, Minnkota Power Cooperative, will increase its 2025 rates by about 8.5 percent.

**13. APPROVE WATER RATE STUDY PROPOSAL FROM MISSOURI RIVER ENERGY SERVICES.**

General Manager Travis Schmidt highlighted the need for a Water Rate Study (Study) in 2025. Finance Division Manager Mark Moilanen explained that a Study is usually done at least every seven years, but with MPS' largest water user closing in 2025, it makes sense to conduct the Study one year earlier to determine the rates for 2026 through 2029. Moilanen also noted that the Fire Hydrant Facility Charge was removed from the 2025 rates, with fire protection costs now included in a flat monthly fee based upon meter size. Schmidt, Moilanen, and Water Distribution Manager Jake Long responded to questions of the Commission. Discussion was held.

*Commissioner Borgen made a motion to approve the Water Rate Study Proposal from Missouri River Energy Services. Commissioner Paulsen seconded the motion. The motion passed with a 6-0 vote. Voting Yes: Baker, Borgen, Durand, Ness, Paulsen, and Thompson. Voting No: None.*

**14. CLOSE MEETING FOR EXECUTIVE SESSION.**

The meeting was not closed for Executive Session.

**15. UPCOMING MEETINGS.**

Upcoming meetings of the Moorhead Public Service Commission are scheduled for February 4, 2025, if needed, and February 18, 2025.

**16. ADJOURN.**

The meeting adjourned at 5:12 PM.

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*The minutes herein are approved on this 18th day of February, 2025.*

***APPROVED BY:***

***ATTEST:***

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***Joel Paulsen***  
***Chairperson<sup>i</sup>***

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***Paul Baker***  
***Secretary<sup>i</sup>***

<sup>i</sup> Pursuant to the Bylaws of the Moorhead Public Service Commission adopted January 18, 2022, Article 3, Section 11, states, “The Chairperson and Secretary shall sign, execute, and acknowledge all instruments authorized by the Commission or as are incident to the office. If either the Chairperson or Secretary is unavailable to execute an instrument, the Vice Chairperson may execute the instrument in place of the unavailable officer. Execution of instruments by two officers is required.”

## **General Manager's Report**

### **1. 2024 Fourth Quarter Strategic Plan Update.**

On August 24, 2021, the Commission approved a new, three-year Strategic Plan to commence in 2022 through 2024. The Commission approved the 2022-2024 Strategic Plan based on staff's recommendation to include six Strategic Directions that were simplified from the previous Strategic Plan and are more in-line with Moorhead Public Service's (MPS') current and future needs. The 2022-2024 Strategic Plan also includes 3rd Year Accomplishments for 2024, along with Key Performance Indicators to quantify the operational distinction of MPS. MPS staff completed quarterly updates of their action plans that correlate with the Commission's Strategic Plan. Below are the six Strategic Directions of MPS, as well as highlights of MPS' activities for the fourth quarter of 2024.

#### **Strategic Directions:**

- Community
- Our Team
- Water
- Electric
- Finance
- Innovation

#### **Community:**

- MPS and Missouri River Energy Services (MRES) staffs have continued to connect with key account customers to obtain updated contact information, as well as provide updates on rebates available through MRES' Bright Energy Solutions® (BES) Program. MPS staff has been attending design meetings for the Community Center/Regional Library Project for downtown Moorhead, along with the continued planning of the Moorhead Center Mall redevelopment and the 11th Street Grade Separation Project. MPS staff also worked on other customer projects, including the Moorhead High School reconstruction, where staff verified the HVAC system for a rebate. Additionally, staff worked with American Crystal Sugar on potential projects for 2025 and other ongoing needs.
- MPS staff continues to make modifications, as needed, to MPS' website, which includes drought conditions, the status of the electric grid, and any pertinent information. Additional water content continues to be added to MPS' social media platforms, along with the existing electric content.
- MPS staff continues to work with Moorhead Area Public Schools regarding the Solar for Schools Grant Program. During the fourth quarter of 2024, MPS approved the commissioning of five sites for the Solar for Schools Grant Program with the State of Minnesota, increasing the total number of Solar for Schools installations to seven, with nearly 380 kW of solar generation for Moorhead Area Public Schools. Staff also continues to work on other solar installation projects, including residential solar initiatives.
- On October 14, 2024, the Commission approved net-zero carbon for the remaining portion of MPS' power supply by purchasing Renewable Energy Certificates (RECs) through MRES' Bright Energy Choices Program for 2025. The decision made by the Commission provides net-zero carbon power supply, through the RECs, for all MPS customers in Moorhead that do not have any carbon-based, internal generation. Due to recent changes made by the U.S. Environmental Protection Agency and the Minnesota Pollution Control Agency regarding market purchases, MRES has been working with its members, including MPS, regarding these changes. Staff will continue to monitor costs in 2025 to evaluate MPS' approach to RECs for 2026 and to determine whether the Commission wants to continue providing net-zero carbon power supply for all MPS electric customers.

**Our Team:**

- MPS staff continues to work on updating and adding new job descriptions for positions within MPS' new Organizational Structure. During the fourth quarter of 2024, MPS requested and received approval for changes to its Organizational Structure, allowing vacancies to be filled based on needs and qualifications. Several positions were opened during this period and are expected to be filled in the early part of the first quarter of 2025.
- MPS staff started and completed labor negotiations with the International Brotherhood of Electrical Workers (IBEW) union during the fourth quarter of 2024. The Commission approved the Labor Agreement with IBEW in December 2024, contingent upon legal review. Staff and legal representatives continue to work with IBEW to resolve minor language concerns, which are expected to be finalized in the first quarter of 2025.
- MPS staff held several events for MPS employees and community engagement during the fourth quarter of 2024, which included mostly community events.
- MPS employee recognitions continue to be provided to employees, on a monthly basis, who meet milestone anniversaries.
- MPS staff continues to work on a training plan for new and current employees related to job functions, software and operational technology, continued education, and leadership. Several employees signed up for technical training and continued with leadership training for 2024, which began during the second quarter of 2024, and employees graduated from leadership training during the fourth quarter of 2024. MPS plans to send a similar amount of staff to leadership training in 2025. MPS employees continue to attend training provided by American Water Works Association, American Public Power Association, and Minnesota Municipal Utilities Association, as well as other specific training that is beneficial to MPS' operations.

**Water:**

- MPS staff and contractors successfully replaced approximately 1.8 miles of cast-iron watermain in 2024, which is more than the 1.25 miles of annual replacement within MPS' Strategic Plan. Staff finalized construction projects for 2024 with the City of Moorhead (City) based on watermain replacement and street improvement projects. MPS staff has also begun working on design plans and specification for these planned 2025 projects.
- The Lead Service Line Inventory Project (LSLIP) continues and MPS staff has completed inspections in Phases 1 through 5, which includes over 2,500 properties in those five areas of Moorhead. Staff verified approximately 60 percent of the water services in those phases. Staff finalized reporting requirements during the fourth quarter of 2024. Following the inventory submission to MDH, MPS was required to submit notification letters to all residents with a lead, galvanized, or unknown water service material by November 15, 2024. MPS also obtained grant funding for a pilot project to replace the private side of 12 lead service lines that will be completed by the end of 2024, weather permitting, and any uncompleted services will be replaced in the spring of 2025. MPS has been analyzing data and begun preliminary planning to replace approximately 30 more private lead service lines in 2025. Staff is working on grant funding similar to the 2024 process to minimize cost impacts to the property owners.
- Water Division staff continues to work with regulators and other public entities regarding water supply and water quality that impact MPS. MPS staff also continues to work on sustainability and long-term viability of the Moorhead and Buffalo Aquifers with State of Minnesota entities. MPS continued the process of the 10-year update to the Wellhead Protection Plan for MPS' groundwater sources, which includes the Buffalo and Moorhead Aquifers.
- Water Division staff continues to discuss and mitigate performance issues with the lime sludge dewatering press that are ongoing from the construction of the Lime Sludge Dewatering Facility. Several adjustments to the lime press occurred during the second and third quarters of 2024. The lime press is working better, but not to the expectations of staff. Additional modifications will continue to be addressed in 2025. Staff is working on opportunities to reduce



operating costs regarding the disposal of the lime by-product, as well as updating several Water Treatment Plant (WTP) chemical feed stations.

- Staff continues to replace aging equipment that was installed in MPS' WTP approximately 30 years ago, which includes the ozone generators that are used for the water disinfection process. MPS is working internally, and with consultants, to replace the failing equipment. The Commission awarded the bid to purchase the new ozone generators, and during the fourth quarter of 2024, purchase contracts were executed and the WTP is currently in the design phase of the construction plans for the generator replacement project. Additional design plans and construction will occur as staff awaits delivery of the generators due to the long lead time.

#### **Electric:**

- The Electric Division completed the 2024 construction season projects during the fourth quarter, which are based upon the asset management matrix criteria and other outside factors, such as coordination with the City or supply chain concerns.
- Construction was completed at the Moorhead DOE Tap Substation (Moorhead Substation) during the fourth quarter of 2024, with only a few that need to be finalized. It is anticipated to that these items will be completed during the first half of 2025.
- MPS staff continues to work on the Northeast Substation (NE Substation) design layouts for the potential relocation of the NE Substation. Staff received authorization from the Commission to purchase land from the landowner during the third quarter of 2024, and the sale was completed during the fourth quarter of 2024. Staff continues to work on planning for system capacity improvements for both distribution and transmission needs.
- During the third quarter of 2024, MPS staff submitted the application for American Public Power Association (APPA) Reliable Public Power Provider (RP3) designation. During the fourth quarter of 2024, MPS responded and submitted additional information requested by the APPA RP3 review panel. Staff anticipates receiving a response from APPA regarding the RP3 designation during the first quarter of 2025.
- The City was able to access grant funding that will be utilized to perform major LED upgrades to the City's streetlights. At the end of the fourth quarter of 2024, there were 3,134 LED streetlights in Moorhead, with 681 lights yet to be upgraded. MPS converted 113 lights to LED. This means that about 18 percent of the lights need to be converted to LED, which is down from 21 percent at the end of the third quarter 2024.

#### **Finance:**

- MPS completed the 2025 budget and rate processes during the fourth quarter of 2024. The water and electric rates were anticipated to be about 4 percent for water and 2 percent for electric. Unfortunately, due to notification that Anheuser-Busch Malting Plant was closing its Moorhead facility, MPS staff reviewed financial impacts due to the impending closure. Staff recommended adjusting the 2025 water rate increase from 4 percent to 5.5 percent. Staff is planning for an additional 1.5 percent rate increase above the projected rate increases for the next three to four years.
- The Electric Division ended the fourth quarter of 2024 with a net position that exceeded budget. Most of these revenues were from market value changes in investment carrying values.
- The Water Division ended the fourth quarter of 2024 with a net position that exceeded budget. Most of these revenues were from non-operating income, such as market value changes in investment carrying values, as well as contributed watermain assets constructed and paid for by the City as part of bonding and assessments.
- Staff continues to monitor the Commission's Policy on Financial Strength on an ongoing basis. At the end of the fourth quarter of 2024, MPS' water and electric days of cash on hand met the Commission's Policy on Financial Strength.
- The City finalized an ordinance to help manage the collection of accounts for City services.

MPS continues to manage the ordinance and work with customers to pay off past due balances for City services.

**Innovation:**

- MPS has ongoing best practice assessments for cyber security that are reviewed by staff, which then implements recommendations. MPS did not experience any cyber data breaches where MPS experienced a loss of data during the fourth quarter of 2024. The IT Division finalized valuable Key Performance Indicators that have been incorporated into a dashboard that will provide valuable insight into what IT staff accomplishes on a quarterly basis.
- MPS continues to provide training to MPS staff to assist with vital needs that help with job requirements within MPS' operations. MPS will continue to review and adjust training, as needed, to assist MPS' employees.
- During the fourth quarter of 2024, MPS continues to work with WESCO, and its affiliates, for the Advanced Metering Infrastructure (AMI) Project. A majority of the work performed during the fourth quarter of 2024 was completing the first article test, continuing IT setup for the AMI Project, and preparation and pre-system acceptance testing in preparation for deployment. Staff was also involved with weekly cadence calls to keep the project on track, finalizing meter set ups, and working on the coordination of systems for the AMI Project.

2. **Quarterly Dashboard Reports.**

Attached are the 2024 Dashboard Reports for the fourth quarter. The dashboards include information for Billing and Collections, Electric, Energy Services, Finance, Human Resources, Information Technology, Safety Committee, Social Media, Water, and other information the Commission should be informed about.

3. **2024 Community Solar Garden Credits.**

Moorhead Public Services' (MPS') Community Solar Garden began in 2015 and has been fully subscribed since 2019 with 287 customers. Participating customers receive an annual credit on their utility bill based upon the energy (kWh) produced by each solar panel during the previous year—less a small maintenance charge per panel. The maintenance fee is currently \$0.63 per panel. This is down considerably from \$7.06 in 2023. The warranty for the original two arrays expired in 2024. Since the warranties expired, the replacement inverters and power optimizers will no longer be covered, and the maintenance expenses are expected to increase. The energy credit is the average retail energy rate for each customer class as listed in the Cogeneration and Small Power Production Tariff report, which is presented to the Commission each December.

Annual Community Solar Garden credits issued for 2024 were:

Customer Class	Credit per Panel
Residential	\$35.17
Small General Service, no demand	\$43.82
Small General Service, with demand	\$37.25
General Service Secondary	\$35.98
General Service Primary	\$30.06

4. **2024 Audit Update and Eide Bailly, LLP, Audit Planning.**

The annual audit for 2024 will be the first year of a three-year agreement with Eide Bailly that was approved by the Commission on November 19, 2024, as "Agenda Item #12 - Approve Auditing Services with Eide Bailly LLP."

Below is a table of Eide Bailly’s audit fees specifically related to MPS for 2024 through 2026:

<b>Professional Services</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Financial Statement Audit	\$21,000	\$22,100	\$23,200

It is anticipated that the annual audit for the 2024 fiscal year will be completed using a similar schedule to prior years as follows:

- Annual closure of customer information accounting system and generation of year-end reports as of December 31, 2024.
- Receipt of audit requirements letter from Eide Bailly with a listing of initial items requested by Eide Bailly to allow them to complete the annual audit.
- Bank, loan, and bond confirmations—completed in the first half of January 2025.
- January, February, and first week of March 2025—completion of year-end account reconciliations and schedules using an internal annual Year-End Task List Summary checklist.
- On-site testing and review—second week in March 2025.
- Final closing and adjusting entries to general ledger—first week in April 2025.
- Preparation of formal audited Financial Statements document with required schedules and footnotes—second week of April through May 1, 2025.
- Final review of audited Financial Statements document to include schedules and footnotes by Eide Bailly—mid-April to May 1, 2025.

Formal presentation of final audited Financial Statements document to the Commission—tentatively scheduled to occur at the second Commission meeting in May 2025.

**5. 2025 Flood Outlook.**

The flood outlook provides a summary of the weather for 2025, including the Fargo-Moorhead area, regional, and national information. The attached report shows that the Fargo-Moorhead area is currently experiencing below normal snowfall. The report also looked at 120-plus years of precipitation to current hydrologic and soil conditions over the outlook period. Additionally, this outlook produces 50-plus flood crest scenarios that are then ranked from lowest to highest and used to generate the probabilities of exceeding the ranked crest heights and flood categories.

The flood risk has remained the same compared to 2024, which is primarily due to the decreased precipitation received in the fall of 2024, and below normal snowfall received in November and December of 2024 in the Red River Valley. Soil moisture levels are less than normal as the area had moderate drought conditions due to the lack of precipitation in the fall of 2024. The stream base flow is currently elevated due to above normal precipitation in November 2024. The main flood risk factor is the snowpack, which is below normal, and the water content of the snowpack, which is below normal for this winter season. On January 23, 2025, the National Weather Service (NWS) determined that Fargo and Moorhead could experience minor flooding in 2025.

Fargo-Moorhead Flood Outlook:

- 95 percent chance of exceeding 17.1 feet
- 75 percent chance of exceeding 19.4 feet
- 50 percent chance of exceeding 22.4 feet
- 25 percent chance of exceeding 26.4 feet
- 5 percent chance of exceeding 35.1 feet

At this point, unknown factors include additional snow accumulations, the spring thaw cycle, and spring rainfall. The NWS will provide updates every two weeks into mid-March 2025. Once the flood event begins, NWS plans to provide bi-weekly updates, if needed, on thaw reports and daily deterministic forecasts until the flood event has subsided.

**6. State Legislative Newsletters.**

Legislative sessions are just beginning for 2025. As a member of Missouri River Energy Services (MRES) and Minnesota Municipal Utilities Association (MMUA), MPS benefits from lobbying efforts that are in MPS' best interest. Attached are the most recent newsletters from MRES and MMUA.

**Division/Response Person:** Travis L. Schmidt, General Manager.



## General session update

The Senate started the fourth week of session by swearing in its newest member, Sen. Doron Clark (DFL–Minneapolis). This gave the DFL a 34-33 majority and meant the end of the power-sharing agreement that had controlled the Senate from the start of session. Immediately following Sen. Clark's taking the oath of office, the DFL brought forth a series of motions to reorganize the Senate under unilateral control. These motions included re-electing Sen. Bobby Joe Champion (DFL–Minneapolis) as the sole President and Sen. Ann Rest (DFL–New Hope) as President pro-tem. Committees were restructured, and Republican “co-chairs” once again became “ranking minority members.”

Senate Republicans offered amendments attempting to retain some degree of control, first by trying to extend the terms of the power-sharing agreement by ten days to allow the processing of Republican-authored bills through committees, and then by trying to have Sen. Andrew Mathews (R–Princeton) appointed as a second president pro-tem. At the end of the day, all but two of the Republican supported amendments to the DFL motions failed on a party-line vote. Two failed on a tie 33-33 vote when Sen. Judy Seeberger (DFL–Afton) abstained after essentially questioning the sincerity of her party to work on a truly bi-partisan effort and saying her district, which she won in a fairly close race, expected a truly bi-partisan effort.

The Republican's strongly argued that the immediate rescission of the power-sharing agreement, and unwillingness to accept any Republican supported amendments, clearly shows that the Senate DFL is already acting on a partisan basis.

On Wednesday, February 5, MMUA's Director of Government Relations and Senior Counsel, Kent Sulem, testified in support of SF 486 authored by Sen. Scott Dibble (DFL–Minneapolis). The bill would extend current Low-income Home Energy Assistance Program (LIHEAP) benefits into the summer months to help protect customers from excessive heat related problems. The bill was laid over as it will have a fiscal impact and targets have not yet been set.

Thursday brought the biggest news of the session so far. House Republicans and Democrats confirmed they had reached a power-sharing agreement and the DFL ended its boycott of the session. The agreement provides that Republicans will control the Speaker of the House gavel for the current biennium, as well as the position of Majority Leader. They will also hold a majority in committees until such time as the vacancy in District 40B is filled. If, as expected, the DFL wins the seat and the House is tied 67-67, committees will become co-chaired and will have an even number of members from each party. This will include conference committees but will not include a new Committee on Fraud Prevention and State Agency Oversight, which will have a 5-3 Republican

majority. The Republicans also agreed to seat Rep. Brad Tabke (DFL–Shakopee), and to drop all lawsuits against the DFL caucus and the Secretary of State stemming from the election or boycott. It should be noted that the recall petitions filed against DFL members of the House were initiated by the Republican Party, not the House Republican caucus, and thus could not be dismissed through the power-sharing agreement.

As noted above, with both sides agreeing to the terms on how to share power both now and after the special election to fill the vacant District 40B seat, all 133 current members of the House attended the Thursday afternoon floor session, thus establishing a quorum. The House then organized itself, including electing Rep. Lisa Demuth (R–Cold Spring) as Speaker.

## **Other issues**

MMUA participated Thursday in a meeting to discuss how to best respond to the recent Department of Commerce’s filing to the Minnesota Public Utilities Commission (MPUC) seeking to greatly restrict the use of renewable energy credits (RECs) to satisfy the renewable and carbon-free standards. While more discussions will be needed, at the current time MMUA expects to sign onto a multi-party letter of opposition to the Departments’ filing, to be followed by its own filing outlining the problems with the Department’s recommendations. The Joint Action Agencies are also weighing their options for responding to the Department’s filing.

## **Links/contact**

A list of all introduced bills, copies of bills both as introduced and amended, a calendar of all scheduled hearings, and other useful information can be found at the [legislature’s website](#).

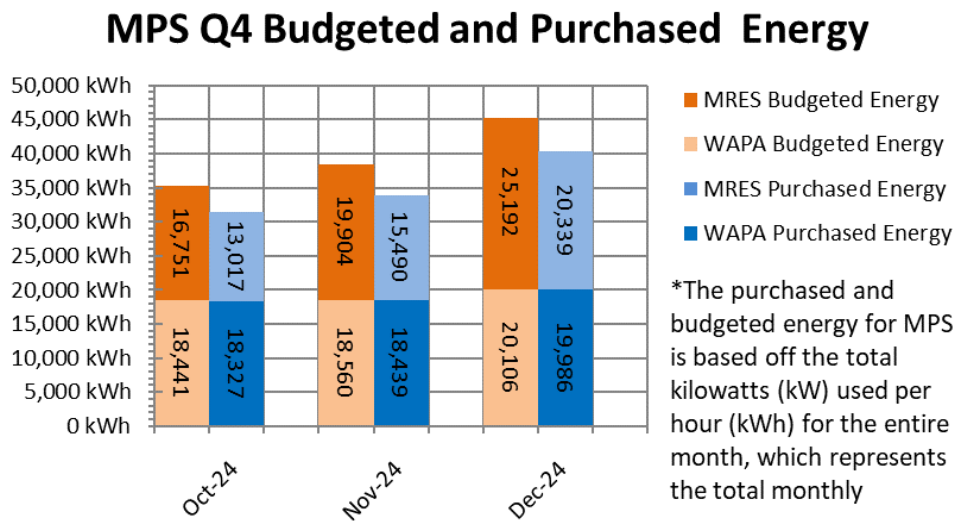
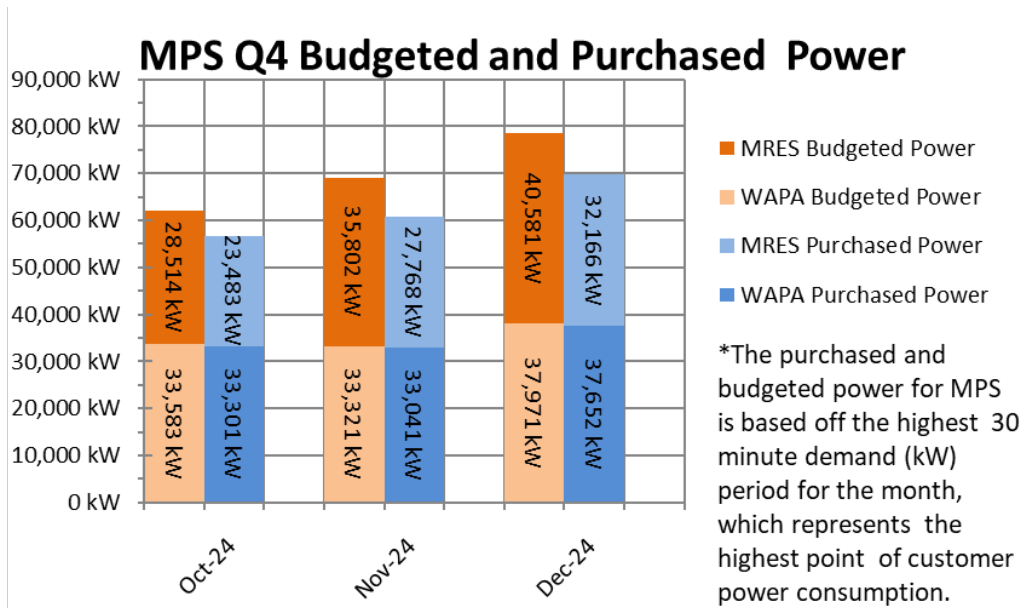
Please contact Kent Sulem ([ksulem@mmua.org](mailto:ksulem@mmua.org)) or Bill Black ([bblack@mmua.org](mailto:bblack@mmua.org)) if you have any questions or suggestions regarding the *Capitol Letter* or any topic covered in any issue.



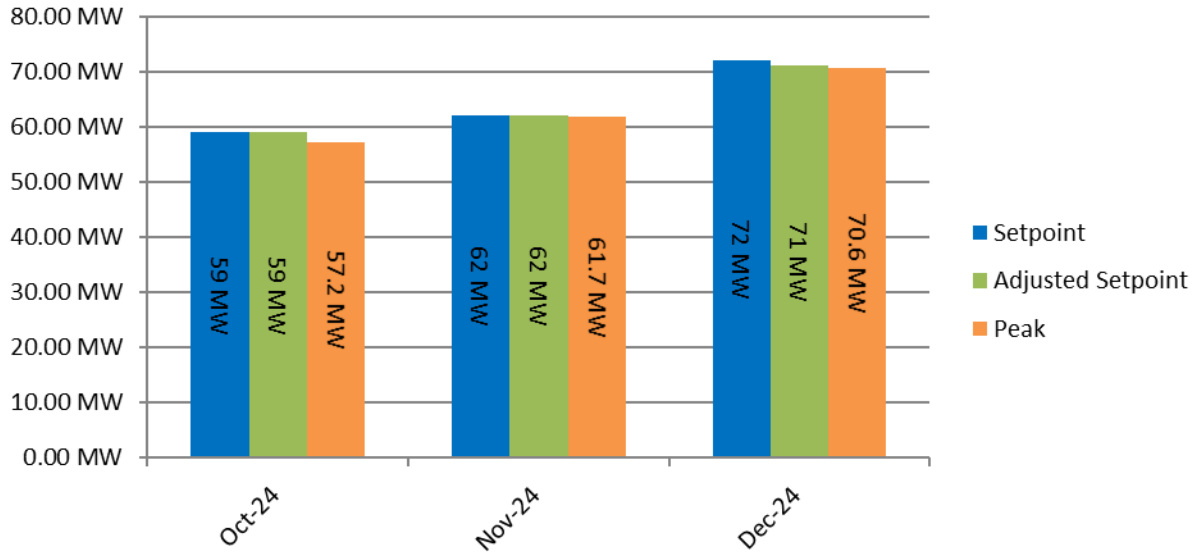
# Electric Division Fourth Quarter – 2024 Dashboard



Moorhead Public Service – Electric Division is to provide safe, efficient, reliable, and environmentally – responsible electric power that is innovative and maximizes rate payer’s satisfaction. Below are several graphs that are dashboard to show how the electric division is completing these requirements on a quarterly basis.

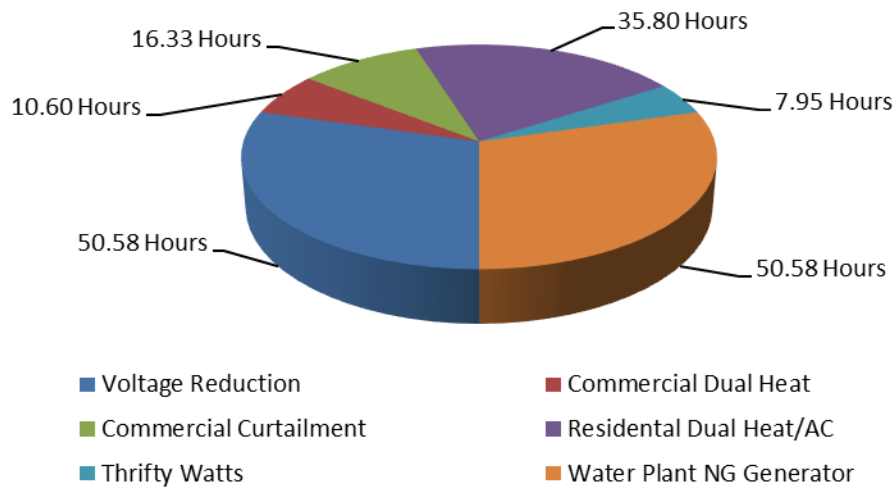


## MPS Q4 Setpoint and Peak



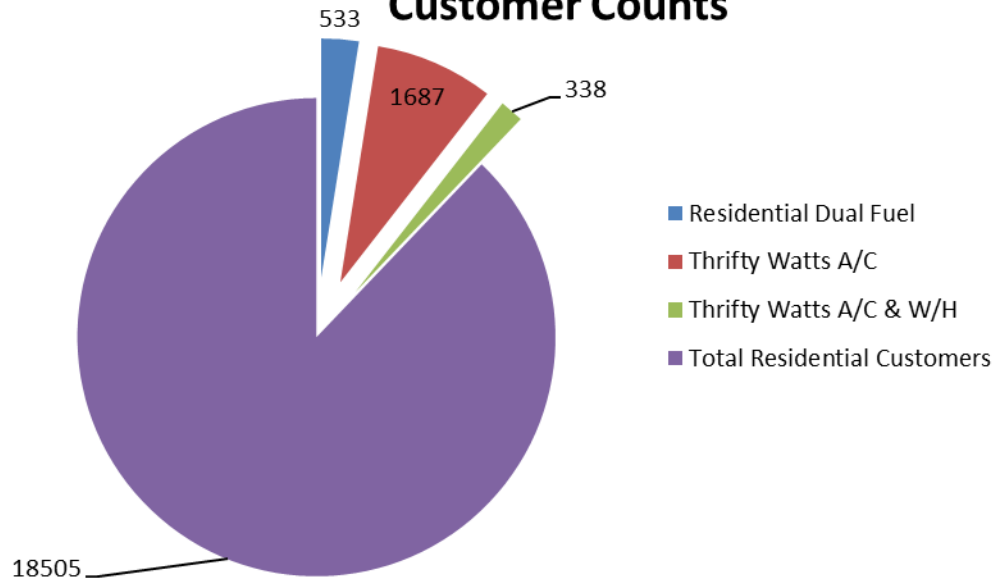
## MPS Q4 Load Management Control Hours

Available Hours of Control - 2184

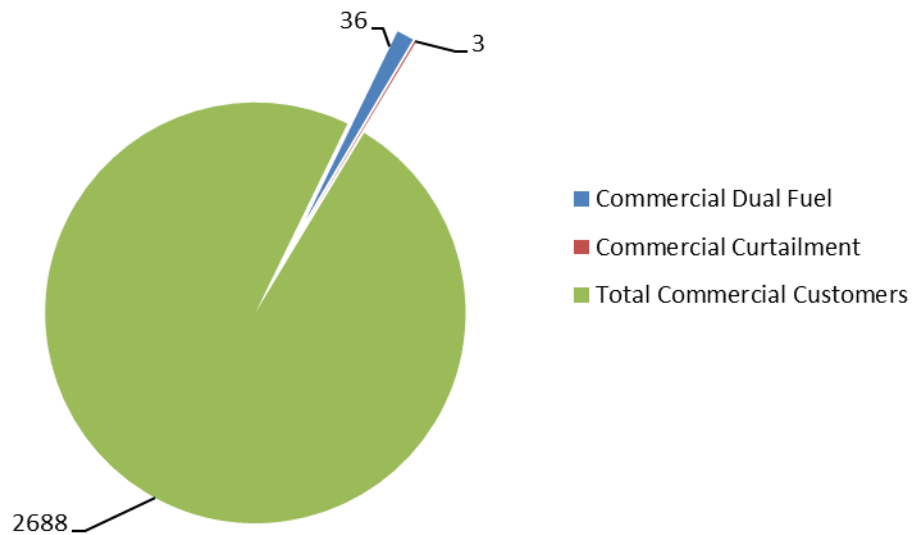




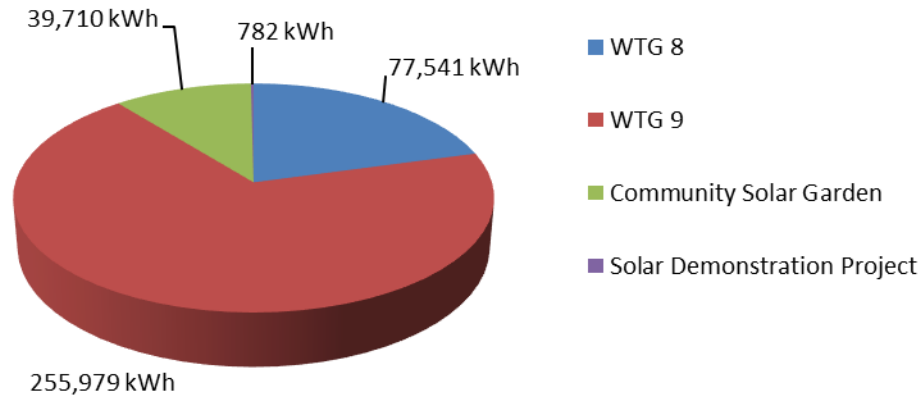
## MPS Q4 Load Management Residential Customer Counts



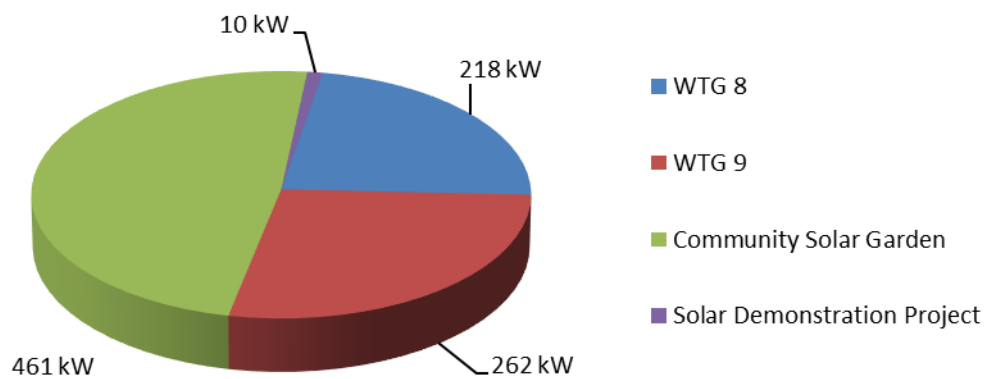
## MPS Q4 Load Management Commercial Customer Counts



## MPS Q4 Renewables Energy Production



## MPS Q4 Renewables Power Production



# MPS Q4 NERC Compliance Updates

## Self-Certifications in Q4 2024

- None.

## New NERC Standards in Q4 2024

- None

## Updated NERC Standards in Q4 2024

- None.

## Other Compliance Updates

- MPS performed its annual review of NERC Standards during fourth quarter. MPS also updated its NERC compliance standards as a result of the completion of the Moorhead DOE Substation expansion project that was completed during the fourth quarter.

# Electric Operations

## Fourth Quarter – 2024 Dashboard

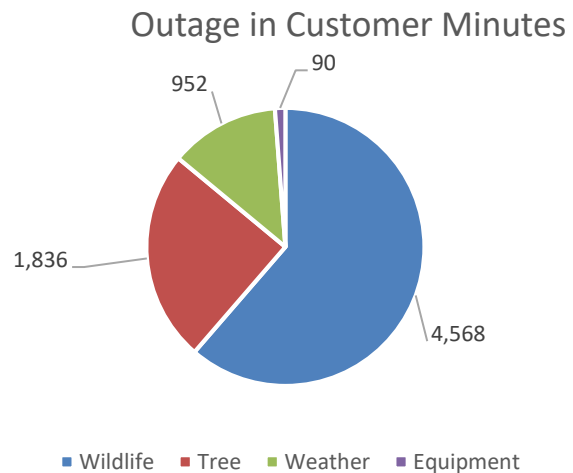


### Street/Security Lighting

- 140 LED street light conversions
- 7 New LED street lights installed

### Outages

- 7 outages – 7,539 customer minutes
  - Wildlife – 4,568
  - Tree – 1,836
  - Weather – 952
  - Equipment – 90



### Meter Testing

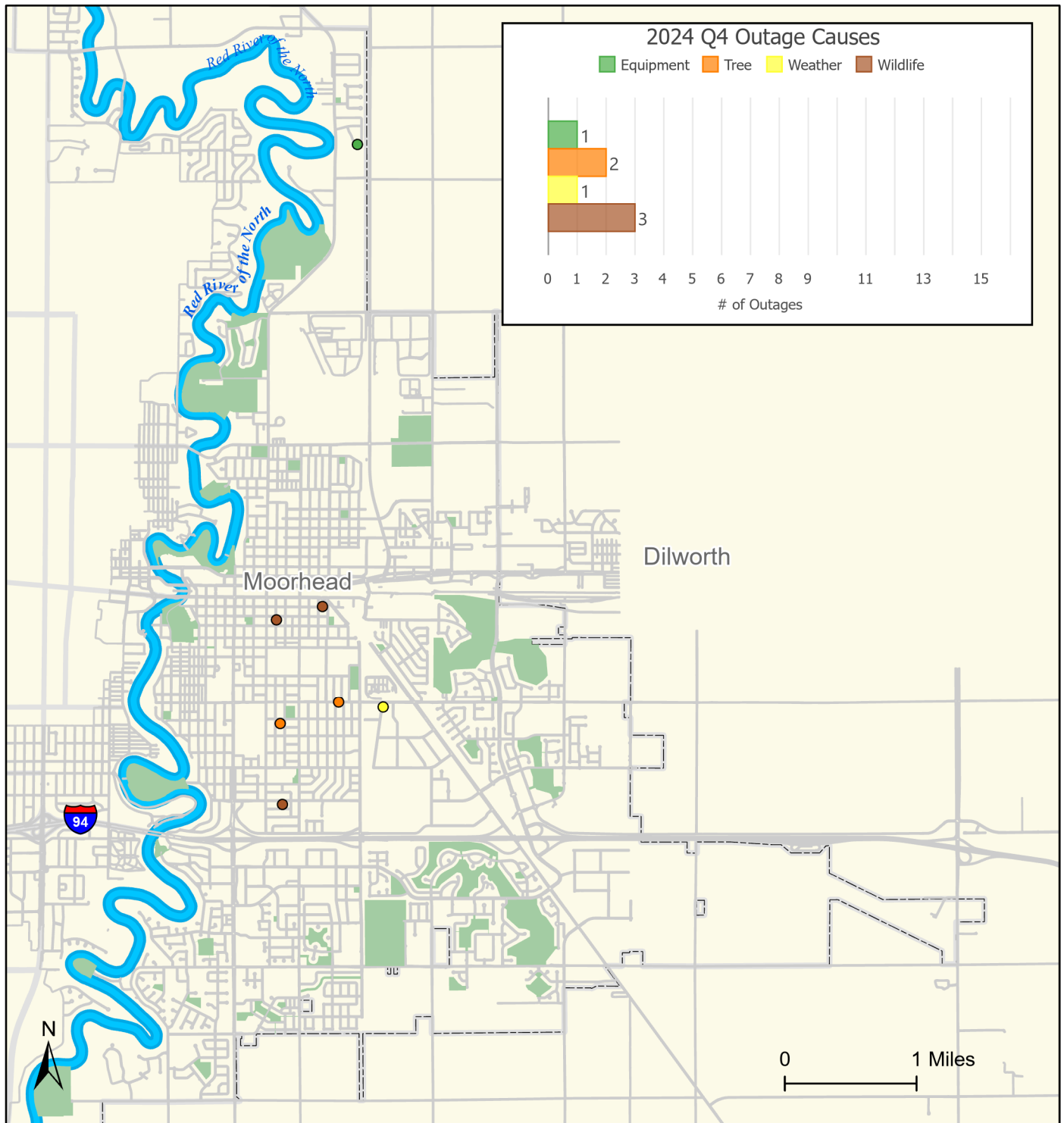
- 132 meters tested
  - 66 Pass
  - 66 Failed

### Upgrades & Repairs

- Installed 19 new services
- Set 31 Poles for winter maintenance
- Moorhead DOE Tap Substation construction completed
- 2024 Prolec Transformer replacements completed
- Began PCB oil sampling
- Converted north Moorhead street lighting to LED
- Began north Moorhead security lighting conversion
- Completed Feeder 51 installation

## Electric Outage Q4 2024

● Equipment (1)   ● Tree (2)   ● Weather (1)   ● Wildlife (3)



### Outage Details:

**Outages:** 7

**Outage Minutes:** 349

**Customer Minutes:** 7,539

**CAIDI:** 33.21

Standard: 60 Minutes or less

**SAIFI:** 0.01

Standard: 1.00 outages a year or less  
or 0.25 outages a quarter or less

**SAIDI:** 0.368

Standard: 60 minutes or less

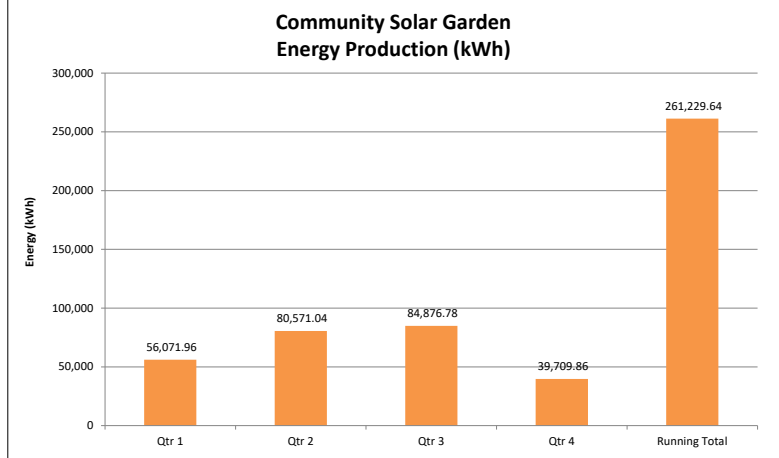
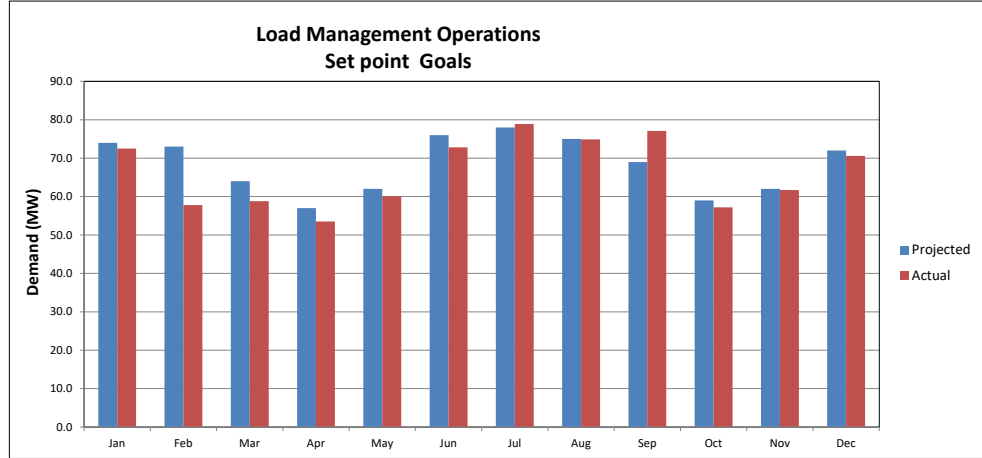
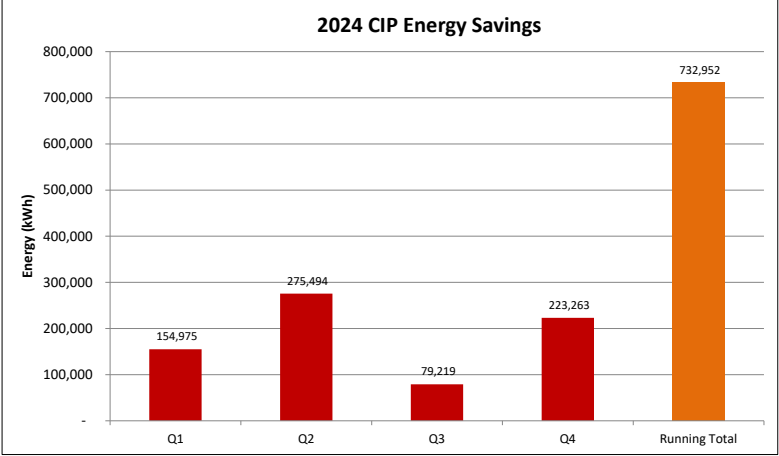
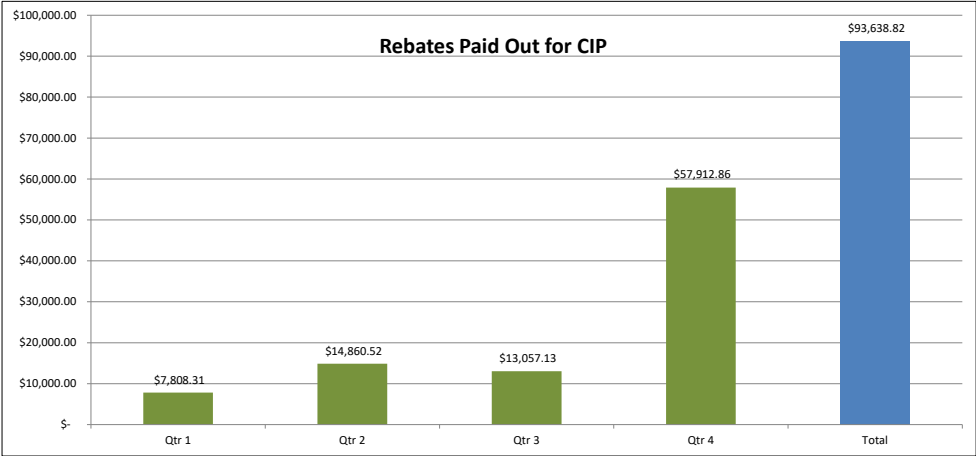
**ASAI:** 99.999

Goal: 99.999%



# Energy Services Dashboard

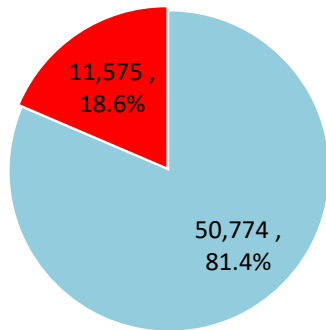
## 2024 Quarter 4



**Moorhead Public Service Quarterly Billing and Collections Summary**  
**Quarterly Totals**  
**Q4 2024**

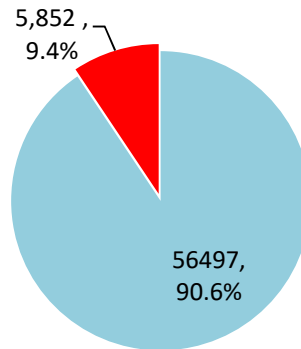
Cycle	Billed	Account Balance		(1st Notice)	% Past Due	(2nd Notice)	% Requiring 2nd Notice	Service	
		Current	% Current	Past Due / Cut-off Notice		Auto Calls Over 12-15 Days Late		Disconnected	% Disconnected
10	4,550	3,786	83.2%	764	16.8%	448	9.8%	41	0.9%
20	4,351	3,496	80.3%	855	19.7%	257	5.9%	41	0.9%
30	4,861	3,594	73.9%	1,267	26.1%	742	15.3%	51	1.0%
50	5,323	4,531	85.1%	792	14.9%	335	6.3%	50	0.9%
60	6,325	5,226	82.6%	1,099	17.4%	587	9.3%	53	0.8%
70	7,764	6,049	77.9%	1,715	22.1%	916	11.8%	69	0.9%
80	4,845	3,799	78.4%	1,046	21.6%	595	12.3%	56	1.2%
85	6,454	5,055	78.3%	1,399	21.7%	731	11.3%	50	0.8%
90	7,149	6,289	88.0%	860	12.0%	415	5.8%	47	0.7%
95	10,727	8,949	83.4%	1,778	16.6%	826	7.7%	106	1.0%
Total	62,349	50,774	81.4%	11,575	18.6%	5,852	9.4%	564	0.9%

**Total Bills**



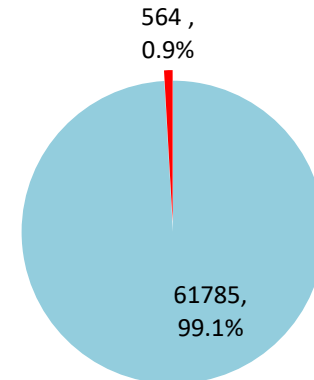
■ Account Balance Current ■ (1st Notice) Past Due / Cut-off Notice

**2nd Notice - Automated Call Reminder**



■ 2nd Notice Not Required ■ (2nd Notice) Auto Calls Over 12-15 Days Late

**Final Resolution - Service Disconnected**



■ Service Not Disconnected ■ Service Disconnected

## Moorhead Public Service Quarterly Billing and Collections Summary

### Quarter-by-Quarter Recap

Cycle	Billed	Account Balance		(1st Notice)	% Past Due	(2nd Notice)	% Requiring 2nd Notice	Service	
		Current	% Current	Past Due / Cut-off Notice		Auto Calls Over 12-15 Days Late		Disconnected	% Disconnected
2018 Q3	58,836	50,332	85.5%	8,504	14.5%	3,741	6.4%	645	1.1%
2018 Q4	59,737	51,313	85.9%	8,424	14.1%	3,447	5.8%	534	0.9%
2019 Q1	60,199	51,800	86.0%	8,399	14.0%	3,053	5.1%	229	0.4% *
2019 Q2	60,579	51,481	85.0%	9,098	15.0%	4,045	6.7%	364	0.6%
2019 Q3	59,505	49,916	83.9%	9,589	16.1%	4,197	7.1%	389	0.7%
2019 Q4	60,074	50,601	84.2%	9,473	15.8%	4,428	7.4%	188	0.3%
2020 Q1	63,127	53,785	85.2%	9,342	14.8%	2,636	4.2%	89	0.1% #
2020 Q2	61,045	51,336	84.1%	9,709	15.9%	0	0.0%	0	0.0% #
2020 Q3	60,146	50,402	83.8%	9,744	16.2%	5,300	8.8%	0	0.0% #
2020 Q4	60,337	50,366	83.5%	9,971	16.5%	5,760	9.5%	0	0.0% #
2021 Q1	60,308	50,657	84.0%	9,651	16.0%	5,544	9.2%	63	0.1% %
2021 Q2	60,188	51,158	85.0%	9,030	15.0%	4,161	6.9%	719	1.2%
2021 Q3	60,262	51,008	84.6%	9,254	15.4%	4,705	7.8%	585	1.0%
2021 Q4	60,412	51,063	84.5%	9,349	15.5%	4,687	7.8%	393	0.7%
2022 Q1	60,560	51,078	84.3%	9,482	15.7%	4,322	7.1%	315	0.5%
2022 Q2	60,381	50,309	83.3%	10,072	16.7%	4,939	8.2%	370	0.6%
2022 Q3	60,458	50,490	83.5%	9,968	16.5%	5,239	8.7%	321	0.5%
2022 Q4	61,016	50,921	83.5%	10,095	16.5%	5,619	9.2%	310	0.5%
2023 Q1	61,460	50,602	82.3%	10,858	17.7%	5,695	9.3%	330	0.5%
2023 Q2	61,130	50,871	83.2%	10,259	16.8%	5,644	9.2%	517	0.8%
2023 Q3	61,141	49,965	81.7%	11,176	18.3%	5,892	9.6%	664	1.1% **
2023 Q4	61,494	50,398	82.0%	11,096	18.0%	5,527	9.0%	560	0.9%
2024 Q1	62,082	51,027	82.2%	11,055	17.8%	5,434	8.8%	569	0.9%
2024 Q2	61,769	51,075	82.7%	10,694	17.3%	5,705	9.2%	654	1.1%
2024 Q3	61,973	50,629	81.7%	11,344	18.3%	5,815	9.4%	645	1.0%

\* Per city council and MN Department of Commerce direction, ceased disconnection of water or electric service to collect unpaid city charges.

# Ceased service disconnections per PSC action related to COVID pandemic.

% Disconnections for non-payment reinstated May 2021

\*\* Collection of unpaid city services initiated for residences with a separate water service.



## Moorhead Public Service Quarterly Billing and Collections Summary

### Quarter-by-Quarter Recap - State Energy (and Water\*) Assistance

	Customers	Amount Received	Average Per Household	
2020 Q1	1121	225,019.93	200.73	
2020 Q2	717	169,331.87	236.17	
2020 Q3	157	32,466.00	206.79	
2020 Q4	488	79,015.00	161.92	
<b>Total 2020</b>	<b>1,330</b>	<b>505,832.80</b>	<b>380.33</b>	
2021 Q1	865	239,685.07	277.09	
2021 Q2	724	267,529.23	369.52	
2021 Q3	538	195,205.03	362.83	
2021 Q4	625	633,298.66	1,013.28	*Water Assistance Started
<b>Total 2021</b>	<b>1,501</b>	<b>1,335,717.99</b>	<b>889.89</b>	
2022 Q1	795	638,937.37	803.69	
2022 Q2	668	378,506.13	566.63	
2022 Q3	1,138	170,764.68	150.06	
2022 Q4	673	312,725.80	464.67	
<b>Total 2022</b>	<b>1,667</b>	<b>1,500,933.98</b>	<b>900.38</b>	
2023 Q1	882	411,873.00	466.98	
2023 Q2	817	400,588.05	490.32	
2023 Q3	271	52,458.00	193.57	*Water Assistance Ended
2023 Q4	917	281,192.62	306.64	
<b>Total 2023</b>	<b>1,606</b>	<b>1,146,111.67</b>	<b>713.64</b>	
2024 Q1	601	201,551.38	335.36	
2024 Q2	312	84,461.73	270.71	
2024 Q3	24	2,579.00	107.46	
2024 Q4	991	348,850.68	352.02	
<b>Total 2024</b>	<b>1,400</b>	<b>637,442.79</b>	<b>455.32</b>	

**MOORHEAD PUBLIC SERVICE**  
**SUMMARY STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION [PRELIMINARY UNAUDITED]**  
**ELECTRIC DIVISION**  
 FOR THE PERIOD ENDING 12/31/2024

CURRENT QUARTER	QUARTER BUDGET	VAR FR BDGT	VAR %	PRIOR YR QUARTER	PR YR VAR	PR YR CHG		YTD ACTUAL	YTD BUDGET	VAR FR BDGT	VAR %	PRIOR YR	PR YR VAR	PR YR CHG
9,618,872	9,832,012	(213,140)	-2%	9,281,933	336,939	4%	OPERATING REVENUE	40,925,611	42,944,932	(2,019,321)	-5%	41,753,201	(827,590)	-2%
626,095	778,880	(152,785)	-20%	726,770	(100,676)	-14%	Other Operating Revenue	2,820,919	3,068,670	(247,751)	-8%	3,044,272	(223,352)	-7%
10,244,966	10,610,892	(365,926)	-3%	10,008,703	236,263	2%	TOTAL OPERATING REVENUES	43,746,530	46,013,602	(2,267,072)	-5%	44,797,473	(1,050,943)	-2%
28,717	61,540	(32,823)	-53%	42,286	(13,569)	-32%	OPERATING EXPENSES	237,935	226,100	11,835	5%	209,366	28,569	14%
4,024,469	4,098,015	(73,546)	-2%	4,051,826	(27,357)	-1%	Production	17,585,735	18,646,125	(1,060,390)	-6%	18,536,940	(951,205)	-5%
579,034	753,970	(174,936)	-23%	541,700	37,335	7%	Purchased Power	2,335,175	2,914,170	(578,995)	-20%	2,154,402	180,773	8%
911,924	830,060	81,864	10%	648,106	263,818	41%	Transmission	3,032,649	3,437,120	(404,471)	-12%	2,868,211	164,438	6%
161,125	212,010	(50,885)	-24%	161,177	(51)	0%	Distribution	608,845	737,840	(128,995)	-17%	619,900	(11,055)	-2%
11,817	7,285	4,532	62%	14,625	(2,808)	-19%	Customer Accounts	16,159	31,725	(15,566)	-49%	17,097	(938)	-5%
21,379	108,740	(87,361)	-80%	29,893	(8,513)	-28%	Customer Info, Educ., & Awareness	63,743	232,400	(168,657)	-73%	155,515	(91,771)	-59%
1,129,702	940,981	188,721	20%	933,354	196,348	21%	CIP Programs	3,551,028	3,065,561	485,467	16%	3,024,979	526,049	17%
717,912	544,530	173,382	32%	842,237	(124,325)	-15%	Admin & General	2,981,284	2,592,900	388,384	15%	3,368,947	(387,663)	-12%
25,836	25,780	56	0%	25,836	0	0%	Depreciation	103,344	103,000	344	0%	103,344	0	0%
7,611,916	7,582,911	29,005	0%	7,291,039	320,878	4%	Buy-Out Amortization	30,515,898	31,986,941	(1,471,043)	-5%	31,058,701	(542,804)	-2%
2,633,050	3,027,981	(394,931)	-13%	2,717,664	(84,614)	-3%	TOTAL OPERATING EXPENSES	13,230,633	14,026,661	(796,029)	-6%	13,738,771	(508,139)	-4%
(1,035,130)	246,442	(1,281,572)	-520%	1,044,563	(2,079,693)	-199%	OPERATING INCOME (LOSS)	1,819,815	743,522	1,076,293	145%	1,941,505	(121,690)	-6%
1,597,920	3,274,423	(1,676,503)	-51%	3,762,228	(2,164,308)	-58%	NONOPERATING INCOME (EXPENSE)	15,050,448	14,770,183	280,265	2%	15,680,277	(629,829)	-4%
(1,868,900)	(1,868,720)	(180)	0%	(1,837,500)	(31,400)	2%	INCOME BEFORE TRANSFERS	(7,475,000)	(7,475,000)	0	0%	(7,350,000)	(125,000)	2%
0	0	0	0%	0	0	0%	TRANSFERS TO CITY	0	0	0	0%	0	0	0%
(13,100)	(13,100)	0	0%	(13,100)	0	0%	General Fund - Base	(50,000)	(50,000)	0	0%	(50,000)	0	0%
(495,000)	(611,974)	116,974	-19%	(582,351)	87,351	-15%	General Fund - One-Time	(1,980,000)	(2,125,774)	145,774	-7%	(2,044,851)	64,851	-3%
(2,377,000)	(2,493,794)	116,794	-5%	(2,432,951)	55,951	-2%	Economic Development	(9,505,000)	(9,650,774)	145,774	-2%	(9,444,851)	(60,149)	1%
143,797	0	143,797	0%	22,151	121,646	549%	Capital Improvement	1,545,034	0	1,545,034	0%	617,313	927,722	150%
(635,283)	780,629	(1,415,912)	-181%	1,351,428	(1,986,711)	-147%	TOTAL TRANSFERS TO CITY	7,090,482	5,119,409	1,971,073	39%	6,852,738	237,743	3%
							TOTAL CONTRIBUTIONS AND OTHER							
							CHANGE IN NET POSITION							

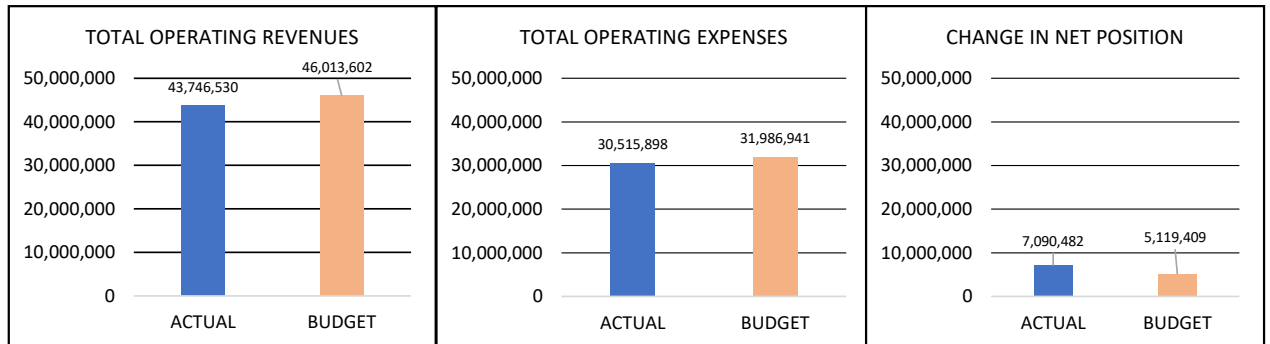
**NOTES**

For the quarter, Total Operating Revenues were under budget by 3%. Due to milder-than-average temperatures during the year, year-to-date Total Operating Revenues were 5% under budget.

For the quarter, Total Operating Expenses were less than 1% over budget. As with Operating Revenues, milder-than-average temperatures during the year required lower than anticipated purchased power costs which resulted year-to-date Total Operating Expenses at 5% under budget.

Within Non-Operating Income, negative bond market valuations resulted in substantial book losses on investments during the quarter. Barring unforeseen circumstances, MPS policy is to hold investments until maturity. Year-to-date book market valuation changes and other non-operating income resulted in net revenue of just of \$1.07M. Due to these valuation changes, Income Before Transfers for the quarter was 520% under budget. For the year-to-date, Income Before Transfers was 2% over budget.

The combination of Operating and Non-operating items resulted in the Change in Net Position for the quarter to be 181% under budget. For the year-to-date, the Change in Net Position to be 39% over budget.



Days Cash On Hand Summary				
Cash and Reserves	Budget Daily Exp	Calc. Days on Hand	Req'd Days	Excess or (Deficit) Days
41,892,636	106,690	392.7	200	192.7

**MOORHEAD PUBLIC SERVICE**  
**SUMMARY STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION [PRELIMINARY UNAUDITED]**  
**WATER DIVISION**  
 FOR THE PERIOD ENDING 12/31/2024

CURRENT QUARTER	QUARTER BUDGET	VAR FR BDGT	VAR %	PRIOR YR QUARTER	PR YR VAR	PR YR CHG		YTD ACTUAL	YTD BUDGET	VAR FR BDGT	VAR %	PRIOR YR	PR YR VAR	PR YR CHG
2,952,398	2,759,210	193,188	7%	2,794,250	158,148	6%	OPERATING REVENUE	12,039,527	11,888,280	151,247	1%	11,896,956	142,571	1%
39,861	18,495	21,366	116%	55,372	(15,511)	-28%	Sales of Water	60,939	29,245	31,694	108%	72,422	(11,483)	-16%
2,992,259	2,777,705	214,554	8%	2,849,622	142,637	5%	Other Operating Revenue	12,100,466	11,917,525	182,941	2%	11,969,378	131,088	1%
							TOTAL OPERATING REVENUES							
							OPERATING EXPENSES							
80,740	106,552	(25,812)	-24%	116,599	(35,859)	-31%	Source of Supply	385,565	385,792	(227)	0%	439,877	(54,312)	-12%
907,761	1,001,250	(93,489)	-9%	964,984	(57,223)	-6%	Water Treatment	4,370,573	4,006,970	363,603	9%	3,768,349	602,223	16%
396,340	437,948	(41,608)	-10%	395,418	921	0%	Distribution	1,296,261	1,420,908	(124,647)	-9%	1,313,040	(16,779)	-1%
81,965	130,477	(48,512)	-37%	100,570	(18,605)	-18%	Customer Accounts	339,721	429,467	(89,746)	-21%	356,723	(17,002)	-5%
776	1,000	(224)	-22%	0	776	0%	Customer Info., Education, & Awareness	962	2,150	(1,188)	-55%	548	414	75%
569,258	322,645	246,613	76%	432,775	136,483	32%	Admin & General	1,848,424	1,569,325	279,099	18%	1,557,512	290,912	19%
594,929	507,280	87,649	17%	601,162	(6,232)	-1%	Depreciation	2,379,719	2,223,400	156,319	7%	2,404,648	(24,929)	-1%
2,631,769	2,507,152	124,617	5%	2,611,507	20,262	1%	TOTAL OPERATING EXPENSES	10,621,224	10,038,012	583,212	6%	9,840,698	780,526	8%
360,490	270,553	89,937	33%	238,115	122,375	51%	OPERATING INCOME (LOSS)	1,479,242	1,879,513	(400,271)	-21%	2,128,680	(649,438)	-31%
(41,790)	(12,525)	(29,265)	234%	263,359	(305,149)	-116%	NONOPERATING INCOME (EXPENSE)	347,631	(30,785)	378,416	-1229%	259,487	88,144	34%
318,700	258,028	60,672	24%	501,474	(182,774)	-36%	INCOME (LOSS) BEFORE TRANSFERS	1,826,873	1,848,728	(21,855)	-1%	2,388,167	(561,293)	-24%
(132,500)	(183,590)	51,090	-28%	(205,742)	73,242	-36%	TRANSFERS TO CITY	(488,500)	(595,880)	107,380	-18%	(597,242)	108,742	-18%
(31,500)	(31,500)	0	0%	(31,500)	0	0%	General Fund	(170,500)	(126,000)	(44,500)	35%	(126,000)	(44,500)	35%
(164,000)	(215,090)	51,090	-24%	(237,242)	73,242	-31%	Capital Improvements Fund	(659,000)	(721,880)	62,880	-9%	(723,242)	64,242	-9%
							TOTAL CITY TRANSFERS							
1,612,004	0	1,612,004	0%	239,516	1,372,488	573%	TOTAL CONTRIBUTIONS AND OTHER ITEMS	1,631,834	0	1,631,834	0%	247,602	1,384,232	559%
1,766,704	42,938	1,723,766	4015%	503,748	1,262,957	251%	CHANGE IN NET POSITION	2,799,707	1,126,848	1,672,859	148%	1,912,527	887,180	46%

**NOTES**

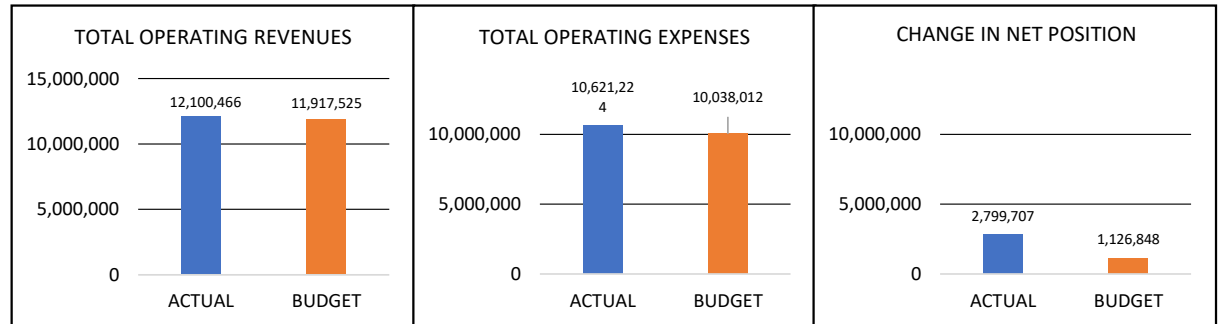
For the quarter, Total Operating Revenues were 8% over budget. For the year to date, Total Operating Revenues were 2% over budget.

For the quarter, Total Operating Expenses were 5% over budget. For the year to date, Total Operating Expenses were 6% over budget. Within the Expenses, improved water quality resulted in Water Treatment costs coming in 9% under budget for the quarter. However the quality over the year resulted in costs 9% over budget for the year to date.

For the quarter, net Non-Operating expenses exceeded budget non-operating net expense by nearly \$30,000. For the year to date, net Non-Operating items resulted in net revenues that were \$378,000 over budget.

For the quarter, Income Before Transfers was 24% over budget. For the year to date, Income Before Transfers was 1% under budget.

The combination of Operating, Non-operating, and contributed items resulted in the Change in Net Position for the quarter to be over budget by \$1.7M. The year to date, the Change in Net Position was \$1.67M over budget (or roughly the amount of items contributed and added to the system from the city).



**Days Cash On Hand Summary**

Cash and Reserves	Budget Daily Exp	Calc. Days on Hand	Req'd Days	Excess or (Deficit) Days
12,741,081	23,388	544.8	225	319.8

# Human Resources Quarterly Dashboard

2024 Quarter 4

## U.S. Bureau of Labor Statistics (BLS) Employee Counts Reported

*(Full-time and part-time employees to include paid Commissioners)*

October 2024	72
November 2024	72
December 2024	70

## New Hires Processed During Quarter

*(Payroll Setup / Federal E-Verify (I-9) Processed / MN New Hire Reporting)* 0

## Full-Time Separations Processed During Quarter

*(State PERA Reporting / (COBRA) Health Insurance Notifications)* 0

## OSHA / Workers Compensation Reporting

Injury Incidents Reported During Quarter	0
OSHA Form 301 Recordable Incident Reports Initiated*	0
Workers Compensation First Claims Initiated**	0

\* Only incidents that require attention from a medical provider are reported on OSHA Form 301 incident reports. Per OSHA recordkeeping requirements, minor injuries requiring only routine first aid attention do not need to be recorded.

\*\* Workers' Compensation Filings submitted when there is notification of an office visit, medical visit or other situation that may have a financial or cost impact.

## Quarterly Reporting and Testing Requirements

Completed

Commercial Driver's License (CDL) Quarterly Random Tests Completed	X
--	---

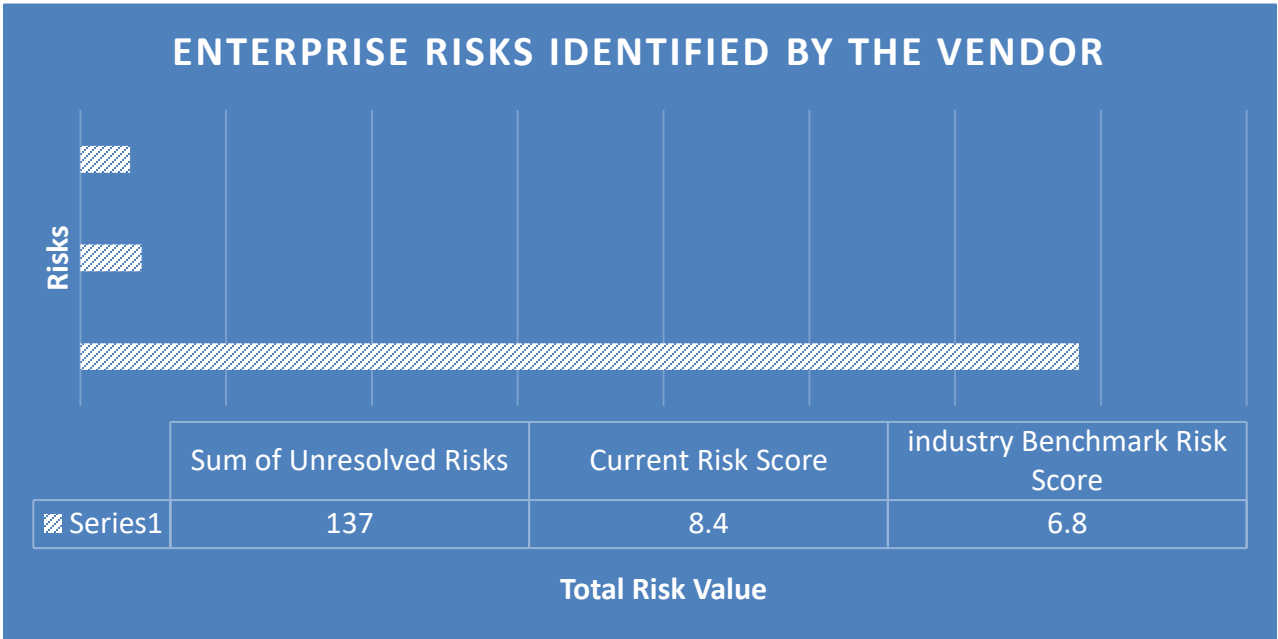
The following are completed during the first month following the end of the quarter:

Federal Quarterly Withholding Tax Reported / Filed	X
MN State Quarterly Withholding Tax Reported / Filed	X
ND Quarterly Withholding Tax Reported / Filed	X
MN Quarterly Unemployment Insurance Income Reported / Filed	X

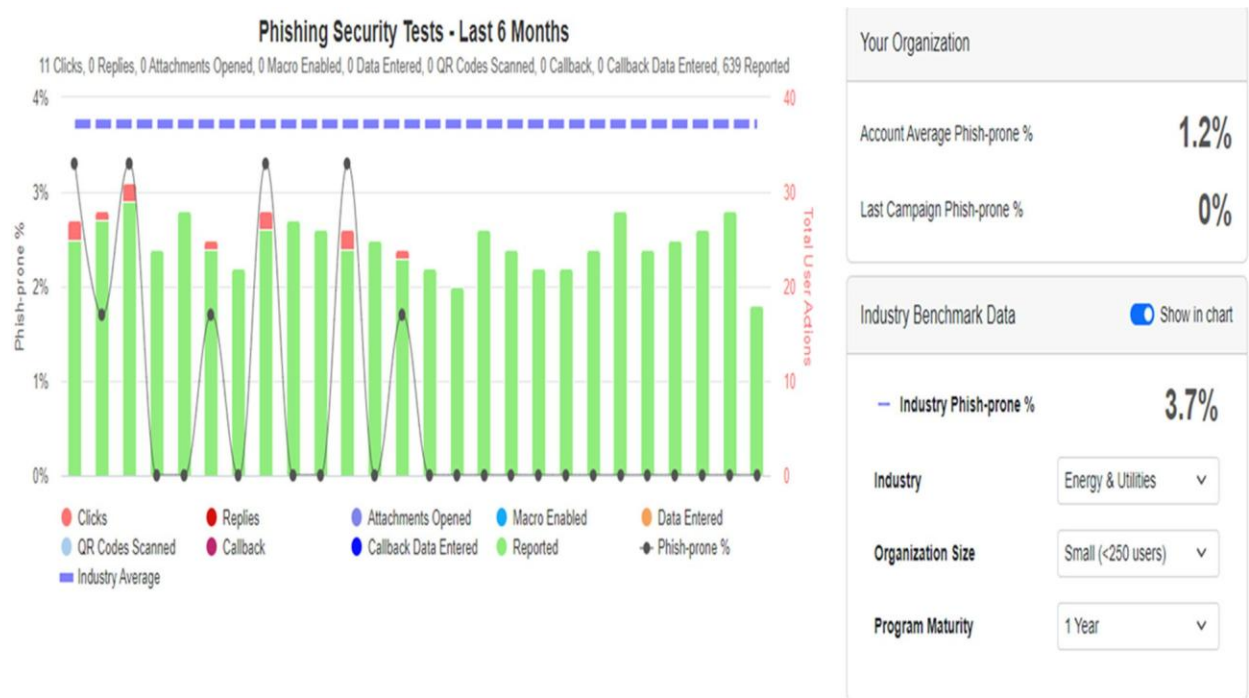
## Other Items During Quarter

Annual Benefit Open Enrollment Communications Sent to All Full-Time	X
Benefit updates received for upcoming year	X

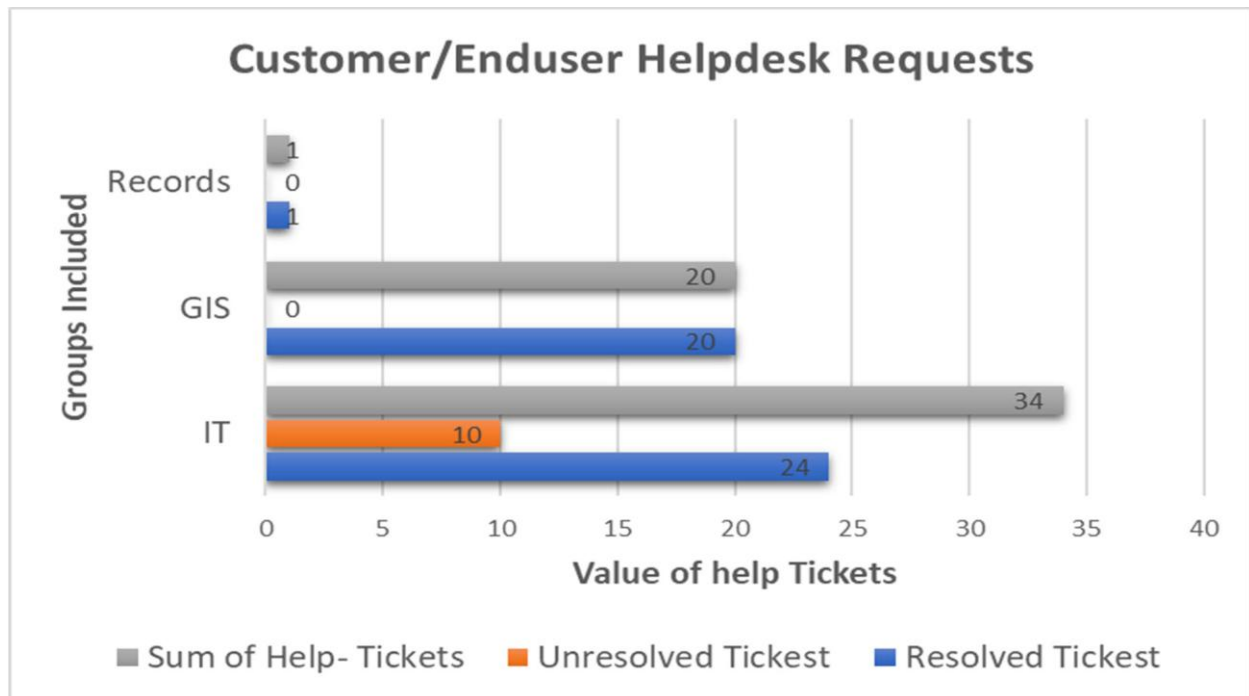
# Enterprise Risk Identified by the Vendor



## Phishing Security Test -Last 3 Months

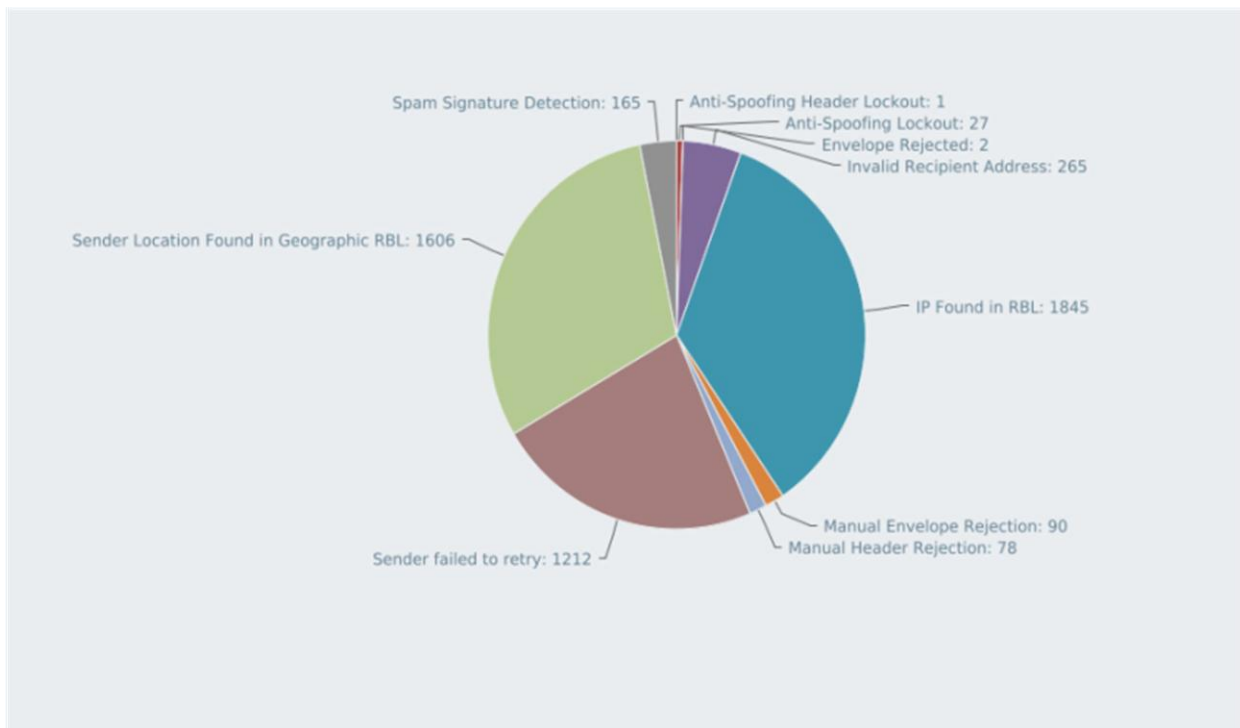


## Technical Requests Made by the Customer (End-User)

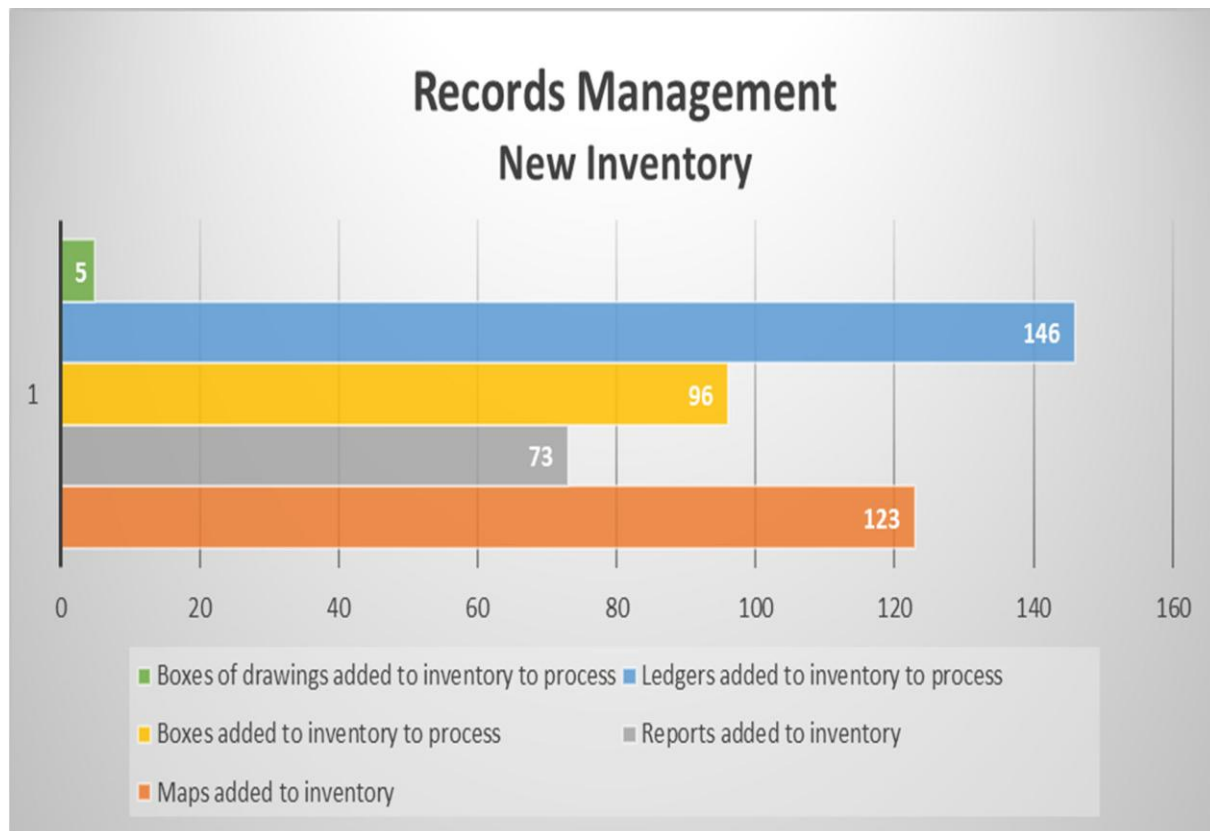


## Internal Simulated Phishing Campaign Rejection Overview

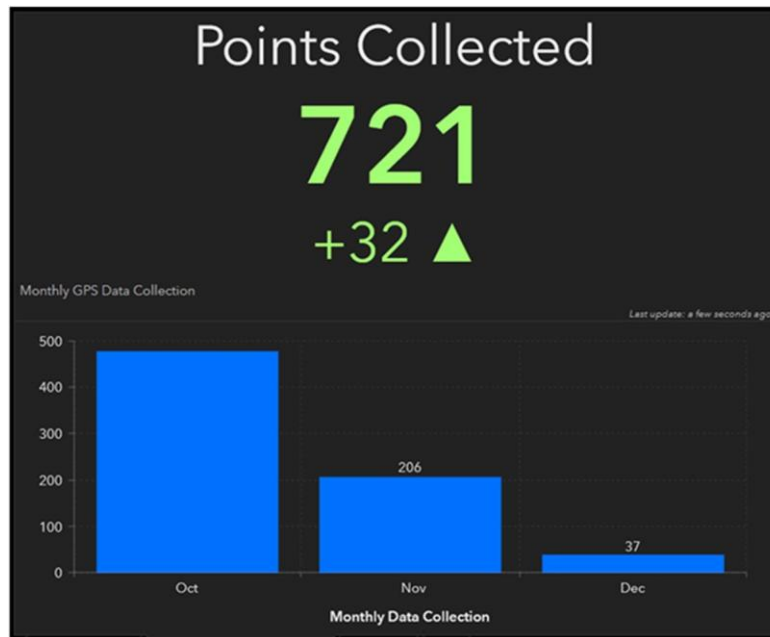
Total Rejection Count: 5291



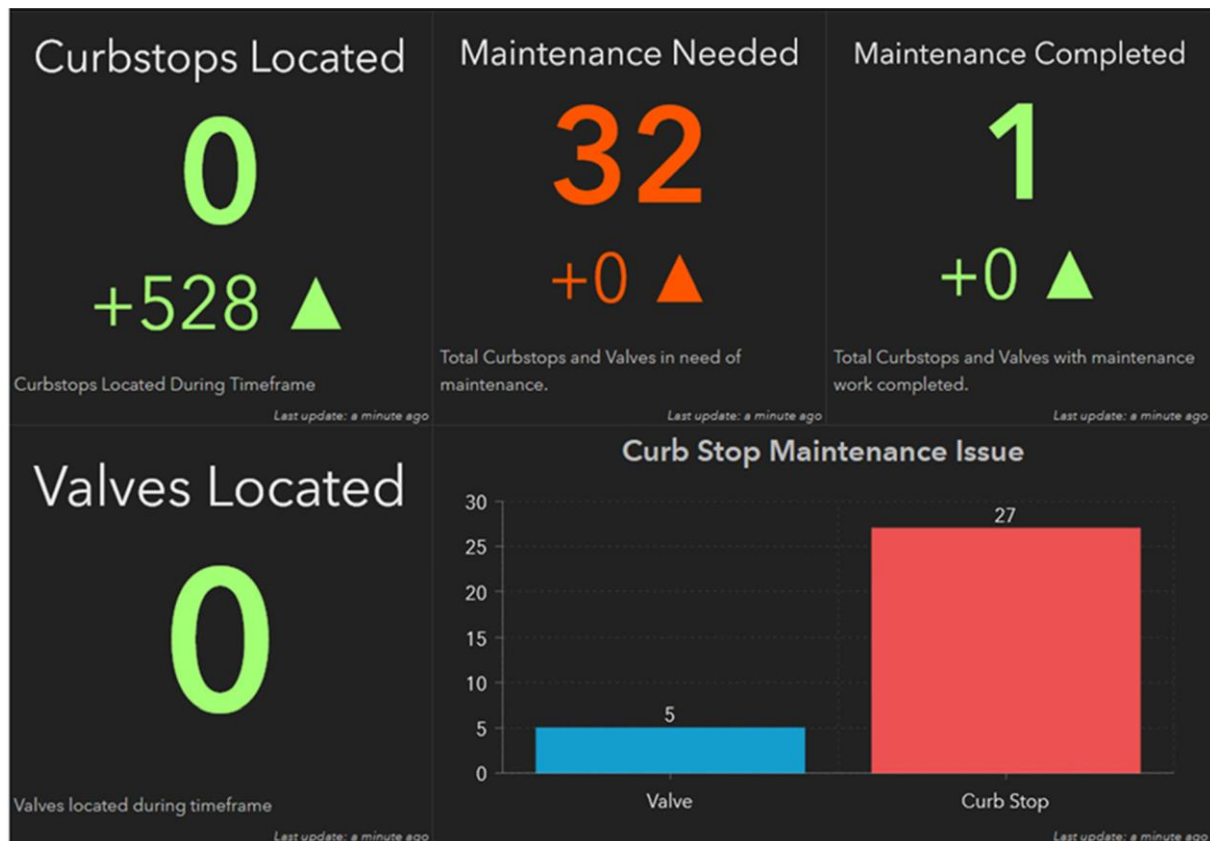
## Records Managed and Values



## GPS Points Collected—Water Facilities



## Water Distribution Maintenance





## Water Division 4th Quarter 2024 Dashboard



### What Are We Known For?

- Class A Surface Water Treatment Plant
- Ozone Disinfection
- Great Tasting Water
- Innovative Staff
- Leaders in the field

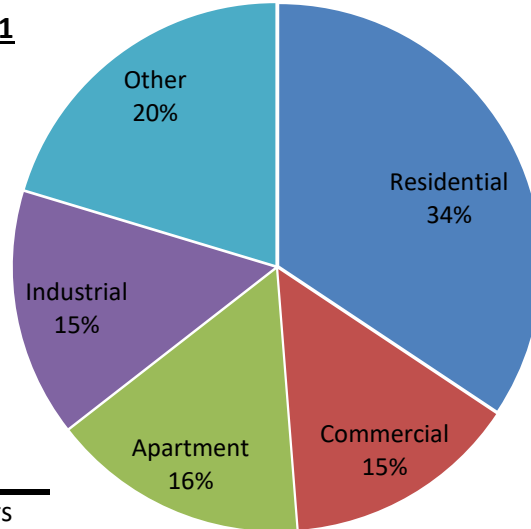
**2024 4th Quarter Water Division (Gallons) = 385,500,021**

Revenue Mix:

Water usage

34%	<b>Residential</b>	132,368,024
14%	<b>Commercial</b>	55,548,043
16%	<b>Apartment</b>	60,619,027
15%	<b>Industrial</b>	58,549,700
20%	<b>Other</b>	78,415,227

### Gallons By User Type



### Customer Base

Residential Customers	11,895
Commercial Customers	826
Apartment Customers	427
Industrial Customers	4
Regional Customers	1
Other Customers	2

13,155  
Customers

### Water Quality Sampling Protocol

#### Bacteriological Samples

Sampled	Passed	Percent
150	150	100%

#### Bromate Samples

Sampled	Passed	Percent
3	3	100%

#### Turbidity Samples

Sampled	Passed	Percent
552	552	100%

#### Trihalomethanes & Haloacetic Acids

Sampled	Passed	Percent
4	4	100%

#### Fluoride Samples

Sampled	Low	High
92	0.65 mg/L	0.72 mg/L

#### Total Organic Carbon Internal Samples

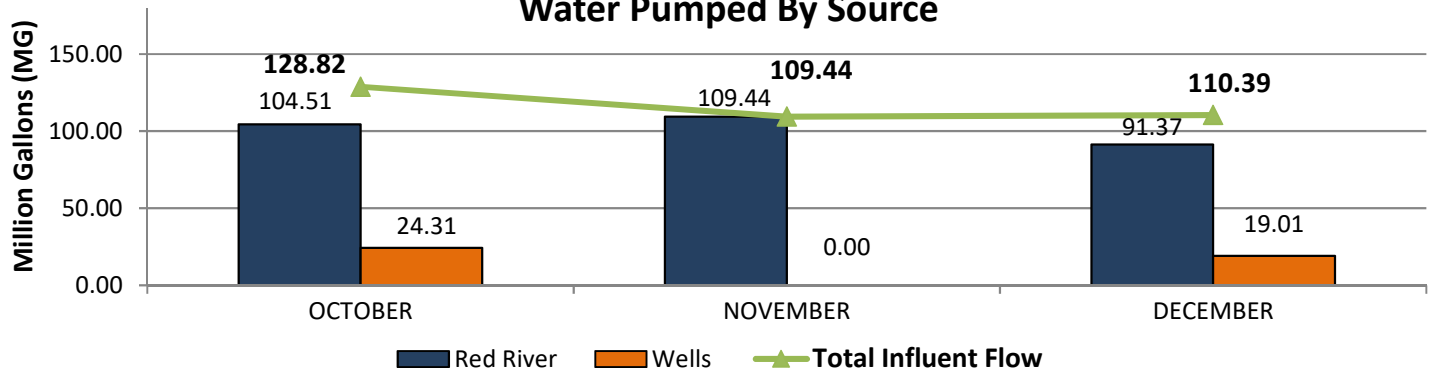
Sampled	Passed	Percent
165	165	100%

#### Alkalinity and TOC Reduction Samples

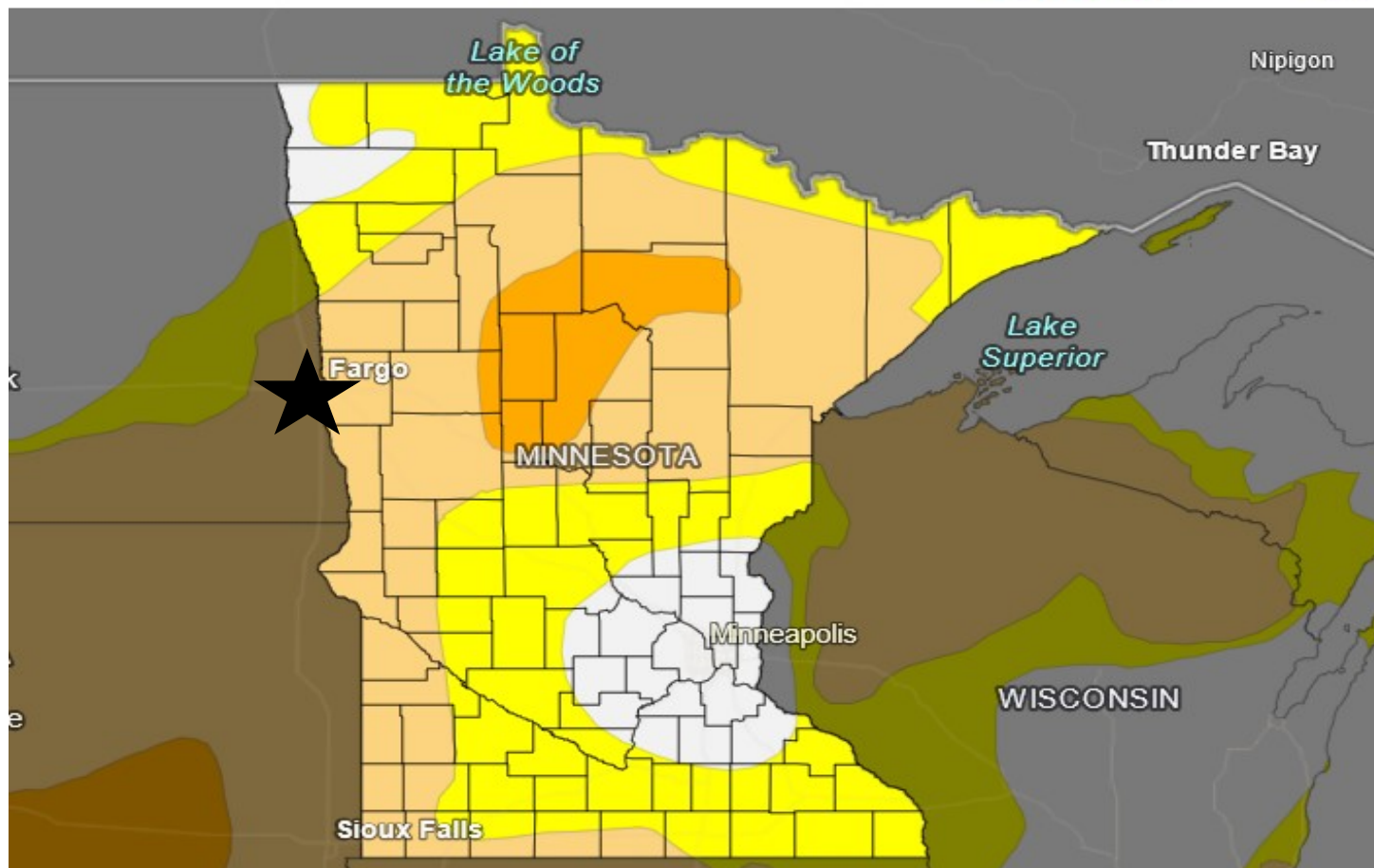
Sampled	Passed	Percent
3	3	100%

General Water Quality Parameters for new Lead and Copper Rule Improvements

### Water Pumped By Source



# U.S. Drought Monitor



## Drought & Dryness Categories

	% of MN
 D0 – Abnormally Dry	38.3%
 D1 – Moderate Drought	41.9%
 D2 – Severe Drought	7.5%
 D3 – Extreme Drought	0.0%
 D4 – Exceptional Drought	0.0%
 Total Area in Drought (D1–D4)	49.4%

Source(s): NDMC, NOAA, USDA

Data Valid: 01/21/25

**Drought.gov**

Drought conditions currently driven by lack of snow  
and soil moisture

# Red River of the North at Fargo, ND - 05054000

January 30, 2024 - January 29, 2025

Gage height, feet

Discharge, cubic feet per second

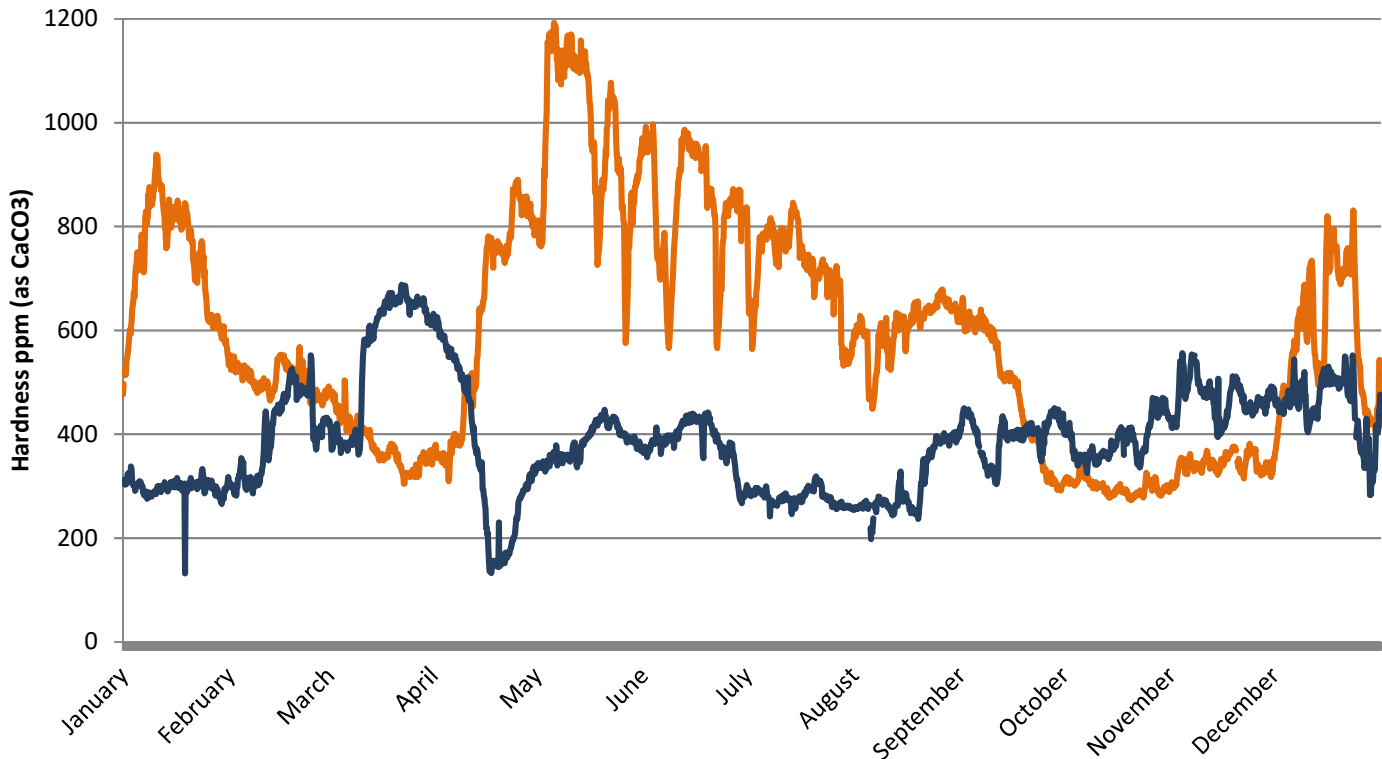
14.27 ft - Jan 29, 2025 07:30:00 AM CST

Ice affected - Jan 29, 2025 07:30:00 AM CST



Gage height, feet  
— Recorded  
— Estimated  
Discharge, cubic feet per second  
— Recorded  
— Estimated  
Ice affected

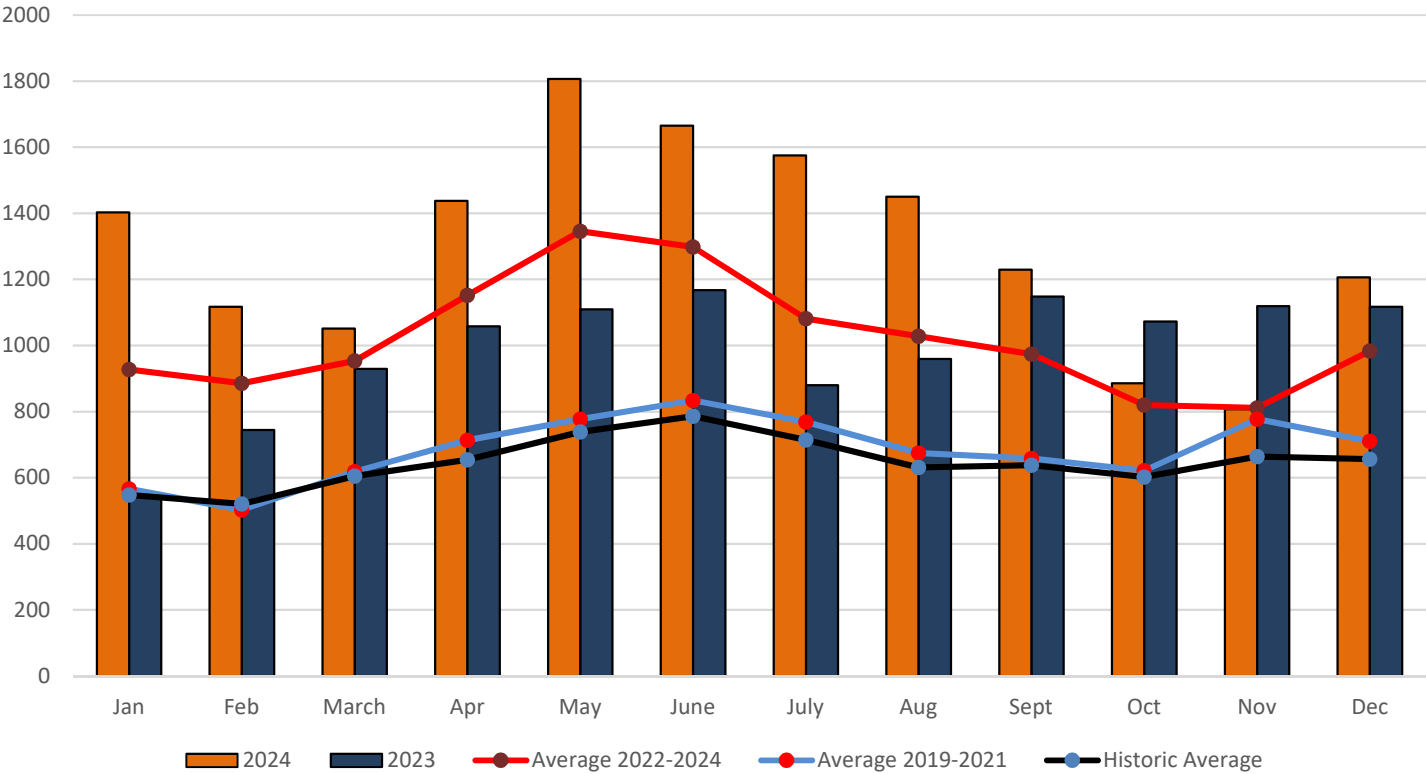
## Total Hardness Comparison Red River



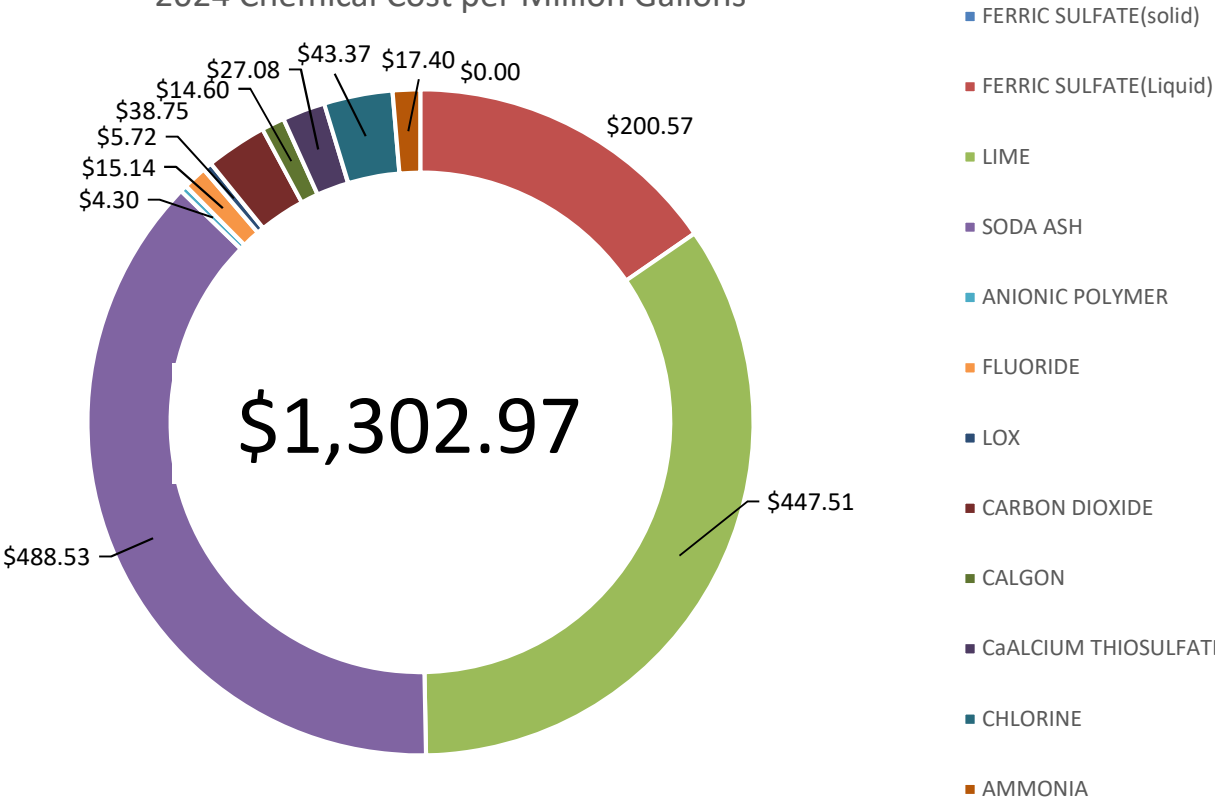
— 2024 Total Hardness (mg/L as CaCO<sub>3</sub>)

— 2023 Total Hardness (mg/L as CaCO<sub>3</sub>)

Chemical Cost per Million Gallons Treated Monthly

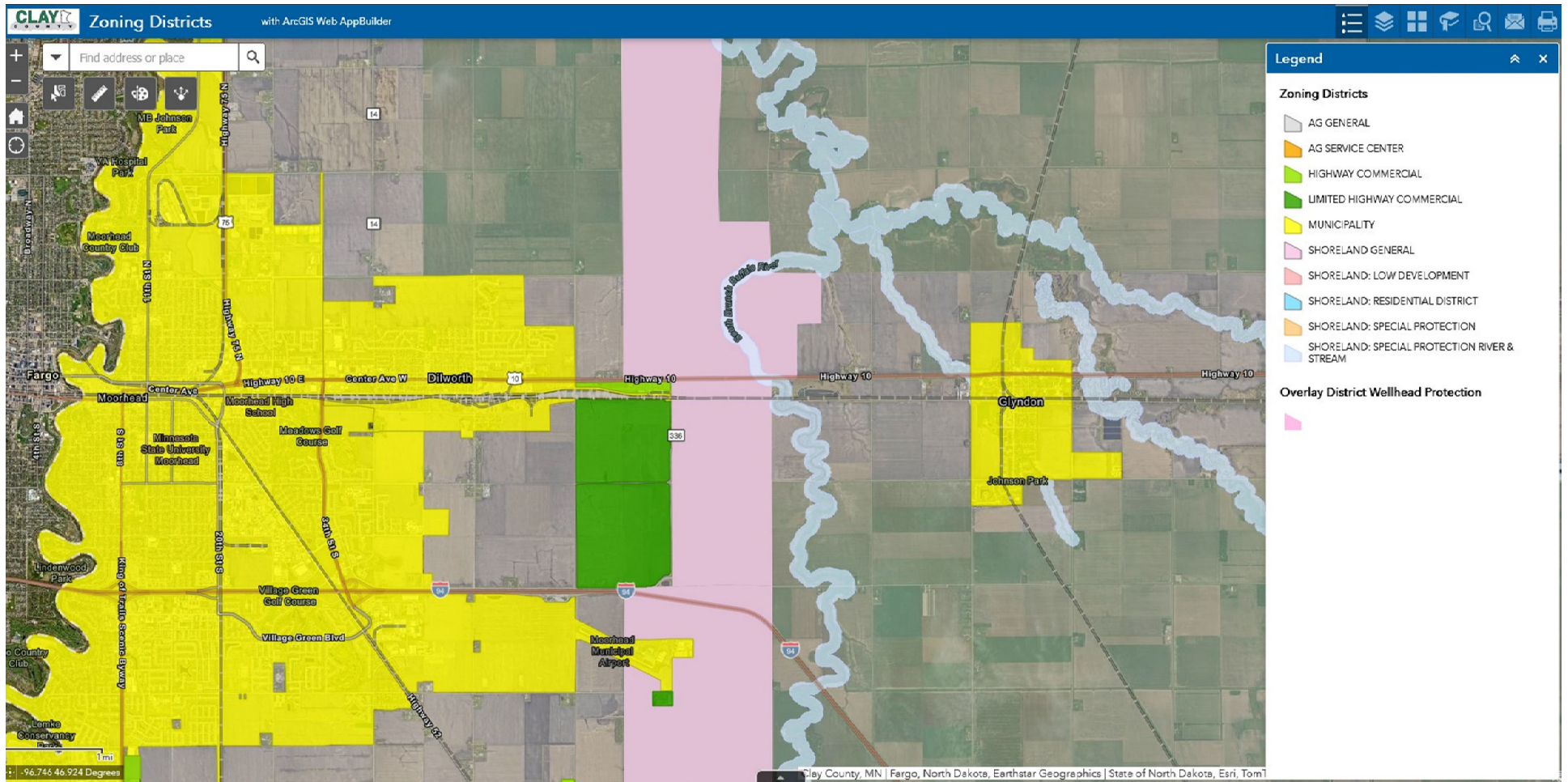


2024 Chemical Cost per Million Gallons





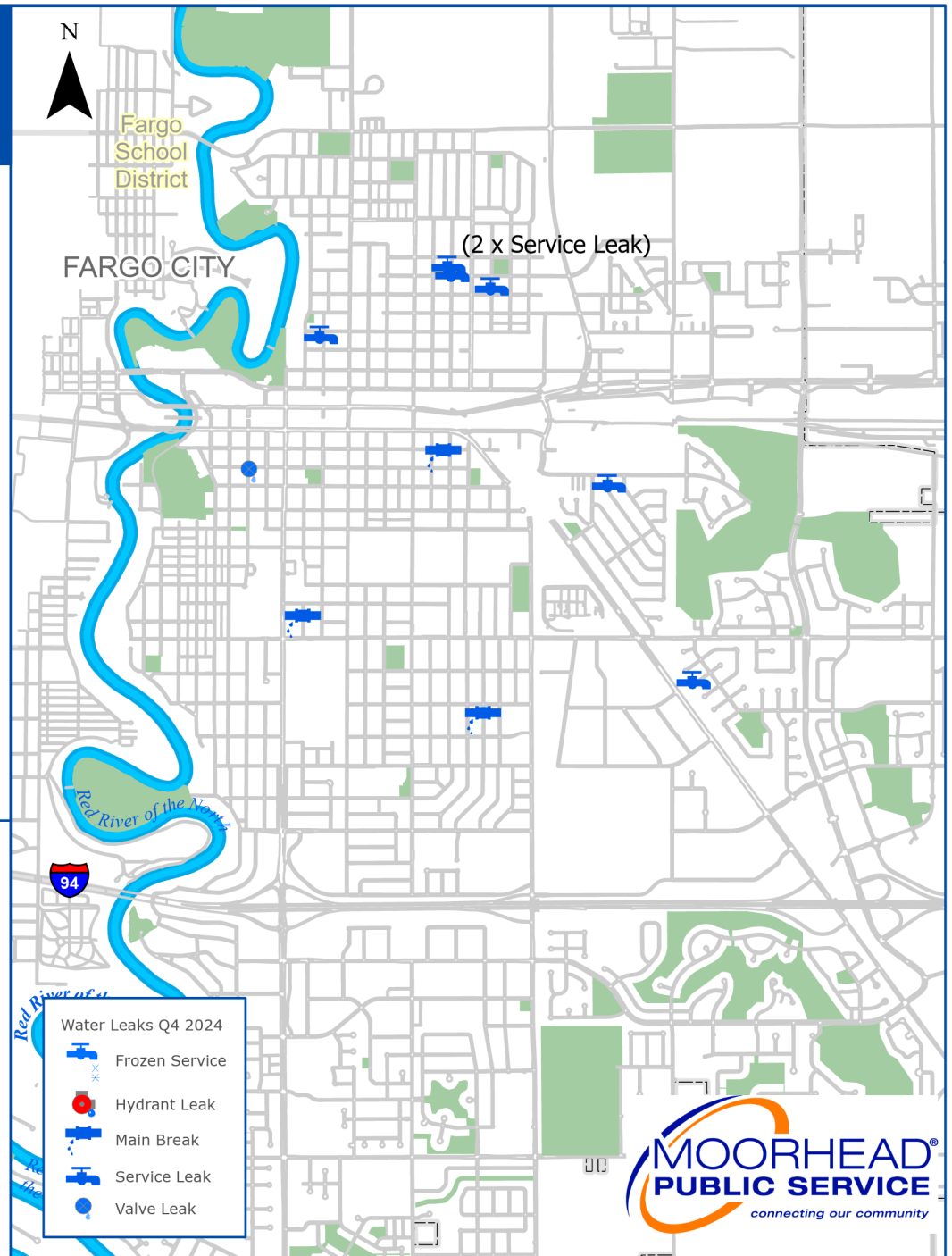
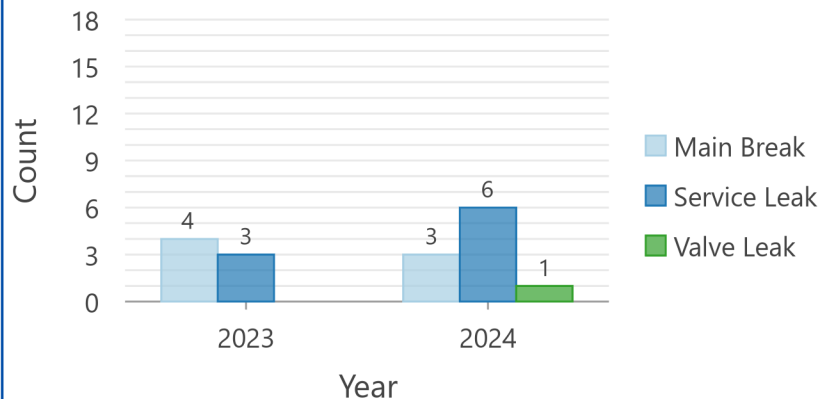
# Buffalo Aquifer Zoning and Protection



# Q4 Water Leaks 2024

Repair Date	Leak Type	Location Description	Pipe Diameter
10/1/2024	Main Break	1017 9th ST S	6 inch
10/2/2024	Service Leak	2912 15th AVE S	1 inch
10/3/2024	Service Leak	610 18th ST N	3/4 inch
10/8/2024	Service Leak	702 16th ST N	3/4 inch
10/11/2024	Service Leak	715 16th ST N	3/4 inch
11/21/2024	Service Leak	323 10th ST N	1 inch
11/22/2024	Service Leak	406 Maple Lane	3/4 inch
11/26/2024	Valve Leak	6th ST 3rd AVE S	4 inch
11/27/2024	Main Break	1513 2nd AVE S	6 inch
11/28/2024	Main Break	1607 18th ST S	6 inch

Leak count in 2023 and 2024 for Q4



**Moorhead Public Service  
Safety Committee Dashboard**

### 4th Quarter 2024

#### Review and Summary

There were no injuries reported or near-miss/unsafe working conditions filed during 4th quarter 2024.

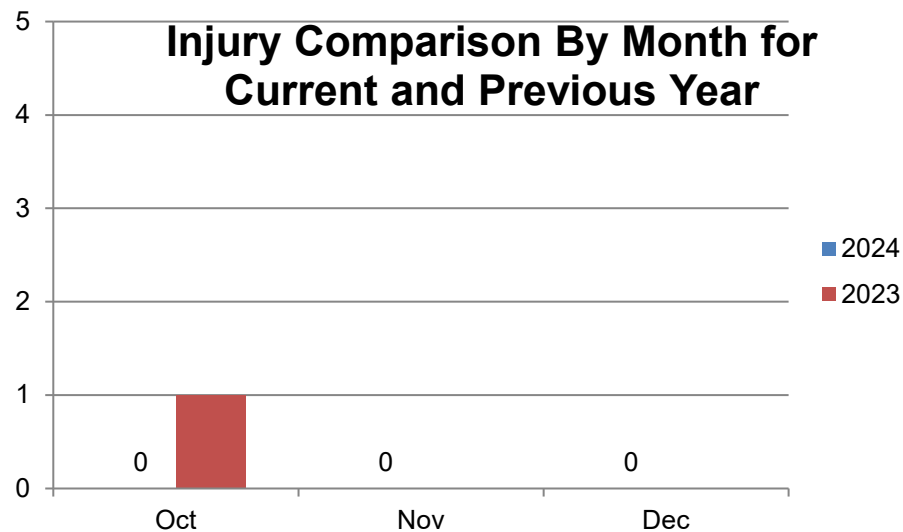
### 4th Quarter 2024 Injury Type Review

Vehicle Related	0	Mechanical Failure	0
Weather Related	0	Hazardous Environment	0
Physical Strain	0	Other	0

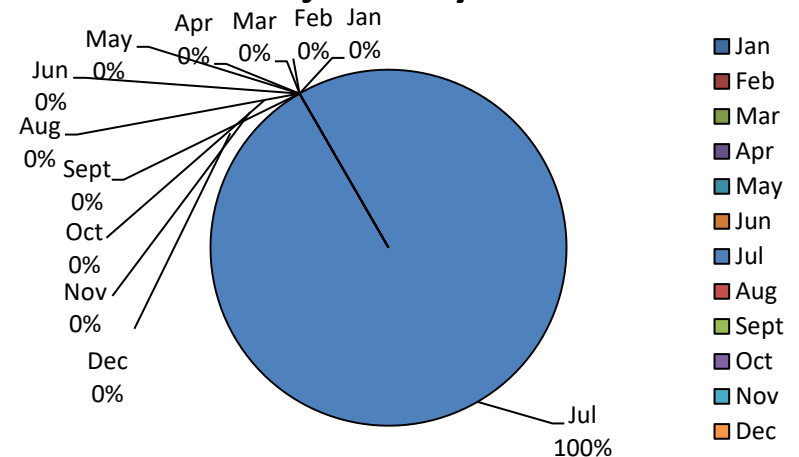
### Safety Committee Updates

In the interest of safety, the committee meets monthly to review injury reports and discuss safety training presentations to bring to upcoming safety meetings to refresh employees' memories for pertinent topics.

### **Injury Comparison By Month for Current and Previous Year**



### **2024 Injuries By Month**



American Water Works Association  
Minnesota Section



American  
Public Power  
Association



Minnesota Municipal Utilities Association

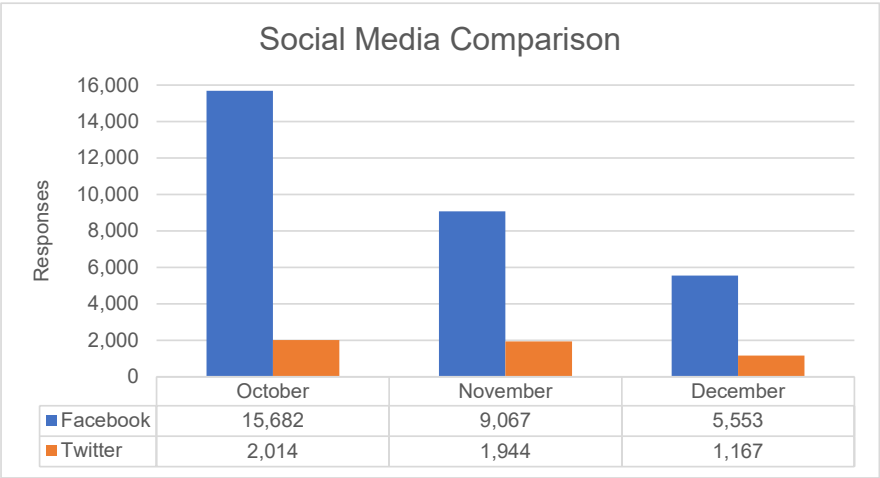
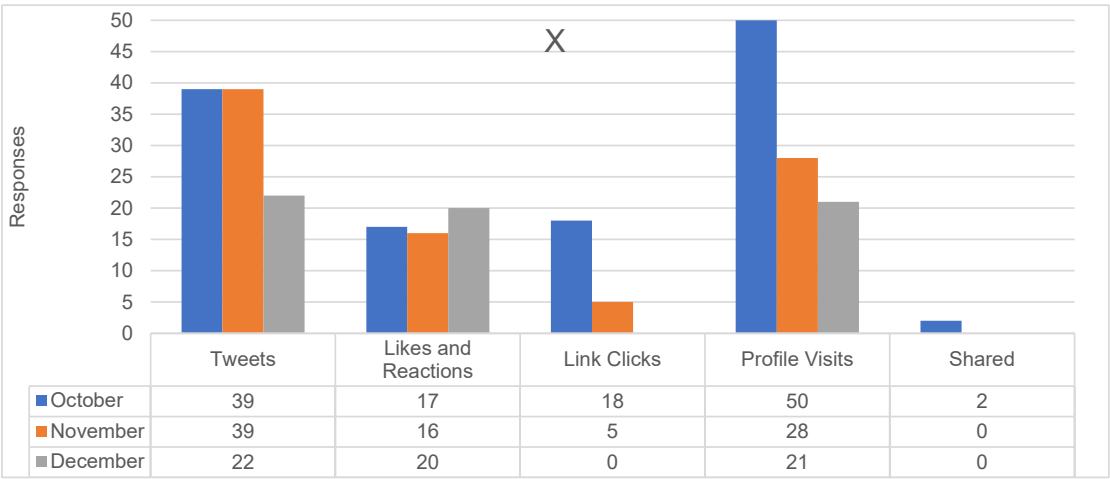
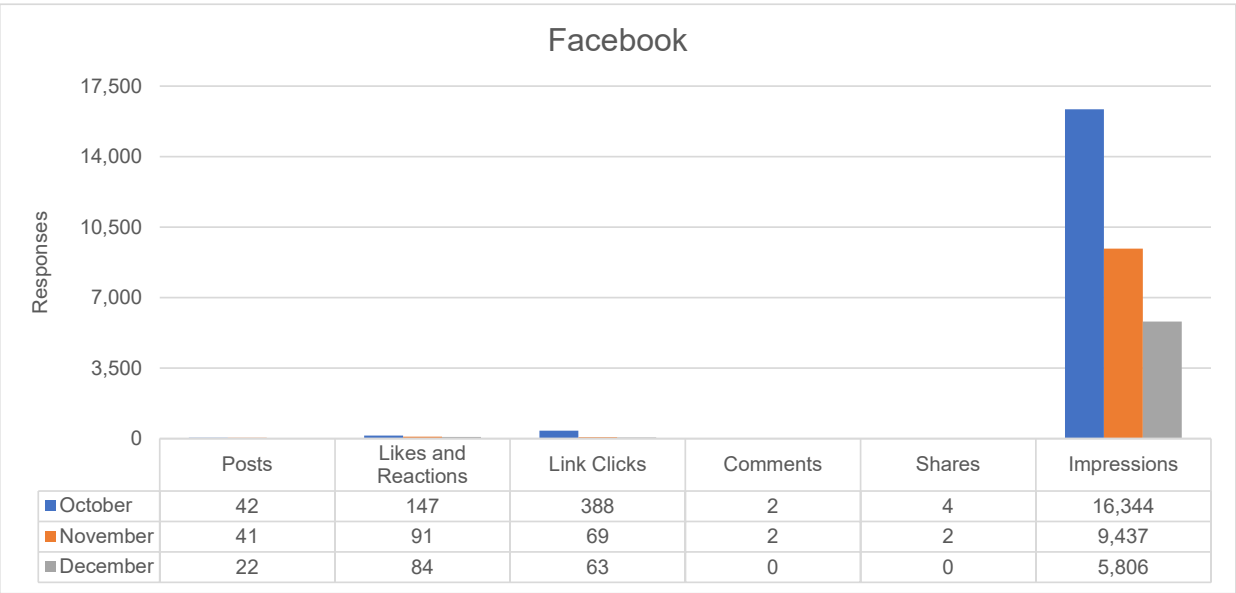


**Moorhead Public Service  
Safety Committee Dashboard**

]



SOCIAL MEDIA STATISTICS - 1ST QUARTER







## Red River and Devils Lake Basins - 2025 Spring Flood Outlook

NWS Grand Forks • North Central River Forecast Center • January 23, 2025

This outlook is for the US portion of the basin and based on conditions through Monday, January 20, 2025. Visit our website at [weather.gov/fgf/currentfloodoutlook](https://weather.gov/fgf/currentfloodoutlook) for associated exceedance graphics, probabilities, and related discussions. Additional spring flood outlooks will be issued on February 13th, February 27th, and March 13th.

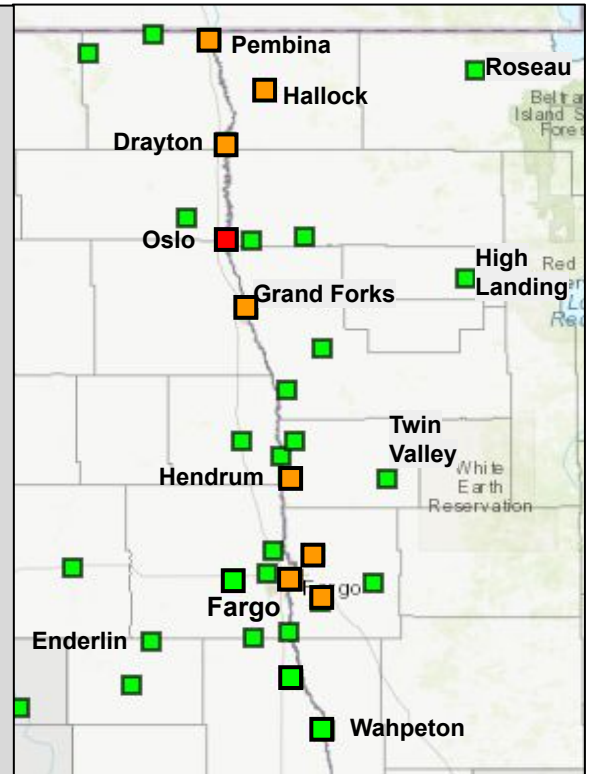
**Key Message: The risk for significant (moderate or higher) spring flooding is low with this outlook issuance, running below long-term historical averages across the the Red River Basin (US portion).**

### Key Points:

- Minor to isolated moderate spring flooding in this outlook (50% exceedance probability) for some locations.
- Well above normal precipitation last November saturated soils and elevated river levels before freeze-up. However, snowfall/precipitation has been well below normal thus far this winter (except near the international border).
- Minimal snowpack early in the winter followed by below normal temperatures has led to a deep frost layer. Below normal temperatures are expected to continue into spring and may lead to a delayed snowmelt.
- Late winter and spring precipitation, along with the timing/thaw cycle of any snowpack will be the most important spring flood risk factors.

Flood Risk Indicated as > 50% of category:

- Major
- Moderate
- Minor
- < 50%



### Snowmelt Flood Components:

- 1. Fall + Early Winter Precipitation and Soil Moisture: Below normal to near normal.** Overall, fall precipitation (Sep-Nov 2024) was below normal for much of the basin. However, the fall season did end with November precipitation being well above normal. This allowed soils to become fairly saturated before freezing up, especially across northeastern North Dakota. Abnormally dry to moderate drought conditions have persisted throughout the winter across much of the basin (exception being the Devils Lake basin and far northern Red River Valley).
- 2. Base Streamflow: Above normal.** At the end of December, USGS analyses indicated that the Red River mainstem and its tributaries were flowing higher than normal, primarily due to the above normal November precipitation.
- 3. Frost Depth: Deeper than normal.** Minimal to no snowpack early in the winter, followed by stretches of below normal temperatures, has led to the formation of a deep frost layer. Frost depth values of 25-35 inches are common across much of the basin. Deeper frost may contribute to greater runoff of snowmelt and spring precipitation.
- 4. Snowpack and Associated Water Content: Below normal.** Snowfall (and associated water content) since Dec. 1<sup>st</sup> is running 50-75 percent of normal, lowest across the far southern basin up into northwestern Minnesota. The exception is northern portions of the Devils Lake basin and into far northeastern North Dakota where a deeper snowpack is present..
- 5. Future Conditions:** Climate outlooks indicate continued below normal temperatures into spring which could lead to a delayed snowmelt runoff period. Additional precipitation late this winter and into spring, along with the timing/thaw cycle of any snowpack, will continue to be important spring flood risk factors.

DEVILS LAKE AND STUMP LAKE

Valid January 20, 2025 - September 30, 2025

DEVILS LAKE	95%	90%	75%	50%	25%	10%	5%
Creel Bay	1450.6	1450.6	1450.9	1451.2	1451.8	1452.4	1452.8
Eastern Stump Lake	1450.6	1450.6	1450.9	1451.2	1451.8	1452.4	1452.8

Devils Lake and Stump Lake are currently at ~1449.4 ft (zero datum 1400.00 NGVD29).

RED RIVER AND TRIBUTARIES

Valid January 27, 2025 - April 27, 2025

RED RIVER MAINSTEM	95%	90%	75%	50%	25%	10%	5%
Wahpeton	8.8	8.9	9.6	10.9	12.0	14.2	14.5
Hickson	15.3	16.8	18.6	22.7	26.2	32.3	33.7
Fargo	17.1	17.4	19.4	22.4	26.4	33.6	35.1
Halstad	11.9	14.6	17.2	20.5	26.5	32.4	37.1
Grand Forks	21.2	22.6	26.5	33.0	37.9	42.0	45.5
Oslo	18.5	20.6	26.1	32.5	34.1	35.4	36.9
Drayton	19.6	22.2	26.4	32.1	37.6	40.5	41.2
Pembina	28.6	30.1	36.1	41.3	46.8	49.7	50.2

**Note:**  
Probabilities for all river points do not take into account effects due to ice, jamming, etc. Higher stages than depicted may occur.

MINNESOTA TRIBUTARIES	95%	90%	75%	50%	25%	10%	5%
South Fork Buffalo River							
Sabin	11.3	12.1	13.0	13.7	14.4	14.8	16.4
Buffalo River							
Hawley	4.8	5.1	5.9	6.7	7.9	8.8	9.6
Dilworth	10.1	11.4	13.8	16.1	18.3	19.7	22.3
Wild Rice River							
Twin Valley	3.9	4.4	4.8	5.8	6.9	8.0	9.4
Hendrum	11.2	15.7	18.0	20.8	24.2	27.4	30.3
Marsh River							
Shelly	6.4	7.5	8.9	10.1	12.1	13.5	15.1
Sand Hill River							
Climax	8.3	10.2	11.3	12.0	15.7	18.2	22.5
Red Lake River							
High Landing	3.3	3.6	4.1	5.5	7.1	9.1	9.9
Crookston	9.1	9.8	11.2	14.0	16.3	19.0	22.0
Snake River							
Above Warren	62.4	62.5	63.1	63.8	64.8	65.7	66.1
Alvarado	99.2	99.6	100.8	102.4	105.1	107.5	108.0
Two Rivers River							
Hallock	799.0	799.4	800.5	803.1	805.7	807.4	808.0
Roseau River							
Roseau	7.9	8.5	9.3	10.8	13.1	15.3	16.1

**Legend:**  
Below Flood Stage  
Minor  
Moderate  
Major  
\*Flood of Record\*

NORTH DAKOTA TRIBUTARIES	95%	90%	75%	50%	25%	10%	5%
Wild Rice River							
Abercrombie*	13.5	14.1	15.8	19.3	23.7	28.8	31.1
Sheyenne River							
Valley City	6.5	6.8	7.6	8.9	11.4	12.0	13.0
Lisbon	6.2	6.4	7.5	9.0	11.2	12.4	15.5
Kindred	7.3	7.8	9.0	11.1	13.9	16.1	19.4
West Fargo Diversion	10.6	10.8	10.9	13.0	14.1	16.1	19.3
Harwood	74.8	75.5	77.0	79.0	82.5	87.9	91.2
Maple River							
Enderlin	5.8	6.7	7.3	8.7	10.2	11.3	13.0
Mapleton	12.8	13.1	15.1	17.8	20.1	21.6	22.6
Goose River							
Hillsboro	3.8	4.1	5.1	6.0	8.4	12.9	13.8
Forest River							
Minto	3.2	3.6	4.0	4.8	5.7	7.6	8.1
Pembina River							
Walhalla	5.5	6.2	7.1	8.5	10.6	12.3	14.1
Neché	10.1	11.8	13.0	15.9	20.1	21.1	21.2

\* Flood stages increased by 10.0 ft October 2023



# MRES Legislative Line

## Iowa

During the session, visit the Iowa page on the Missouri River Energy Services (MRES) members-only website to follow Iowa bills of interest to MRES members and access the [Iowa Legislative Guide for 2025-2026](#).

### **Iowa Fast Facts:**

- Governor Reynolds has announced an energy omnibus proposal that includes nuclear energy, service territory changes, integrated resource plans, and the right of first refusal for new transmission lines
- Solar developers are pushing legislation to create community solar gardens with no oversight over the developers.

## Session Update

Last week, things started a little slow under the Dome, but activity picked up as the week progressed. The House canceled all committee and subcommittee meetings on Tuesday so members could attend the funeral of Representative Martin Graber (R-Ft Madison). In addition, Governor Reynolds' Energy Omnibus bill was released to mixed reviews (more on that below).

## Governor's Energy Plan

One of Governor Reynolds' priorities this year is reliable, low-cost energy for Iowa residents and businesses. The governor has proposed [HSB 123](#), which includes several items to advance this goal. Some of the highlights include:

- Requires the Iowa Utility Commission (IUC) to approve service territory changes if it will "promote economic development" in Iowa.
- Includes the Right of First Refusal on new electric transmission lines for incumbent utilities.
- Codifies best practices for land restoration as part of constructing new transmission lines.
- Rate-regulated utilities must file integrated resource plans (IRP) every five years. The IRP will be filed with the IUC and approved after the utility holds a stakeholder meeting to engage the IUC, OCA, and utility customers.
- Advanced ratemaking principles are expanded to be technology-neutral, and the MW threshold will be lowered to 40MW (from 300MW). In addition, a utility's IRP cannot be more than 24 months old.
- Codifies language for flexible electric rates for large energy users while ensuring no cross-subsidization among customer classes.
- Update the Energy Infrastructure Revolving Fund to include natural gas and water infrastructure and expand the entities eligible for the funds.

The coops have expressed concerns with the bill's service territory section. In addition, LS Power, NextEra, and Americans for Prosperity are leading the opposition to ROFR.

## Energy Issues

This year, the Iowa Utilities Commission's (IUC) department bill is [HSB 65](#). It makes non-substantive changes to the form for new electric franchise

requests. HSB 65 passed unanimously out of the Commerce Committee last week.

Solar developers are back again this year with [HSB 81](#), which authorizes developer-led community solar facilities. This legislation raises service territory concerns and lacks consumer protections or oversight of the community solar facilities. This advanced out of the subcommittee. However, the subcommittee noted that changes were needed before the bill could be considered in committee.

#### Eminent Domain Issues

Several bills related to eminent domain have been introduced in the Senate and House, most of them limited to pipelines. Other bills related to the Summit Carbon Solutions pipeline permit process at the IUC, including required attendance at hearings and informational meetings, insurance requirements, restructuring the Office of Consumer Advocate, and limiting the scope for sanction on intervenors before the IUC.

In addition, [HF 242](#) and [SF 226](#) allow the Polk County courts to review eminent domain challenges and remove the bond requirements for challenging eminent domain claims in court. Similar legislation passed the House last year but was not considered by the Senate.

#### Other Issues

The Public Information Board has brought [HF 259](#), which requires posting meeting notices online and amended agendas when necessary. This is being proposed as codifying best practices for transparency. HF 259 has passed unanimously out of the subcommittee and committee.

#### IAMU Energy Conference

The Iowa Association of Municipal Utilities (IAMU) has announced its annual energy conference. It will be held on February 18-20, 2025, at the Courtyard by Marriott in Ankeny, Iowa. The yearly legislative reception will be held during the energy conference. It will be the evening of Wednesday, February 19, at Ken's—A Not So Secret Speakeasy, located at 215 E. 3<sup>rd</sup> Street, Des Moines. There will be a dinner on Tuesday evening (February 18<sup>th</sup>) for MRES members at Johnny's Italian Steakhouse (550 Bass Pro Dr NW, Altoona).

February 10, 2025

## Minnesota

Visit the [Minnesota page](#) to follow Minnesota bills of interest to MRES members. The [MRES Minnesota Legislative Guide for 2025-2026](#) is available online; however, it will be updated next week to reflect the House coming back in session and the Senate shifting of committees.

#### **Minnesota Fast Facts:**

- MRES continues to support SF 426, which would allow all hydropower, regardless of size or vintage, to count under the renewable and clean energy mandates. Urge your lawmakers to continue to support an approach that allows more "tools in the toolbox" to meet the mandates.
- Net metering reform will be discussed at some point during session. This will be a key issue for cooperatives and municipals.

## House Members Strike a Deal!!

After four weeks of turmoil, House leadership has finally struck a deal that will bring the DFL members back to the floor and allow work for the session to move forward.

Under the deal reached, House GOP Leader Lisa Demuth (Cold Spring) will be the Speaker of the House through 2026. Republicans will chair all House committees for the next month while they hold a 67-66 advantage. DFL and GOP members will co-chair the committees after the March 11 Special Election, which is expected to put the House at a 67-67 tie.

## Senate Committees and Leadership Revised

As the DFL has a one-vote majority in the Senate, committees have been revised to delete the prior co-chair arrangement between the DFL and the GOP. Now, each Senate committee has a DFL chair, vice chair, and a GOP ranking member. Committee assignments have also been adjusted to give the DFL a majority on each committee. Links to the committees can be found on the [Committee Home Page](#) for the Minnesota Senate.



Senate Leadership has also been adjusted to reflect a DFL majority. The DFL Leaders are Majority Leader Erin Murphy (St. Paul); Assistant Majority Leaders Nick Frentz (North Mankato), Liz Boldon (Rochester), Grant Hauschild (Hermantown), Fong Hawj (St. Paul), Mary Kunesh (New Brighton), Clare Oumou Verbeten (St. Paul), and Bonnie Westlin (Plymouth); President of the Senate Bobby Joe Champion (Minneapolis); and President Pro Tempore Ann Rest (New Hope).

Senate GOP Leaders are Minority Leader Mark Johnson (East Grand Forks) and Assistant Minority Leaders John Jasinski (Faribault), Julia Coleman (Waconia), Gary Dahms (Redwood Falls), Karin Housley (Stillwater), Michael Kreun (Blaine), and Jordan Rasmusson (Fergus Falls).

#### Special Election Set

Dates for a special primary and special election have been set for the House District 40B seat. If necessary, the special primary will be on February 25, and the special election will be on March 11.

#### House Energy Finance and Policy

House committee members have not been formally announced yet, and no committee hearing notices for next week have been sent out.

#### Senate Energy, Utilities, Environment and Climate

The committee did not meet on Monday, February 3. On Wednesday, February 5, the committee heard [SF 486](#), a bill providing state funding for supplemental energy assistance. The bill was laid over for possible inclusion in an omnibus bill.

The committee will discuss the budget overview for the state Department of Commerce and the Public Utilities Commission on Monday, February 10.

#### MPUC Carbon-Free Standard Implementation

MRES and several other parties filed comments to the Minnesota Public Utilities Commission regarding the criteria and standards used to measure an electric utility's compliance with Minnesota's Carbon Free Standard (CFS). The Minnesota Department of Commerce's comments emphasized the need for utilities to transition to hourly tracking and matching of energy and renewable and carbon-free certificates retired for compliance with the

CFS. Utilities, including MRES, advocated for flexible standards for verifying renewable and non-renewable carbon-free technologies, with broad support for integrating CFS reporting into existing integrated resource plans and biennial compliance reports to streamline regulatory processes. Environmental groups opposed biomass and waste incineration from being considered carbon-free technologies and pushed for detailed carbon-free compliance reporting to enhance transparency and public engagement.

#### Bills of Note

- [HF 9 \(Swedzinski\)](#): A multi-issue energy bill would remove the cap on new hydroelectric power, clarify when the CFS/RES may be delayed due to rate impact, and provide sales tax exemption for residential heating/electrification.
- [SF 1117 \(Maye Quade\)](#): This would require a study of the environmental impacts of artificial intelligence (data centers) on Minnesota.
- [Nuclear Moratorium](#): Several bills seek to repeal the nuclear moratorium. Passage is largely dependent on approval by the Prairie Island community.
- [Hydropower Cap Repeal](#): In addition to [SF 426](#), which was heard in Senate Energy, Utilities, Environment, and Climate, there are additional bills seeking to remove the cap.

#### North Dakota

During the session, visit the North Dakota page on the Missouri River Energy Services (MRES) members-only website to follow North Dakota bills of interest to MRES members and to access [the North Dakota Legislative Guide for 2025-2026](#).

#### **North Dakota Fast Facts:**

- Please thank your House members for their support on [HB 1211](#)!. It is Important legislation to pass. Please ask your Senators to support the bill when It arrives In the Senate.

### MRES Hydroelectric Legislation

MRES is pursuing legislation to update the definition of hydroelectric power in state statutes. When the North Dakota renewable energy objective was first passed, hydroelectric power was limited to that built after 2007. However, now that members in our four-state footprint may receive renewable energy credits (RECs) from the federal dams on the Missouri River, MRES is asking that the North Dakota definition be updated to match the surrounding states by allowing all hydropower, regardless of its vintage, to be counted as renewable. The bill, [HB 1211](#), has passed the House and is pending in the Senate.

### Other Bills of Interest

In addition to the legislation noted above, MRES is also closely watching the following bills:

- [HB 1141](#): A bill prohibiting any governmental unit from belonging to a private organization that endorses a candidate or takes a position on a ballot measure. MRES is opposed to this bill. It is currently pending in House Industry, Business, and Labor. It has not been voted on in committee yet.
- [HB 1239](#): A bill to prohibit cities and counties from zoning bitcoin mining except for noise ordinances. It has been heard in committee, but not yet voted on.
- [HB 1414](#): A bill to restrict eminent domain for carbon pipelines, it also contains language that MRES finds concerning. It would limit the use of eminent domain for interconnection equipment (transmission lines) for solar and wind projects. It was heard in House Energy and Natural Resources on January 30—no recorded committee recommendation yet.
- [HB 1486](#): A bill to prohibit the installation of smart meters/AMI without a homeowner's express consent. It was heard in House Industry, Business, and Labor on February 6. The committee has not yet voted on the bill. The utilities and the cities heavily opposed it.
- [SB 2339](#): Limiting wildfire liability for utilities who have taken specific mitigation measures. The bill limits courts from applying a standard of strict liability to a qualified utility in a cause of action if the utility has met wildfire

prevention and mitigation measures. It is important to note that the bill only puts some guardrails on potential liability and damages. Utilities would still be responsible for property damage and lost production. It has been heard in committee but not voted on.

### MRES Dinner

MRES will host a dinner for MRES member lawmakers on March 25 at 5:30 p.m. at the Broadway Grill and Tavern, located at 100 W. Broadway Ave., Bismarck. Invitations will be sent to MRES member lawmakers and leadership closer to the date.

### South Dakota

During the session, visit the South Dakota page on the Missouri River Energy Services (MRES) members-only website to follow South Dakota bills of interest to MRES members and to access the South Dakota Legislative Guide for 2025-2026 (coming soon).

#### **South Dakota Fast Facts:**

- The deadline for introducing bills has passed.
- “Crossover Day”, the deadline for legislation to pass the house of origin, is February 24.

It was great to see members at the various municipal-related events held throughout last week. Thank you to everyone who helped make the MRES Power Lunch a success. Save the date for Power Lunch 2026 – Wednesday, February 4, and the SDML Rib dinner on Tuesday, February 3.

Last week was the deadline for introducing legislation. The final tally came in at 488 bills – not a record, but still plenty. The daily session calendars have been relatively light, and several bills are awaiting committee assignment. Many veteran lobbyists anticipate this will create a log jam with long agendas and calendars when it comes time to meet the cross-over deadline in just a few weeks.

We’ve added a few more bills to our tracking list. We will monitor most but work to amend or defeat



a few. The legislation that MRES is tracking includes the following:

[SB 49](#) (Sen. Carley, R-Piedmont) Prohibits eminent domain for constructing certain facilities. This bill could severely inhibit the development of the infrastructure for co-fired facilities using hydrogen and eminent domain for interconnection or transmission for solar or wind projects. We will make the sponsor aware of our concerns. It has not yet been assigned to a committee.

[SB 108](#) (Sen. Nelson, R-Yankton) Reduces the megawatt threshold for energy conversion facilities governed by the PUC under chapter 49-41B. MRES is opposed to expanding the PUC's oversight for smaller facilities. The bill has been assigned to the Senate Commerce and Energy Committee and will be heard on Tuesday.

[SB 134](#) (Sen. Perry, R-Aberdeen) Limits liability for wildfire damages. MRES is supportive. It will be heard in the Senate Judiciary.

[SB 211](#) (Sen. Hohn, R-Hartford) Revises and clarifies the Public Utilities Commission's notice and hearing procedures. The bill has been assigned to the Senate Commerce Committee. We have concerns because it would heighten the likelihood that a county could interfere with a transmission project.

[SB 212](#) (Sen. Hohn, R-Hartford) Requires pipeline applicants to acquire county permits before submitting a permit application to the Public Utilities Commission. Requiring all local permits before filing a permit application could significantly extend a project's permitting time.

[HB 1052](#) (Rep. Lems, R-Canton) Prohibits eminent domain for carbon oxide pipelines. MRES is neutral on the bill in its current form but will monitor for potential amendments. The bill passed the House on a 49-19 vote.

[HB 1085](#) (Rep. Vasgaard, R-Centerville) Establishes a moratorium on the construction of carbon dioxide pipelines. The House State Affairs Committee will hear the bill. MRES is neutral on pipelines, but we will monitor them.

[HB 1217](#) (Rep. Aylward, R-Harrisburg) Requires customer consent to install a smart meter. We will oppose the bill when it is scheduled in House Local Government on Tuesday.

[HB 1228](#) (Rep. Hughes, R-Sioux Falls) Requires applicants seeking a carbon dioxide transmission facility permit from the Public Utilities Commission of the State of South Dakota to submit an environmental impact statement. We will seek potential amendments in the House Commerce and Energy Committee.

[HB 1243](#) (Rep. Soye, R-Sioux Falls) Requires ownership disclosure for any non-individual entity exercising eminent domain. If it passes, MRES can comply with this requirement.

[HB 1249](#) (Rep. Nolz, R-Mitchell) Protects landowners from deception, fraud, harassment, intimidation, misrepresentation, or threat when acquiring easements for linear infrastructure. Protections from deception are already on the books, so we do not believe this legislation is necessary.

[HB 1251](#) (Rep. Randolph, R-Rapid City) - Establishes the minimum compensation for an easement obtained through the exercise of eminent domain for a project affecting multiple landowners. We will resist changes to the current compensation procedures.

[HB 1261](#) (Rep. Sjaarda, R-Valley Springs) Provides the board of commissioners with authority over certain intra-county land uses and construction projects. Given the adverse impact on MRES projects, we will oppose the legislation.





## Moorhead Public Service Commission Agenda Item #10 – February 18, 2025

### Accept Report on Service Territory Payment to Red River Valley Cooperative Power Association for 2024 Energy Usage

#### RECOMMENDATION:

The General Manager respectfully requests the Commission accept a report on the electric service territory payment to Red River Valley Cooperative Power Association totaling \$78,856.43 for 2024 energy sales within their former service area.

#### BACKGROUND:

When the City of Moorhead (City) annexes properties into Moorhead, the Commission negotiates with the existing electric service territory provider and purchases the rights to serve the newly annexed area. Service territory agreements generally include payments to the existing electric provider for existing electric infrastructure, system reintegration costs, and for ten years of lost revenues.

The Commission has had several agreements in place with Red River Valley Cooperative Power Association (RRVCPA) for electric service territory buyouts. By the end of 2017, all previous agreements had expired except the 2016 Agreement for the Oakport buyout area. Beginning in 2020, a new agreement went into effect for a property located on 46th Avenue South in Moorhead. Beginning in 2023, a new agreement went into effect for a property located on 40th Avenue South in Moorhead.

Payments for the 2016 Agreement will continue until late in 2026, payments for the 2020 Agreement will continue until 2030, and payments for the 2023 Agreement will continue until 2033.

Moorhead Public Service (MPS) staff compiled the 2024 energy sales information for the three areas and made payments to RRVCPA in January 2025. In 2024, no new accounts were added or removed within the service areas. MPS maintains detailed records that are available to RRVCPA if they would like to audit the numbers.

Attached are the letter and summary sheet that were sent to RRVCPA, which show the amount of consumption, the rate, and the payment due for service territory agreements. The 2024 payment amount is as follows:

2024	Energy (kWh)	Payment
2016 Agreement (Oakport)	2,552,734	\$76,582.02
2020 Agreement (46th Avenue South)	40,595	\$1,270.62
2023 Agreement (40th Avenue South)	30,418	\$1,003.79
<b>Total</b>	<b>2,623,747</b>	<b>\$78,856.43</b>

For comparison, the 2023 and 2022 payment amounts are listed below:

2023	Energy (kWh)	Payment
2016 Agreement (Oakport)	2,644,907	\$79,347.20
2020 Agreement (46th Avenue South)	42,134	\$1,318.79
2023 Agreement (40th Avenue South)	12,628	\$416.72
<b>Total</b>	<b>2,699,669</b>	<b>\$81,082.71</b>

2022	Energy (kWh)	Payment
2016 Agreement (Oakport)	2,516,248	\$75,487.45
2020 Agreement (46th Avenue South)	43,061	\$1,347.81
<b>Total</b>	<b>2,559,309</b>	<b>\$76,835.26</b>

**KEY ISSUES:**

- MPS currently has three agreements in place with RRVCPA. One of the agreements is for RRVCPA's former service territory in Oakport, another agreement is for RRVCPA's former service area located near 46th Avenue South in Moorhead, and the third Agreement is for RRVCPA's former service area serving a property on 40th Avenue South in Moorhead.
- MPS makes annual lost revenue payments to RRVCPA for these three agreements.
- MPS maintains detailed records that are available to RRVCPA if they would like to audit the numbers.

**FINANCIAL CONSIDERATIONS:**

- In January 2025, MPS paid RRVCPA \$78,856.43 for the 2024 service territory payment. For comparison, the payment made to RRVCPA in 2024 for 2023 electric usage was \$81,082.71.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Mark Moilanen, Finance Division Manager.

**Attachments:**

Letter to RRVCPA dated January 22, 2025 (includes 2024 RRVCPA Buyout Payment Summary)



2901 S Frontage Rd., Suite 2  
P.O. Box 779  
Moorhead, MN 56561-0779  
Phone: 218.477.8000  
Fax: 218.477.8020  
[www.mpsutility.com](http://www.mpsutility.com)

January 23, 2025

**VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Mr. Rich Whitcomb  
Chief Executive Officer  
Red River Valley Cooperative Power Association  
P. O. Box 358  
Halstad, MN 56548-0358

**RE: 2024 Settlement Payment for Electric Energy Sold in Acquired Service Areas**

Dear Mr. Whitcomb:

The purpose of this letter is to provide you with the annual settlement payment and a report of energy sold in the following areas in Moorhead, Minnesota, covered by Electric Service Territory Agreements:

- Oakport
- 46th Avenue South
- 40th Avenue South

The enclosed table outlines the energy sold and the associated settlement payment of \$78,856.43. Enclosed is a check in the amount of \$78,856.43.

If you have any questions or concerns, please call me at 218.477.8084.

Sincerely,

Travis L. Schmidt  
General Manager, PE MBA

TS/cag  
enclosures

**MOORHEAD PUBLIC SERVICE**

## 2024 RRVCPA BUYOUT PAYMENT SUMMARY (CONSOLIDATED)

Payment Due by Feb 15, 2025

Map #	Map Description	Exp. Date	Dual-Fuel	Electric	Street Lt	Usage Total	Rate	Amount
<b>ALL MAPS</b>								
Oak	Oakport	10/25/2026	0	2,517,896	34,838	2,552,734	\$ 0.03000	\$ 76,582.02
S MHD	S MHD (STOREMOOR)	01/06/2030	0	40,595		40,595	\$ 0.03130	\$ 1,270.62
S MHD	40 AVE S	05/23/2033		30,418		30,418	\$ 0.03300	\$ 1,003.79
TOTAL			0	2,588,909	34,838	2,623,747		\$ 78,856.43
TOTAL ADJUSTMENTS			0	0	0	0		\$ -
GRAND TOTAL			0	2,588,909	34,838	2,623,747		\$ 78,856.43
<b>SUMMARY BY TERRITORY AGREEMENT</b>								
	Oakport		0	2,517,896	34,838	2,552,734		\$ 76,582.02
	S MHD (STOREMOOR)		0	40,595		40,595		\$ 1,270.62
	40 AVE S		0	30,418		30,418		\$ 1,003.79
			0	2,588,909	34,838	2,623,747		\$ 78,856.43

**Approve Specifications and Authorize Advertisement for Bids  
for Construction of MPS' Redundant Network Operations Center****RECOMMENDATION:**

The General Manager respectfully requests the Commission approve the specifications and authorize advertisement for bids for the construction of Moorhead Public Service's redundant Network Operations Center, contingent upon final legal approval.

**BACKGROUND:**

In May 2023, Moorhead Public Service (MPS) entered into a Task Order Agreement for Professional Services with Sandman Structural Engineers (SSE). On December 17, 2024, the Commission approved Task Order No. 2025-1 for engineering services related to the structural design of MPS' redundant Network Operations Center (NOC).

In October 2024, MPS needed to remove its redundant NOC due to operational changes at Moorhead City Hall where MPS' redundant NOC was located. It has become necessary to construct a new location for MPS' redundant NOC in order to protect and support MPS' functions.

SSE has prepared specifications (available upon request) for the construction of MPS' redundant NOC. Construction will include sitework, foundations, and steel, as well as the design, delivery, and placement of a precast building. The bid opening is tentatively scheduled for March 19, 2025. The design and construction of the redundant NOC is included in MPS' 2025 budget. However, due to the engineer's estimate being \$900,000, which is much higher than staff anticipated, MPS may need to postpone installation of the backup air handling system, backup battery units, and other equipment until the 2026 budget cycle.

**KEY ISSUES:**

- In October 2024, MPS needed to remove its redundant NOC due to operational changes at Moorhead City Hall where MPS' redundant NOC was located.
- On December 17, 2024, the Commission approved Task Order No. 2025-1 for engineering services related to the structural design of MPS' redundant NOC.
- SSE has prepared specifications for the construction of MPS' redundant NOC.

**FINANCIAL CONSIDERATIONS:**

- The design and construction of the redundant NOC is included in MPS' 2025 budget. However, due to the engineer's estimate being \$900,000, which is much higher than staff anticipated, MPS may need to postpone installation of the backup air handling system, backup battery units, and other equipment until the 2026 budget cycle.

Respectfully Submitted,



Travis L. Schmidt  
General Manager

**Division/Response Person:** Adam Benhardt, Construction Manager.

**Attachments:** Available upon request.





### Approve Specifications and Authorize Advertisement for Bids for 2025 Water Distribution Pipe and Fittings

**RECOMMENDATION:**

The General Manager respectfully requests the Commission approve the specifications and authorize advertisement for bids for 2025 Water Distribution Pipe and Fittings.

**BACKGROUND:**

Moorhead Public Service (MPS) is projected to replace approximately 8,300 feet (1.60 miles) of cast iron (CI) watermain in 2025. MPS' water distribution crews will be completing three projects (60 percent of the footage), and the remaining two projects (40 percent of the footage) will be contracted out. MPS' self-performed watermain replacement projects coincide with the City of Moorhead's street improvement projects, and a significant amount of water distribution pipe and fittings will be required to complete the projects. Also included in this bid are other water distribution materials used by MPS' staff to complete maintenance and repair projects on watermains, services, hydrants, and valves.

In 2025, staff estimates that the total price for the purchase of materials for watermain replacement projects, as well as other water distribution maintenance materials, will be approximately \$320,000. Due to the estimated price of materials exceeding \$175,000, MPS staff must competitively bid the material.

The specifications are available for review upon request and will be posted on QuestCDN upon approval by the Commission.

**KEY ISSUES:**

- MPS is projected to replace 8,300 feet (1.60 miles) of cast iron watermain in 2025.
- MPS' water distribution crews will be completing three projects (60 percent of the footage), and the remaining two projects (40 percent of the footage) will be contracted out.

**FINANCIAL CONSIDERATIONS:**

- In 2025, staff estimates that the total price for the purchase of materials for watermain replacement projects, as well as other water distribution materials, will be approximately \$320,000.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Jake Long, Water Distribution Manager.

**Attachments:** Available upon request.



**Bid Tabulation Sheet**  
**2025 Water Treatment and Wastewater Treatment Chemicals**

Bid Opening: January 23, 2025, at 2:00 PM

Bidder	Addendum #1	Check	Bid Bond	Bid Item #1:	Bid Item #2:	Bid Item #3:	Bid Item #4:	Bid Item #5:	Bid Item #6:
				Lime Price/Ton Qty. 1,500, more or less	Soda Ash Price/Ton Qty. 750, more or less	Dry Ferric Sulf. Price/Ton Qty. 200, more or less	Sodium Hexa. Price/Ton Qty. 3, more or less	Liquid Chlorine Price/Ton Qty. 30, more or less	Liquid CO <sub>2</sub> Price/Ton Qty. 180, more or less
AWG – American Welding & Gas	✓	✓							\$239.95
Carus	✓		✓				\$3,360.00		
DuBois Chemicals, Inc.	✓		✓		\$480.00				
Graymont (WI) LLC	✓		✓	\$346.50					
Hawkins, Inc.	✓		✓				\$4,250.00	\$2,609.00	
Linde, Inc.	✓		✓						\$248.00
Mississippi Lime Company	✓		✓	\$668.70					
Oxygen Service Company	✓	✓							\$290.00
Polydyne, Inc.	✓		✓						
PVS Technologies, Inc.	✓		✓						
Shannon Chemical Corporation	✓		✓				\$3,533.27		
Thatcher Company, Inc.	✓		✓		\$542.00				



# **Bid Tabulation Sheet** **2025 Water Treatment and Wastewater Treatment Chemicals**

Bid Opening: January 23, 2025, at 2:00 PM

Bidder	Addendum #1	Check	Bid Bond	<u>Bid Item #7:</u>	<u>Bid Item #8:</u>	<u>Bid Item #9:</u>	<u>Bid Item #10:</u>	<u>Bid Item #11:</u>	<u>Bid Item #12:</u>
				Sodium Hypo. Price/Gallon Qty. 250, more or less	Sulfur Dioxide Price/Ton Qty. 3, more or less	Liquid Oxygen Price/Gallon* Qty. 30,000, more or less	Fluoro. Acid Price/Gallon Qty. 4,000, more or less	Ammonia Price/Gallon Qty. 4,500, more or less	Anionic Poly. Price/Pound Qty. 3,000, more or less
AWG – American Welding & Gas	✓	✓				\$0.95			
Carus	✓		✓						
DuBois Chemicals, Inc.	✓		✓						
Graymont (WI) LLC	✓		✓						
Hawkins, Inc	✓		✓	\$4.50	\$1,890.00		\$6.35	\$5.07	
Linde, Inc.	✓		✓			\$1.0699			
Mississippi Lime Company	✓		✓						
Oxygen Service Company	✓	✓				\$0.978			
Polydyne, Inc.	✓		✓						\$1.63
PVS Technologies, Inc.	✓		✓						
Shannon Chemical Corporation	✓		✓						
Thatcher Company, Inc.	✓		✓						

\*Note: One (1) gallon is equivalent to 115.1 standard cubic feet.



**Bid Tabulation Sheet**  
**2025 Water Treatment and Wastewater Treatment Chemicals**

Bid Opening: January 23, 2025, at 2:00 PM

Bidder	Addendum #1	Check	Bid Bond	<u>Bid Item #13:</u>	<u>Bid Item #14:</u>	<u>Bid Item #15:</u>	<u>Bid Item #16:</u>
				Orthophosphate Price/Gallon Qty. 3000, more or less	Ferrous Chloride Price/Pound Qty. 200,000, more or less	Ferric Sulfate Price/Gallon Qty. 45,000, more or less	Hydrogen Peroxide (34% Solution) Price/Gallon Qty. 1500, more or less
AWG – American Welding & Gas	✓	✓					
Carus LLC	✓		✓				
DuBois Chemicals, Inc.	✓		✓				
Graymont (WI) LLC	✓		✓				
Hawkins, Inc.	✓		✓	\$11.286		\$4.47	\$5.70
Linde, Inc.	✓		✓				
Mississippi Lime Company	✓		✓				
Oxygen Service Company	✓	✓					
Polydyne, Inc.	✓		✓				
PVS Technologies, Inc.	✓		✓		\$1.75		
Shannon Chemical Corporation	✓		✓				
Thatcher Company, Inc.	✓		✓				





### Award Bids for 2025 Water Treatment and Wastewater Treatment Chemicals

#### **RECOMMENDATION:**

The General Manager respectfully requests the Commission award the bids for 2025 Water Treatment and Wastewater Treatment Chemicals to the lowest, qualified bidders meeting the specifications, as shown on the attached Bid Tabulation Sheet.

#### **BACKGROUND:**

On an annual basis, Moorhead Public Service (MPS) requests bids for water treatment and wastewater treatment chemicals. MPS collaborates with the City of Moorhead's Wastewater department to purchase chemicals for the treatment of wastewater. For the purpose of drinking water treatment, MPS utilizes a significant amount of chemicals on an annual basis.

To ensure the availability of water treatment chemicals for MPS from April 1, 2025, to December 31, 2025, the Commission authorized MPS staff on December 17, 2024, to advertise for chemical bids with a bid opening date of January 23, 2025. The bid cycle was shortened to align future bids with the calendar year, facilitating more accurate budget setting and the potential for more competitive pricing.

The bids received indicate a 2.4 percent increase in per-unit costs for 2025 chemicals. If the recommended bids are approved and chemical usage remains consistent, MPS' chemical costs, per unit, are projected to rise by \$40,263 per unit costs. This increase is largely due to the inclusion of a new additional chemical, orthophosphate, in the bid.

As part of the bid process, MPS staff requested bids for both dry and liquid ferric sulfate, as pricing conditions for Bid Item #3, dry ferric sulfate continues to be uncertain. MPS staff recommends the award of Bid Item #15, liquid ferric sulfate. Notably, 8 out of the 14 chemicals have pricing equal to, or lower than, 2024 levels, with lime, soda ash, and liquid ferric sulfate accounting for over 80 percent of the estimated total cost for the contract year.

The estimated cost for water treatment chemicals for the 9-month period, based on 2024 usage, is \$1,324,545. The 2025 budget for water treatment chemicals is \$1,940,085, with total estimated costs for the calendar year of \$1,733,948. A 5 percent increase in chemical costs was anticipated based on market trends, but the inclusion of orthophosphate is the primary factor driving the higher costs compared to 2024.

To address potential chemical use fluctuations, staff recommends utilizing cash reserves to cover any budget variance. Any required replenishment of reserves will be incorporated into the 2026 budget and water rate calculations.

#### **KEY ISSUES:**

- MPS staff recommends no award be given for Bid Item #3, dry ferric sulfate, in favor of its acceptable liquid counterpart, Bid Item #15, liquid ferric sulfate.
- The bids received indicate a 2.4 percent increase in per-unit costs for 2025 chemicals. If the recommended bids are approved and chemical usage remains consistent, MPS' chemical costs are projected to rise by \$40,263. This increase is largely due to the inclusion of a new additional chemical, orthophosphate, in the bid.

**FINANCIAL CONSIDERATIONS:**

- The estimated cost for water treatment chemicals for the 9-month period, based on 2024 usage, is \$1,324,545.
- The 2025 budget for water treatment chemicals is \$1,940,085, with total estimated costs for the calendar year of \$1,733,948.
- To address potential chemical use fluctuations, staff recommends utilizing cash reserves to cover any budget variance. Any required replenishment of reserves will be incorporated into the 2026 budget and water rate calculations.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Marc Pritchard, Water Plant Manager.

**Attachments:**

Bid Tabulation Sheet





## Moorhead Public Service Commission Agenda Item #14 – February 18, 2025

### Approve Sponsorship Request from National Alliance on Mental Illness Moorhead for Mental Health Day in the Park

#### RECOMMENDATION:

The General Manager respectfully requests the Commission approve a sponsorship request from National Alliance on Mental Health Moorhead for Mental Health Day in the Park in the amount of \$700.

#### BACKGROUND:

On November 21, 2023, the Commission approved the Policy on Sponsorship and Marketing (Policy) (fka Policy on Sponsorships). As stated in the Policy, the General Manager has the authority to review and provide a recommendation to the Commission for approval of a sponsorship request.

National Alliance on Mental Illness (NAMI) Moorhead is a non-profit organization that provides support, education, and advocacy for people with mental illness and their families. NAMI promotes community mental health programs and services, changes public attitudes about mental illness, improves access to services, and increases opportunities for recovery.

Moorhead Public Service (MPS) would be recognized as a sponsor for NAMI's Mental Health Day in the Park on April 26, 2025, and recognition will be provided to MPS in a variety of ways, including:

- MPS will receive pre-event recognition.
- MPS' logo will be displayed at the event.

NAMI is requesting \$700 to sponsor Mental Health Day in the Park that will be held at Viking Ship Park in Moorhead. The sponsorship money will be used to cover tent rentals, entertainment, and sound equipment rentals.

#### KEY ISSUES:

- On November 21, 2023, the Commission approved the Policy on Sponsorship and Marketing (fka Policy on Sponsorships), which gives the General Manager the authority to review and provide a recommendation to the Commission for approval of a sponsorship request.
- NAMI is a non-profit organization that provides support, education, and advocacy for people with mental illness and their families.

#### FINANCIAL CONSIDERATIONS:

- NAMI is requesting \$700 to sponsor Mental Health Day in the Park that will be held at Viking Ship Park in Moorhead. The sponsorship money will be used to cover tent rentals, entertainment, and sound equipment rentals.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Travis L. Schmidt".

Travis L. Schmidt  
General Manager

**Division/Response Person:** Travis L. Schmidt, General Manager.

**Attachments:** National Alliance on Mental Alliance Moorhead Sponsorship Submission Form  
Mental Health Day in the Park Flyer



# Sponsorship Submission Form

## Requester Information

Date: 02/06/2025

Name: Whitney McClain

Title: NAMI SECRETARY

Phone: (218) 329-0220

E-mail: Whitney.Jayfeather@gmail.com

Name of Sponsorship: Mental Health Day in the Park

Primary Contact Person: Whitney McClain

Primary Contact Person Phone Number: (218) 329-0220

Primary Contact Person E-mail: Whitney.Jayfeather@gmail.com

Please answer the following questions related to the above-named sponsorship request:

1. How will the sponsorship benefit the Moorhead community as a whole?

The event is meant to enhance community education + support; connecting individuals to mental health resources. We are addressing the mental health crisis.

2. How will the sponsorship directly relate to the functions of Moorhead Public Service?

We have a shared mission to stay dedicated to improving the lives of Moorhead residents.

3. Does the sponsorship have, as the primary objective, the benefit of a private interest?

No. Our event is open to the public; reflecting the belief that mental health education is for all, and we all have mental health.

## APPROVE SPONSORSHIP REQUEST:

\_\_\_\_\_  
General Manager

Date: \_\_\_\_\_



6/24/2024



# MENTAL HEALTH DAY IN THE PARK



JOIN US FOR A DAY OF REFLECTION,  
CONNECTION, AND COMMUNITY SUPPORT AS  
WE EXPLORE THE IMPORTANT TOPIC OF  
MENTAL HEALTH AND ITS IMPACT ON OUR  
COMMUNITY.

**SATURDAY, APRIL 26TH, 2025**



VIKING SHIP PARK  
202 1ST AVE N  
MOORHEAD MN, 56560

